

## The Advisory Council on Quality Supports for Individuals with Developmental Disabilities and Their Families Meeting Minutes February 9, 2015

ACQ Members: Bill Myers, Danny Palma, Gabriella Ramos, Jim Copeland, June Montoya, Lilly Martinez, Lori DeAnda, Patrick Anaya, Sallie Van Curen, Joyce Munoz, Mayline Jaramillo, Kathleen Holmes Cates, Stevie Bass and Randy Costales

State Staff: Gayla Delgado, Jennifer Rodriguez, Roberta Duran, Cathy Stevenson, Jennifer Thorne-Lehman, Kimberly Riebsomer, Jolene Mondragon and Regina Lewis

Guests: Joe Stone, Debra Battista

TOPIC	DISCUSSION	OUTCOME
1. Call to Order: a. Welcome and Introductions b. Approve Agenda c. Review/Approve Previous ACQ Summaries	b. June Montoya moved to approve the minutes and Kathleen Holmes Cates 2 <sup>nd</sup> the approval c. Review/Approve Previous ACQ Summaries Sallie Van Curen moved to approve the summaries and Gabriella Ramos 2 <sup>nd</sup> .	
1. Ground Rules	There was a discussion on updating the ACQ Ground Rules and creating Non-Member Ground Rules. There were several items that folks wanted in the Ground Rules which will be included and posted at all future ACQ meeting. Gabriella Ramos moved to accept these rules and Randy Costales 2 <sup>nd</sup> the approval.	It was also requested that the ACQ Ground Rules and Non-Member Ground rules be emailed to the interested parties list.
2. By-Laws	The revised By-Laws that were presented were approved. Motion to approve was made by Sallie Van Curen and seconded by June Montoya. Discussion from those opposed related to the feeling that the ACQ would be exceeding their authority by including “Families and supports” in the scope of the ACQ work and voting members was not clear.	
Steady Signal Cathy Stevenson	Cathy gave an overview of the Department’s Steady Signal. This is a values and philosophy-based initiative DDS has embarked on with the assistance of Mark Bennett of Decision Resources. Cathy requested the ACQ align with our Steady Signal as they can, to assist DDS.	

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Quality Summit Jennifer Thorne-Lehman	Jennifer provided overview on the Quality Summit (September 2014) and how it aligned with DDS's Steady Signal.	
3. Member Terms	<p>There was discussion on how to stagger member terms. Since most current members were vetted at the same time, it is a concern that keeping the three year term for everyone will cause many memberships to expire at the same time. There were several ideas that were discussed and it was agreed to ask the members if they wanted to stay for another 1-3 years. It was also decided that a membership slot will have a term not an individual.</p> <p>A suggestion was made to allow "trial" meetings for self-advocates and this raised the questions of, can they share a slot designated for a self-advocacy organization and if stipends could be used for these "trial" meetings. There was also a proposal for self-advocacy organizations to have one (1) person vetted and allow three (3) proxies.</p>	The Executive Committee will discuss and make recommendations regarding how to address this topic.
4. Template Forms and tracking processes	The P.A.R.T.N.E.R.S. Form was approved with minor changes. The Executive Committee will make decisions on tracking mechanisms for these forms.	
5. Self-Advocate update	<p>Amira Rasheed, a guest Self Advocate, spoke about her role as the Statewide Self-Advocacy Coordinator for the ARC of New Mexico. In her role Amira aims to empower self-advocates by helping them express what they want and what they need and how to live in their community, provide life skills training and how to advocate for what they want in their ISP meetings.</p> <p>Amira is also the Statewide Advisor for People First. There are nine chapters throughout the state which include Albuquerque, Anthony, Clovis, Farmington, Gallup, Los Cruces, Roswell, Santa Fe and Taos. People First meets once a month and is always looking to expand their membership and is willing to provide free trainings and presentations on how to speak up for yourself, making friends, getting</p>	

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	a real job, learning how to support one another and peer to peer mentorship.	
6. Mi Via Advisory Committee update	The Mi Via Advisory Council met on January 22 <sup>nd</sup> . Membership is still lacking in the NW, SW, and SE regions. Guidelines will be developed to include peer mentoring topics. There have been questions related to Xerox and the Third Party Assessor (TPA). Tax questions were referred to Xerox by HSD.	
7. DDSB Brochure	The Central Registry Sub-Committee has asked the Mi Via Advisory Committee to clarify what is needed when moving to Mi Via in the form of a Q&A.	
8. State Updates DDSB Movement and progress	<ul style="list-style-type: none"> <li>• Reviewed rate increases</li> <li>• Policy changes/revisions</li> <li>• As a result of working with our stakeholder groups, all categories of CIHS will use one higher rate for this service</li> <li>• A Policy and Procedure is being created around the Secondary Freedom of Choice process</li> <li>• Standards are being revised</li> <li>• Transportation guidelines are being updated</li> <li>• 250 letters of interest have gone out to people on the waiting list</li> <li>• The DDSB Training Unit has hosted ISP Clinics statewide</li> <li>• DDSB has secured a contract with Rodney Bell of ASSET Consulting and will work with him to increase technology uptake in NM.</li> </ul>	A Subcommittee will be created to determine how we can expand our service and rate structure
9. Provider Selection Guide	The Provider Selection Guide was distributed and comments/feedback is due to Lisa Storti February 23 <sup>rd</sup> . There was some discussion on how people will access the Provider Selection Guide (ACT New Mexico website) and if the guide could be mailed to people with their allocation packet.	The Provider Selection Guide will be posted on the ACT NM Website
10. Public Comment		
11. Closing:		