

**NEW MEXICO DEPARTMENT OF HEALTH
DEVELOPMENTAL DISABILITIES SUPPORTS DIVISION**

TRAINING CODE OF ETHICS

As a trainer/mentor of core curriculum modules addressing DDS-required competencies, I shall:

- Follow the DDS training policies, procedures, and standards.
- Promote person-centered values.
- Adhere to my scope of certification.
- Train only courses for which I am certified, using the most current modules.
- Mentor only courses for which I am certified, using the most current modules.
- Present the course content in accordance with the specifications in each approved module.
- Ensure course content is presented within the timeframes listed in the module introduction to allow for maximum learning, and for participants to be able to successfully complete the required competency measures.
- Promote positive relationships among people, organizations, agencies, and system supports.
- Treat trainees with dignity and respect, and provide appropriate accommodations.
- Ensure that trainees complete competency verification forms individually and without the aid of module/supplemental materials (unless otherwise specified in the approved module).
- Participate fully in training audits conducted by the DDS and/or its designees, which may include but not be limited to the following: training record reviews, trainee interviews, and in-class monitoring.

By signing this document, I am declaring that I understand and agree to follow this Training Code of Ethics. I understand that failure to comply may result in a temporary suspension of trainer/mentor certification (pending the completion of specified actions) or a loss of trainer/mentor certification.

FULL NAME (PRINT)

SIGNATURE

DATE