



New Mexico EMS Bureau

Continuing Education and Renewal Guide for EMT Licensure



2024

EMS BUREAU

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www.nmhealth.org/about/erd/emsb/ems/

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INTRODUCTION

The New Mexico EMS Bureau is obligated by state statutes to ensure the protection of the public by validating that the licensed New Mexico EMS provider has maintained competence through continued education and field experience to provide quality patient care. The Bureau, with input from the New Mexico accredited training institutions, Medical Directors, EMS Service Administrators, Training Coordinators, and providers, continuously strives to make improvements in the recertification process to make it more efficient and lessen the burden on our EMS providers. The purpose of this guide is to serve as a resource for EMS agencies, Training Coordinators, Medical Directors, and providers to help in the renewal process.

The State of New Mexico is now using a Licensing Portal for all individual EMS healthcare practitioners, and agencies for issuance of permits, certifications, and licensure. You will use the Licensing Portal to update your personal information, apply for certifications and licensure, and renew current certifications or licensure. The State of New Mexico EMS Bureau uses the email address in your account as the primary source of communication. **(See Appendix B)**

RENEWAL PROCESS

There are currently 6 levels of Licensure in New Mexico

1. Emergency Medical Dispatcher
2. Emergency Medical Dispatcher Instructor
3. First Responder
4. EMT Basic
5. EMT Intermediate
6. EMT Paramedic

Renewal of your New Mexico EMS license involves meeting all the requirements of licensure renewal, including completing the required number of continuing education (CE) hours based on your level of licensure. The New Mexico EMS Bureau does not require a traditional refresher course for license renewal. Our goal is to have a straightforward process of license renewal, while still requiring verification of the retention and improvement of each licensee's knowledge base and skill level. **You are NOT required to maintain your National Registry of EMTs (NREMT) certification as a requirement for New Mexico EMT license renewal.** By meeting the New Mexico CE requirements for license renewal, one should also meet most of the CE requirements of the NREMT National Continued Competency Program (NCCP). Please visit the NREMT website to assure your compliance with their specific requirements to maintain your NREMT certification (www.nremt.org).

ALL CE RENEWAL REQUIREMENTS MUST BE COMPLETED BY DECEMBER 31 OF YOUR RENEWAL PERIOD.

Example: If the expiration date on your license is 03/31/24, all your renewal requirements must be completed by 12/31/23.

CE CATAGORIES

Seven EMS CE categories are accepted by the New Mexico EMS Bureau. Emergency Medical Dispatchers must meet additional requirements for the EMD and EMD-I levels of licensure:

1. Airway, Respiration & Ventilation
2. Cardiovascular Emergencies
3. Medical Emergencies
4. Preparatory/ Operations
5. Special Considerations
6. Trauma
7. Emergency Medical Dispatch

AIRWAY, RESPIRATION & VENTILATION

Definition: Those topics that are primarily taught to introduce essential concepts, information and skills concerning airway and breathing management. Examples of topics covered under the Airway, Respiration & Ventilation CE category:

Respiratory Physiology	Suction
Respiratory Pathophysiology	Mechanical Adjuncts
Foreign Body Airway Obstruction	Advanced Airway Procedures
Supplemental Oxygen Therapy	Capnography
Ventilation	Cricothyrotomy

CARDIOVASCULAR

Definition: Those topics that primarily teach the pathophysiology, assessment, and management of cardiovascular related illnesses. Examples of topics covered under the Cardiovascular CE category:

Stroke Assessment and Care	Ventricular Assist Devices
CNS Injury	Acute Coronary Syndrome
Cardiac Arrest	12 Lead Review
Post-Resuscitation Care	STEMI
Congestive Heart Failure	

MEDICAL

Definition: Those topics that primarily teach the pathophysiology and management of illness. Please refer to an EMS textbook for a more detailed list of topics covered under this category. Examples of topics covered under the Medical Emergencies CE category:

Urology	Pulmonology
Neurology	Hematology
Endocrinology	Environmental Conditions
Allergies and Anaphylaxis	infectious and Communicable Diseases
Gastroenterology	Behavioral and Psychiatric Disorders
Gynecology	Obstetrics
Toxicology	

PREPARATORY & OPERATIONS

Definition of Preparatory: Those topics that are primarily taught to introduce essential concepts, information and skills.

