

Required Information all this information is required before we can continue to review

To ensure that the admission of a referred individual is processed smoothly and efficiently, please see that the following information is obtained from the referring hospital, nursing home, or attending physician and provided to New Mexico State Veterans' Home **BEFORE** the arrival or admission of an individual.

Medical Documentation Requirements:

1. History and Physical Examination Documentation within past 12 months
2. Most recent lab work to include: ANY X-Rays, MRI, CT Scan (within 1 year), Mammogram, Dexa and Colonoscopy, 12 mos of labs and tests
3. Progress Notes (nursing, social services and physician) **3 months nursing notes if in a nursing home facility.**
4. PT/OT/Speech Evaluations and Progress Notes
5. MARS/TARS – 3 mos
6. List of Present Medications
7. Vaccination records: including FLU, COVID, PNEUMONIA, BOOSTERS, etc.
8. Current PCR test (needs to be completed within 72 hours of admission)
9. ER/Consultation Reports
10. Dietary assessment including most recent height, weight, usual body weight, significant weight change for 1,3 & 6 months (if known), and current diet (including supplements and allergies) or tube feeding orders.
11. List of Upcoming Appointments with location, date, time, doctor name and phone number

Additional Financial and Care Documentation Needed:

12. Guardianship papers if referred individual is incompetent or statement of competency, copies of Power of Attorney/Durable Power of Attorney, Financial Power of Attorney/ Conservatorship, etc...
13. PASRR approval i.e., level I or Level II or documentation from PASRR office suggesting otherwise. Required from referring facility not admitting facility.
14. Copies of Advance Directives.!
15. If applicable, i.e., Burial Plan, Life Insurance, Living Will, etc...
16. Copy of Medicaid/Medicare Card(s), ID, supplemental insurances, Social Security Card, etc
17. All Financial Information (see attached form)
18. For Veterans- DD214 and Service connection percentage.
19. Transfer Form or Discharge Summary (within 30 days after admissions or at admission)

If the Referral has a Psych Diagnoses other than Dementia we will require the following as well:

- If the patient is on any Psych Meds, new consents will be needed to continue at our facility.
- Documentation that the patient has been stable on Psych Meds for at least 30 Days
- **Any history of violence may disqualify for Admission.**

2. Must have POA/Surrogate in place. NO Treatment Guardians are accepted.
3. Psychological/Psychiatric Evaluations (if applicable), history of Psychiatric Hospitalizations (if known) and Diagnoses

If we do not receive all required information, the admission process will be delayed until received.