

DEVELOPMENTAL DISABILITIES SUPPORTS DIVISION

DIRECTOR'S RELEASE (DR)

EFFECTIVE DATE: December 1, 2011

Signature Date:	11-30-11
FROM:	<u>Signature on File</u> Cathy Stevenson, Director
TO:	All DD Waiver providers, Regional Office managers and other appropriate DDSD staff
SUBJECT:	Changes to Role of Case Managers

I. SUMMARY:

This Director's Release relates to elimination of two responsibilities currently required of Case Managers.

II. SPECIFIC SECTION OF THE REQUIREMENTS AFFECTED BY THIS RELEASE:

- A. November 1, 2004 Supporting People on the DD Waiver with Dysphagia/Risk for Aspiration Procedure H.3.
- B. A Resource Guide for Independent Case Managers for the Developmental Disabilities Waiver, Chapter II, page 39, "The Health Assessment Tool" bullet.

III. Requirement Amendment(s) or Clarifications

- A. Retroactive to July 1, 2011, for non-Jackson class DD Waiver participants still covered under the November 1, 2004 Supporting People on the DD Waiver with Dysphagia/Risk for Aspiration Procedure, section H.3 is hereby eliminated. Therefore case managers are no longer required to complete or submit "Quarterly Review for Persons with Dysphasia/Risk for Aspiration" residential form and day program form. H.2 of this procedure remains in effect which requires Case Managers to observe a minimum of one meal/snack every six months during the CM's site visit and notify the agency nurse, therapist/eating specialist and house manager if any unusual signs/behaviors are noticed related to the consumer's eating or if there are any concerns about the consumer's eating (see also the technical assistance document "Identifying individuals at Risk for Aspiration & What To Do About It").
- B. Effective December 1, 2011, completion of Health Assessment Tools is no longer required for children age 18 and under or for adults who do not receive either Community Living or Community Inclusion or Private Duty Nursing services.

IV NOTIFICATION PROVISIONS

Notification will be by e-mail and/or hard distribution.

V. TRAINING REQUIREMENTS

None

VI. DISPOSITION

This Director's Release will be in effect until the new DD Waiver Service Standards are issued.

VI. DISTRIBUTION

This Director's Release will be made available by hard copy distribution and DDSD posting.