Examples of topics covered under the Preparatory CE category:

Emergency Medical Services Systems	Medical/Legal and Ethical Issues
Roles and Responsibilities	Anatomy and Physiology
The Well-Being of the EMT	Lifting and Moving Patients
Quality Improvement	Injury Prevention
Scene Safety	Personal Protective Equipment
General Principles of Pharmacology	

Definition of Operations: Those topics that primarily teach non-medical operations and special situations related to emergency medical situations. Examples of topics covered under the Operations CE category:

Ambulance Operations	Crime Scene Awareness
Medical Incident Command	Hazardous Materials
Bioterrorism and WMD	Emergency Vehicle Driving

Note: *Courses covering firefighting operations are not approved for EMS CE credit.*

SPECIAL CONSIDERATIONS

Definition: Those topics that primarily concern patient populations that have special considerations in the areas of assessment, pathophysiology, and management. Please refer to an EMS textbook for a more detailed list of topics covered under this category. Examples of topics covered under the Special Considerations CE category:

Neonatology	Abuse and Neglect
Pediatrics	Patients with Special Challenges
Geriatrics	Home Health Care Patient

TRAUMA

Definition: Those topics that primarily teach the kinematics, pathophysiology, and management of trauma. Please refer to an EMS textbook for a more detailed list of topics covered under this category. Examples of topics covered under the Trauma Emergencies CE category:

Trauma Systems	Burns
Mechanism of Injury	Head and Facial Trauma
Hemorrhage and Shock	Spinal Trauma
Soft Tissue Trauma	Thoracic Trauma
Abdominal Trauma	Musculoskeletal Trauma

EMERGENCY MEDICAL DISPATCH

Definition: Those topics that primarily address the area of dispatch operations. Examples of topics covered under the Emergency Medical Dispatch CE category:

Dispatch Policy, Procedure, and Protocol	Types of Calls
Roles & Responsibilities	Protocol and Call Classification
Ethics, Values, and Professionalism	In-Progress, Just-Occurred, Past Event calls Media Relations
Law Enforcement Calls for Service	Fire Calls for Service
Medical Calls for Service	Confidentiality
Telephone Technology	

ON-LINE RENEWAL PROCESS

The State of New Mexico EMS Bureau uses the "Licensing Portal" for all individual EMS healthcare practitioners, and agencies for issuance of permits, certifications, and licensure. Here is the link to the online New Mexico Licensing Portal:

<https://newmexico.imagetrendlicense.com/lms/public/portal#/login>

You will use the Licensing Portal to update your personal information, apply certifications and licensure, and renew current certifications or licensure. The State of New Mexico EMS Bureau uses the email address in your account as the primary source of communication.

Please ensure that your account contact information is kept current.

ACTIVE EMS ACCOUNT USER?

If you are a currently licensed EMS healthcare practitioner in New Mexico, login to your existing "Licensing Portal" account. **Please do not create a new account. Duplicate accounts will be deleted.**

If you have forgotten your username or password, please select the "**Forgot**" feature by the login fields below.

(See Appendix A for complete details)

If your email address is no longer correct, please update it in the field under Username found. If still having issues, contact New Mexico EMS Licensing Manager at peggya.griego@doh.nm.gov for account assistance.

CREATE A NEW EMS ACCOUNT

If you are a new user to the New Mexico EMS system, you will need to create an account in the Licensing Portal. Please use the **Create Account** button at the bottom of this page. Enter your legal name and information to assist in determining your eligibility for licensure. Once entered, you will be emailed login information to access the system.

If you have ever held a New Mexico State EMS License (any level) you already have an account. Please do not create a new account please contact Peggy Ann Griego at peggya.griego@doh.nm.gov, for assistance. Please include your Full legal name, NM EMS License # (if you have held or currently have a NM EMS License), Email address and Phone number. Provide detailed information regarding the issue you are experiencing or any questions.

