

HEALTHCARE COORDINATION FOR FAMILY LIVING

In most cases, if an individual receives family living services, the individual or the family living provider will coordinate healthcare for the individual. The Nurse or Service Coordinator will not be responsible for direct coordination of healthcare, but will act as a resource for the direct support staff. In the family living model, the following is a guide for what this coordination should look like.

1. The Family Living Provider will be trained on the individual's specific health needs and risk factors.
2. The Family Living Provider will monitor for medical needs related to the individual's identified health needs, risk factors, and general health/welfare.
3. The Family Living Provider will coordinate all doctor visits
4. The Family Living Provider will assure that the individual gets to the appointment and the appropriate paper work is filled out (doctor report).
5. The Family Living Provider will then give doctor report to the Service Coordinator at the monthly home visit
6. The Service Coordinator will forward the doctor's report to the Nurse.
7. If Family Living Provider needs assistance with any medical issue regarding the doctor visit (has questions about diagnosis, testing)-the Family Living Provider will communicate this to either the Service Coordinator or the Nurse for assistance. If needed, the Nurse will call or make a home visit with the family to assist with health care coordination/advocacy.
8. Please note, if the Family Living Provider is concerned about an individual's health, but does not know what action to pursue, the Family Living Provider can access the Agency Nurse and/or Service Coordinator to discuss health issue.
9. The doctor report is documented in the Service Coordinator's home visit notes, a copy of the doctor report is kept in both the Service Coordinator file and nursing file, and the doctor report is documented in the Service Coordinator's quarterly report (this may also be recorded in the Nurse's quarterly report if required).
10. If there is needed follow up (blood work, testing, X-rays) the Service Coordinator will ask about this at the next home visit to assure it is scheduled/complete.
11. For any situations where the individual has a guardian who is not the family living provider, the family living provider will share all medical information with the guardian as agreed between the guardian and the family living provider. Additionally, the guardian will be informed regarding any treatment or medication which requires guardian approval.