

Supports Waiver

CSC Agency Meeting - Summary

Date: Thursday, January 20, 2022

Location: Meeting link listed in the Microsoft Calendar invite

Attachments/Resources:

- **SW to DD/Mi Via Waivers Transition Grid** - [Service Planning & Budgets \(nmhealth.org\)](http://nmhealth.org)
- **ANE Sign off for individuals entering the home** – [Services & Supports \(nmhealth.org\)](http://nmhealth.org)
- **Therap**
 - **GER - General Event Reports (GER)** (therapservices.net)
 - **Discharging Individuals** - [Discharge Individuals \(therapservices.net\)](http://therapservices.net)
 - **Finding historical SCOMM**
https://help.therapservices.net/app/answers/detail/a_id/654/kw/scomm%20search#SComm-AdvancedSearch
 - **Therap Guide V4** – [Service Planning & Budgets \(nmhealth.org\)](http://nmhealth.org)
- **TPA Resource** – [New Mexico Medicaid Quick Start Guide: Supports Waiver Budget | Comagine Health](http://Comagine Health)
- **Weekly EVV / PALCO Communication 1_19_22** - [New Mexico Medicaid Portal \(conduent.com\)](http://conduent.com)
- **SW Liaison** - [Supports Waiver \(nmhealth.org\)](http://nmhealth.org)

2022 Quarterly Meeting Schedule: SW Website [Service Planning & Budgets \(nmhealth.org\)](http://nmhealth.org)

Agenda Item	Meeting Summary
<p>Introductions – Happy New Year.</p> <p>Meeting attendance will be taken through the comments box. Please enter:</p> <ul style="list-style-type: none"> • Name • Agency • Agency Title 	
<p>Getting set up for the New Year – 2022.</p> <p>CRITICAL Communication:</p> <ul style="list-style-type: none"> • DDS interested parties list • Participant Directed e-mails based on e-mails in Focos system • Weekly EVV / PALCO Transition Newsletter • State of New Mexico Public Health Order • Department of Health Communication 	<ul style="list-style-type: none"> • EVV and Transition Newsletter is published weekly and contains information about the EVV and upcoming transition Participant Directed FMA to PALCO. • E-mail information in the Focos system must be correct. E-mails are used to relay participant directed information. • It is important to keep up to date about the Public Health Order and

<p>Supports Waiver Resources: Supports Waiver Standards: Services & Supports (nmhealth.org) Supports Waiver Community Support Coordinator Tool Kit: Service Planning & Budgets (nmhealth.org) Supports Waiver Employer of Record Tool Kit: Services & Supports (nmhealth.org) DDSD Training Hub: DHPD DDSD Online Courses :: Center for Development and Disability The University of New Mexico (unm.edu) Therap Support Link: Support Home - Therap Help and Support (therapservices.net) JIVA Quick Guide Link: New Mexico Medicaid Quick Start Guide: Supports Waiver Budget Comagine Health Therap Guide v4: Service Planning & Budgets (nmhealth.org)</p>  <p>nm-medicaid-supports-budget-qsg.pdf</p>	<p>communication from Department of Health / DDSD.</p> <ul style="list-style-type: none"> When submitting a SW budget episode select the corresponding service model. See the JIVA Quick Guide to select agency based or participant directed.
<p>Waiver Transitions. Ensuring Continuity of Care.</p> <ul style="list-style-type: none"> Submitting closure budget Selecting the appropriate episode for service model transfers 	<ul style="list-style-type: none"> Always ensure waiver transitions follow guidance and that continuity of care is ensured. Supports Waiver Budgets must be closed.
<p>Therap</p> <ul style="list-style-type: none"> New Therap Case Notes Adding GER access to Therap users Discharging from Therap 	<ul style="list-style-type: none"> New Therap Case Notes for 2022 New Therap Guide V4 Pre-Budget Note is opened is submitted monthly from the time you receive your PFOC to budget implementation. Monthly Note starts with budget implementation and is ongoing. To access the GER you must add the GER in Therap. See attached resource. The FY22 PFOC has a section for an individual to sign if they are not moving forward with the SW. Complete section 3 and 5 and forward to IEB. CSC Agencies do not upload the PFOC to the TPA. CSC Agencies will discharge from Therap when they receive confirmation from IEB.

<p>DDSD Training Hub</p> <ul style="list-style-type: none"> • Participant Directed participants MUST have an e-mail • Spanish ANE - ANE Conciencia :: Center for Development and Disability The University of New Mexico (unm.edu) 	<ul style="list-style-type: none"> • Participant Directed MUST have an e-mail address. • The DDSD Training hub now has the ANE training in Spanish. Spanish speaking participants should complete the Spanish ANE course as soon as possible.
<p>Supports Waiver Program Updates</p> <ul style="list-style-type: none"> • Home Visits • Exceptions for Home Visits • ANE Sign Off for Individual Entering the home • Supports Waiver Liaisons • Sending inquiries to HSD 	<ul style="list-style-type: none"> • Home visits start February 2022. Please continue to monitor communication from DDSD for any updates. • The Exception Process Form is on the SW Website in the CSC Toolkit. • Any provider who is not providing direct service that enters the home is required to review ANE information and sign off that they reviewed it. Employers of Records should be aware of the requirements. It is the responsibility of the EOR or Agency to retain the sign off. • CSC Agencies are uploading unnecessary documents to the TPA. Please make sure your agency is only submitting the required information to the TPA. • CSC Agencies should have a process to review documents prior to being submitted to the TPA. • Questions about Participant Directed documents and eligibility should be directed to Victoria Herrera through Therap. Please contact the CCSC and provide a reference number.