NM EMS Licensing instructions and reference documentation can be found on the EMS Bureau Website: [NM EMS Bureau Licensing webpage](#)

Lookup: Verify State of New Mexico EMS healthcare provider license information by using the "Lookup" feature.



New Mexico EMS Bureau Licensing Portal

Account Login

Training

Lookup

Personnel

Services

Training Report

Public Lookup

Enter your search criteria to locate any specific personnel, service, training level or training course.

Type: Personnel

First Name:

Last Name:

EMS License Number:

Search

New Mexico Criminal Background Check

Licensees seeking to renew their license will be required to submit Bureau approved background check every other renewal cycle, or every 4 years, in accordance with the provisions of §24-10B-5.2 NMSA, 1978. **IMPORTANT: This is a DPS Background check form and no longer Fingerprinting through GEMALTO. This is in your online application.**

The EMS Bureau will require background checks by the following alphabetical schedule:

- Renewal due 03/31/2024; Last name A-M
- Renewal due 03/31/2025; Last name A-M
- Renewal due 03/31/2026; Last name N-Z
- Renewal due 03/31/2027; Last name N-Z

Complete the following steps to complete your New Mexico State Criminal Background Check:

Pursuant to 29-10-6(A) of the New Mexico Arrest Record Information Act, an individual may inspect, in person, through his counsel, or through his authorized agent, arrest record information concerning him/her. To obtain arrest record information, a Department of Public Safety (DPS) Authorization for Release of Information form, please email peggya.griego@doh.nm.gov or ReneeL.Sandoval@doh.nm.gov Must be completely filled out (legibly) and submitted to this agency for processing. The form must be notarized, and the fee is \$15.00 per record check, which should be a money order or cashier's check made payable to the Department of Public Safety. The DPS must receive the authorization form with the "original" signature. With the required release and proper payment, all adult arrest records are released.

The turnaround time is 7-15 working days from the date of receipt (depending on the current volumes and workload) and should only be requested by mail. Attached is the required release form, which may be duplicated.

Renewal Application: To apply for New Mexico EMT License Renewal, follow these instructions:

1. Fill out the online Renewal Application for Licensure completely.
2. If are currently working for a New Mexico EMS Service under Medical Direction, your Medical Director will receive an email notification for Verification of Competency on-line.
3. If you are working for a **NON-EMS** agency (examples; hospital, urgent care, racetrack/casino) you will need to have the agency Medical Director sign the Verification of Competency form and upload it into your online application for Renewal.
4. You must sign the "Affirmation of Renewal Requirement Completion" and attach documentation/verification of approved New Mexico Continuing Education. This is done when you type in your password and submit your online application. You were notified via email on **August 9, 2023**, if you were placed on the Audit list. You will then follow the instructions that are sent to your email.
5. You must upload a copy of a current CPR certification into your online application. Paramedic applicants will also upload a copy of a current ACLS certification into your application.
6. Include the correct fee for licensure level with a check, money order, or purchase order (**this fee is non-refundable**).
7. Mail or deliver in person, fees in form of **check, money order**, or purchase order to:

**NM EMS Bureau
1301 Siler Rd. Bldg. F
Santa Fe, NM 87507**

***IF YOU ARE MAILING PAYMENT IN (or dropping it off) MAKE SURE TO PRINT YOU NAME AND LICENSE NUMBER ON THE CHECK OR MONEY ORDER.**

RENEWAL FEES 2023

Licensure Level	Renewal Fee Rec before March 1	March Renewal Fee March 1-March 31	Reinstatement Fee April 1-May 31
First Responder	\$20	\$60	\$120
EMT Basic	\$30	\$90	\$180
EMT Intermediate	\$40	\$120	\$240
Paramedic	\$50	\$150	\$300
Dispatcher	\$20	\$60	\$120
Dispatch Instructor	\$25	\$75	\$150

ACCEPTABLE FORMS OF CE

Continuing education allows you to demonstrate continued cognitive competency by documenting the hours of CE you complete during your 2-year renewal cycle. The course/class must be EMS Bureau approved before the CE is administered. The Bureau has the final decision in determining if the category or type of CE will be accepted. At least half of the required CE's must be conducted synchronously, in a live person to person setting.

