

NEW MEXICO DEPARTMENT OF HEALTH
DEVELOPMENTAL DISABILITIES SUPPORTS DIVISION

TRAINING CODE OF ETHICS

As a trainer/mentor of core curriculum modules addressing DDS-D-required competencies, I shall:

- Follow the DDS-D training policies, procedures, and standards.
- Promote person-centered values.
- Adhere to my scope of certification.
- Train only courses for which I am certified.
- Mentor only courses for which I am certified.
- Present the course content in accordance with the specifications in each approved module.
- Ensure course content is presented within a timeframe that allows participants to successfully complete the required competency measures.
- Promote positive relationships among people, organizations, agencies, and system supports.
- Treat trainees with dignity and respect.
- Ensure that trainees complete competency verification forms individually and without the aid of module/supplemental materials (unless otherwise specified in the approved module).
- Participate fully in training audits conducted by the DDS-D and/or its designees, which may include but not be limited to the following: training record reviews, trainee interviews, and in-class monitoring.

By signing this document, I am declaring that I understand and agree to follow this Training Code of Ethics. I understand that failure to comply may result in a temporary suspension of trainer/mentor certification (pending the completion of specified actions) or a loss of trainer/mentor certification.

FULL NAME (PRINT)

SIGNATURE

DATE