You may earn CE credit through the following acceptable methods:

CLASSROOM (SYNCHRONOUS) INSTRUCTION

This includes traditional instructor-student relationship in the classroom or field setting or "real time" interaction via webinar, etc.

Approved EMS Agency CE Programs

An agency may conduct continuing education courses with a bureau approved CE number. All requirements for conducting an EMS CE course must be followed, and records maintained by the agency or department's CE coordinator, including class roster, teaching notes or outline, power point presentation, etc. Such trainings may include case reviews and job orientation classes. EMS video presentations may be used for continuing education. Agencies intending to offer video training must submit the "*Notification of Intent to Conduct a Continuing Education Program*" application to the bureau along with a list of the videos intended for presentation with their corresponding copyright dates.

Conferences and Symposia

Most conferences and symposia are lecture-based programs hosted by services, educational institutions, hospitals, or state/regional EMS organizations. Conference coordinators may offer topics included in this guide provided the lecturer covers the topic sufficiently to ensure meeting the depth and breadth outlined in the Instructional Guidelines. When a lecture meets these guidelines, the conference coordinator should identify to those who attend that this lecture can be used towards meeting the New Mexico continuing education requirements.

Carded and Pre-Approved Courses

Credit can be applied for standardized courses. See the "Pre-Approved Course List". You may use a course only once toward the total number of hours required. Excess hours from a course can be carried over to another requirement area.

College Courses

Credit can be applied for college courses that relate to your role as an EMS professional. The number of CE credits accepted is determined by the EMS Bureau Training Coordinator. Approved courses may include Anatomy & Physiology, Biology, Chemistry, Pharmacology, Psychology, Sociology, Statistics, and Nursing. Individuals who are interested in receiving credit for college courses must submit a letter of request along with a copy of their unofficial student transcript and course syllabus to peggya.griego@doh.nm.gov **before December first of the year preceding your expiration year.** Be advised, you will almost assuredly not receive hour for hour credit of college courses. Contact the EMS Bureau early in your renewal cycle if you are planning to rely heavily on college credit for CE's.

ON-LINE (ASYNCHRONOUS) INSTRUCTION:

This is the last year that ALL required CE hours can come from an Asynchronous source, however they must be NM approved or Commission on Accreditation of Pre-Hospital Continuing Education (CAPCE) accredited.

Examples of approved internet CE programs

Action Training Systems

Provider No: Act0113

Web Site: <http://www.action-training.com>

Contact: Beth Crittendon

Code 3 CME LLC

Provider No: CODE1900

Web Site: <http://www.code3cme.com>

Contact: Jerolyn Robertson

FireEMSAcademy.com

Provider No: PNLPI8000

Web Site: <http://www.fireemsacademy.com>

Contact: Linda Ortiz

Fisdap, Public Safety Group (Recert) Jones and Bartlett

5 Wall Street

Burlington, MA 01803

Phone: 978-443-5000

Email: mmayne@fisdap.net

Website: <http://www.recert.com>

24-7 EMS-Health & Safety Institute

Provider No: P247E1100

Web Site: <http://www.24-7ems.com>

Contact: Nicole Printup Emcert

Target Solutions Together with CentreLearn

Provider No: PTGSF5900

Web Site: <http://www.targetsolutions.com>

Medic-CE.com, LLC

Provider No: MedicCE6500

Web Site: <http://www.medic-ce.com>

Contact: Richard Ezzeddine, M.D.

Any out of state CE must be CAPCE accredited or NM EMS Bureau approved.

INSTRUCTORS

Instructors may receive continuing education credit applied as follows:

Instructors of CPR, ACLS, and PALS courses may receive 4 hours of additional CE credit toward license renewal for one class per year for each course. For example: if you taught 6 CPR courses, 2 ACLS courses and 2 PALS courses in a calendar year, you would only receive 4 hours of CE for each different course for a total of 12 CE hours.

Instructor-Coordinators, employed by an approved EMS training institution, may receive hour for hour credit for teaching an approved course (EMS First Responder, EMT-Basic, EMT-Intermediate or EMT-Paramedic). Documentation of such activity submitted for renewal must be on letterhead from the training institution and signed by the director.

AUTHORSHIP

This includes EMS articles for newspapers, magazines, textbooks, and journals that are written by EMS personnel. The article must be written and submitted to the State EMS Training Coordinator for approval during the current licensure cycle. Upon review, the State EMS Training Coordinator will determine whether the specific article shall receive CE credit and will notify the author in writing.

A final word for individuals requesting CE approval: Individuals may be granted CE approval for other types of training not listed in this guide. For approval to be given, the individual must submit a course completion certificate or other documentation verifying attendance, along with course syllabus and other supporting documentation, as determined by the EMS Bureau. Notification of approval will be accomplished by letter from the State EMS Training Coordinator. A copy of this letter must be submitted when applying for licensure renewal.

CE REQUIREMENTS BY LICENSURE LEVEL

***Please note:** At the time of the writing of this guide, the NREMT has varied the number of required hours for NCCP, and NREMT/NCCP requirements may differ slightly from the following NM requirements for each level. This may occur on an ongoing basis, as the NREMT considers varying their requirements from year to year. If you are interested in renewing both your NM license and the NREMT certification, and these variations appear to be problematic, contact the EMS Bureau.

FIRST RESPONDER

20 Hours of CE meeting the following categories:

- Preparatory / Operations 2 Hours
- Airway, Respiration, & Ventilation 3 Hours
- Cardiovascular Emergencies 2 Hours
- Medical Emergencies 4 Hours
- Trauma Emergencies 4 Hours
- Special Considerations 5 Hours (2 hours must be Pediatric)

EMT BASIC

40 Hours of CE meeting the following categories:

- Preparatory / Operations 4 Hours
- Airway, Respiration, & Ventilation 6 Hours
- Cardiovascular Emergencies 6 Hours
- Medical Emergencies 8 Hours
- Trauma Emergencies 8 Hours
- Special Considerations 8 Hours (4 hours must be Pediatric)

EMT INTERMEDIATE

50 Hours of CE meeting the following categories:

- Preparatory / Operations 4 Hours
- Airway, Respiration, & Ventilation 8 Hours
- Cardiovascular Emergencies 6 Hours
- Medical Emergencies 12 Hours
- Trauma Emergencies 10 Hours
- Special Considerations 10 Hours (5 hours must be Pediatric)

PARAMEDIC

60 Hours of CE meeting the following categories:

- Preparatory / Operations 6 Hours
- Airway, Respiration, & Ventilation 8 Hours
- Cardiovascular Emergencies 10 Hours
- Medical Emergencies 14 Hours
- Trauma Emergencies 10 Hours
- Special Considerations 12 Hours (6 hours must be Pediatric)

EMERGENCY MEDICAL DISPATCHER

20 Hours of CE meeting the following categories:

- Emergency Medical Dispatch 10 Hours
- Medical Emergencies 10 Hours

EMD-INSTRUCTOR

20 Hours of CE meeting the following categories:

- Emergency Medical Dispatch 10 Hours
- Medical Emergencies 10 Hours
- Must maintain NM EMT license.
- Verification of Good Standing through EMD Training Program

APPROVED NEW MEXICO TRAINING INSTITUTIONS

- Central New Mexico Community College, Albuquerque 505-224-5218
- Dona Ana Community College, Las Cruces 575-527-7645
- Eastern New Mexico University, Roswell..... 575-624-7076
- San Juan College, Farmington 505-566-3857
- Santa Fe Community College, Santa Fe 505-428-1820
- UNM EMS Academy, Albuquerque 505-272-5757

NM EMS BUREAU APPROVED CPR/ACLS/PALS COURSES 2022 - 2023

- American Heart Association "BLS Provider"
- American Red Cross "CPR/AED for the Professional Rescuer"
- Emergency Care and Safety Institute "Professional Rescuer CPR"
- National Safety Council "CPR and AED"
- Medic First Aid "Basic Life Support for Professionals (BLSPRO)"
- American Safety & Health Institute "CPR for the Professional Rescuer"
- Military Training Network "BLS Healthcare Provider"
- EMS Safety Services: CPR/AED for the Professional Rescuer
- Pro Trainings LLC ProCPR - CPR/AED for Healthcare Provider Classroom and Blended Classroom
- American Red Cross Advanced Life Support "ACLS"
- Pacific Medical Training / 911 Con-ed BLS, ACLS, PALS
- American Heart Association "ACLS Provider", "ACLS EP", "Heart Code ACLS"
- Emergency Care and Safety Institute "eACLS"
- American Safety & Health Institute "ACLS"
- "Military Training Network ACLS"
- American Heart Association "PALS Provider"

APPROVED CEVO COURSE SPONSORS

- New Mexico Region II
- Southwest Ambulance
- National Safety Council CEVO II
- VFIS Emergency Vehicle Driving
- Emergency Vehicle Operator – Target Safety

PRE-APPROVED COURSE LIST

The following table is a sample of national and statewide recognized courses available for Continuing Education credit. It would be impossible to list every course that is applicable to EMS education. You, or your agency, do not need pre-approval from the EMS Bureau to attend or sponsor these classes so long as the requirements by the sponsoring organization for such classes are met. Individuals completing any of these courses need only to submit their course completion certificate when they renew their license. Other courses not listed below may be eligible for Continuing Education credit. Also, all courses that are CECBEMS approved are pre-approved for credit in New Mexico.

Contact the State EMS Training Coordinator at 505-476-8215 for more information.

Title of Course	Sponsoring Organization	CE Hours/Category
Advanced Burn Life Support	American Burn Association	1.5 - Airway, Respiration & Ventilation .5 - Special Considerations (Peds) 6 - Trauma
Advanced Cardiac Life Support	AHA, ASHI	10 - Cardiovascular Emergencies
Advanced Cardiac Life Support – Instructor	AHA, ASHI	8 - Cardiovascular Emergencies
Advanced Disaster Life Support	UNM Center for Disaster Medicine	5 - Medical Emergencies 7 - Preparatory/ Operations 2 - Trauma
Advanced Hazmat Life Support – Provider	AHA	16 - Trauma
Advanced Incident Command System	NM Firefighters Training Academy	24 - Preparatory/ Operations
Advanced Life Support in Obstetrics	AAFP	2 - Airway, Respiration & Ventilation 8 - Medical Emergencies 2 - Preparatory/ Operations 4- Special Considerations (Peds)
Advanced Medical Life Support - AMLS	NAEMT	2 - Airway, Respiration & Ventilation 2 - Cardiovascular Emergencies 12 - Medical Emergencies 8 - Trauma
Advanced Neonatal Life Support - ANLS	NRP	8 - Special Considerations (Peds)
Advanced Pediatric Life Support - APLS	AAP	4 - Airway, Respiration & Ventilation 12- Special Considerations (Peds)
Advanced Search & Rescue	NASAR	19 - Preparatory/ Operations
Advanced Stroke Life Support	University of Miami	8 - Cardiovascular Emergencies
Advanced Trauma First Aid	Trauma First Aid Associates	3.5 - Medical Emergencies 3.5 - Trauma
Advanced Trauma Life Support	American College of Surgeons	4 - Airway, Respiration & Ventilation 12 - Trauma
Advanced Wilderness Life Support	Wilderness Medicine Society	6.5 - Medical Emergencies 1 - Preparatory/ Operations 10.5 - Trauma
Answering the Call	Various Organizations	4 - Preparatory/ Operations
AWR 160 – (WMD Awareness)	National Domestic Preparedness Consortium	6 - Preparatory/ Operations
Basic Disaster Life Support	UNM Center For Disaster Medicine	4 - Medical Emergencies 3 - Preparatory/ Operations 1 - Trauma

Basic Firefighter Emergency Care	NM Firefighters Training Academy	12 - Medical Emergencies 4 - Trauma
Basic Incident Command	NM Firefighters Training Academy	16 - Preparatory/ Operations
Basic Life Support CPR	AHA / ASHI	4 - Cardiovascular
Basic Trauma First Aide	Trauma First Aide Associates	10 - Medical Emergencies 4 - Trauma
Basic Trauma Life Support - Basic	BTLS International	16 - Trauma
Basic Trauma Life Support - Advanced	BTLS International	16 - Trauma
Basic Trauma Life Support - Pediatric	BTLS International	8 - Special Considerations
Basic Water Rescue Preparedness	NASAR	24 - Preparatory/ Operations 6 – Trauma 8- Preparatory/ Operations
CEVO III	Coaching Systems	6- Preparatory/ Operations
Counter Narcotics and Terrorism Operational Medical Support (CONTOMS)	CHEP	2 - Airway, Respiration & Ventilation 6 – Trauma 8- Preparatory/ Operations
Core Disaster Life Support	NDLSF	4 - Preparatory/ Operations
Child Passenger Safety Certification Training	NHTSA	24 - Preparatory/ Operations
CISM	NM Crisis Support Team /International Critical Incident Stress Foundation	
Corporate Crisis Management		14 - Preparatory/ Operations
Domestic Terrorism and Weapons of Mass Destruction: A CISM Perspective		14 - Preparatory/ Operations
Emotional and Spiritual Care in Disasters		14 - Preparatory/ Operations
Families and CISM: Developing a Comprehensive Program		14 - Preparatory/ Operations
Family Psychological First Aid and Crisis Intervention		14 - Preparatory/ Operations
From Battlefield to Street: One Uniform to Another		14 - Preparatory/ Operations
Family Psychological First Aid and Crisis Intervention		14 - Preparatory/ Operations
From Trauma to Addiction		14 - Preparatory/ Operations
Grief Following Trauma		14 - Preparatory/ Operations
Group Crisis Intervention		14 - Preparatory/ Operations
Individual Crisis Intervention and Peer Support		14 - Preparatory/ Operations
Law Enforcement Perspectives for CISM		14 - Preparatory/ Operations
Line of Duty Death: Preparing the Best for the Worst		14 - Preparatory/ Operations
Managing School Crises: From Theory to Application		14 - Preparatory/ Operations
Principles and Practices of Delivering Bad News		7 - Preparatory/ Operations

Psychological First Aid		7- Preparatory/ Operations
Resilience Training: Psychological Survival Skills for Before, During & After Crisis		14 - Preparatory/ Operations
Responding to School Crises: A Multi-Component Crisis Intervention Approach		14 - Preparatory/ Operations
Staff Support in the Healthcare Setting		13- Preparatory/ Operations
Strategic Response to Crisis		14 - Preparatory/ Operations
Stress Management for the Trauma Service Provider		13 - Preparatory/ Operations
Suicide Awareness for Non-Mental Health Professionals		7 - Preparatory/ Operations
Suicide Prevention, Intervention & Postintervention		14 - Preparatory/ Operations
Terrorism: Psychological Impact and Implications		14 - Preparatory/ Operations
Understanding Human Violence: Survival Information for Emergency Services and Counselors		14 - Preparatory/ Operations
Working with Victims of Individual and Mass Crimes		14 - Preparatory/ Operations
Critical Care Paramedic (CCEMT-P)	University of Maryland	16.5 - Airway, Respiration & Ventilation 40.5 - Medical Emergencies 5 - Preparatory/ Operations 7.5 - Special Considerations 10.5 - Trauma
Critical Care Transport (BCCTPC)		2 - Airway, Respiration & Ventilation 4 - Cardiovascular Emergencies 4 - Medical Emergencies 2 - Preparatory/ Operations 2 - Special Considerations (Peds) 2 - Trauma
The Difficult Airway Class	Various	12 - Airway, Respiration & Ventilation 2 - Medical Emergencies 2 - Special Considerations (Peds)
Emergency Department Technician Course	CNM Community College	12 - Medical Emergencies 16 - Preparatory/ Operations 16 - Trauma
Emergency Medical Dispatcher (EMD)	APCO	28- Preparatory/ Operations
Emergency Medical Dispatcher (EMD)	Power phone	24- Preparatory/ Operations
Emergency Medical Dispatcher (EMD)	MegaCall	24- Preparatory/ Operations
Emergency Medical Dispatcher (EMD)	NAED	24- Preparatory/ Operations
EMS for Children Quarterly Meetings-	EMSC	8 - Preparatory/ Operations
EMS Safety	(NAEMT)	8 - Special Considerations
Emergency Pediatric Care (EPC)	(NAEMT)	16 - Special Considerations (Peds)

Emergency Response to Domestic Biological Incidents PER 220	US Dept. of Homeland Security	3 - Medical Emergencies 15 - Preparatory/ Operations
Emergency Nurse Pediatric Course (ENPC)		16 - Special Considerations (Peds)
Firefighter Emergency Care	IAFC	2 - Airway, Respiration & Ventilation 6 - Trauma 8- Preparatory/ Operations
Firefighter Rehab (Medical)	IAFC	6 - Medical Emergencies
First Responder Radiation Course AKA Introduction to Radiological and Nuclear Response	Defense Threat Reduction Agency	2 - Medical Emergencies 14 - Preparatory/ Operations
Fundamentals of Search & Rescue	NASAR	47 - Preparatory/ Operations
Get With the Guidelines – Stroke Workshop	AHA	6 - Medical Emergencies
GEMS (Geriatric Education for Emergency Medical Services) BLS or ALS versions	American Geriatrics Society and the National Council of State EMS Training Coordinators	8 - Special Considerations
Hands-On Radiation Workshop	EMS Bureau	1.5 - Preparatory/ Operations
Hazardous Materials Awareness	NM Firefighters Training Academy	
Hazardous Materials Operations	NM Firefighters Training Academy	24 - Preparatory/ Operations
Health Services Response Workshop	American Red Cross	7 - Preparatory/ Operations 1 - Special Considerations
How To Put On The Suit	EMS Bureau	2 - Preparatory/ Operations
ICS100	FEMA	8 - Preparatory/ Operations
ICS200	FEMA	8 - Preparatory/ Operations
ICS300	FEMA	16 - Preparatory/ Operations
ICS400	FEMA	16 - Preparatory/ Operations
Incident Commander: Emergency Response	NASAR	24 - Preparatory/ Operations
Incident Response to Terrorist Bombings	New Mexico Tech	4 - Preparatory/ Operations
Instructor Update for Carded Courses	Various	4 - Preparatory/ Operations
Intermediate Incident Command System	NM Firefighters Training Academy	24 - Preparatory/ Operations
International Trauma Life Support	Advanced ITLS	16 - Trauma
Introduction to Search & Rescue	NASAR	16 - Preparatory/ Operations
IS100	FEMA	2 - Preparatory/ Operations
IS200	FEMA	2 - Preparatory/ Operations
IS300	FEMA	2 - Preparatory/ Operations
IS400	FEMA	2 - Preparatory/ Operations
Law Enforcement and First Responder Tactical Casualty Care (LEFR-TCC)	Strategic Operations	1 - Airway, Respiration & Ventilation 4 – Trauma 2 - Preparatory/ Operations
Mental Health First Aid	National Council for Behavioral Health	8 - Special Considerations
Mass Fatality Incident Response (G386)	FEMA	16 - Preparatory/ Operations
Medicolegal Death Investigator	Office of the Medical Investigator	12 - Medical Emergencies 6 - Preparatory/ Operations 7 - Trauma

Modular Emergency Radiological Response Transportation Training (MERRTT)	WIPP	16 - Preparatory/ Operations
Neonatal Resuscitation Course (NRP)	AHA	8 - Special Considerations
Neonatal Resuscitation Course – Refresher	AHA	4 - Preparatory/ Operations
NMEMSTARS EMS Data Entry	NM EMS Bureau	4- Preparatory/ Operations
Outdoor Emergency Care	National Ski Patrol	2 - Airway, Respiration & Ventilation 16- Medical Emergencies 8 - Preparatory/ Operations 18– Trauma 4- Special Considerations
Outdoor Emergency Care Refresher	National Ski Patrol	2 - Airway, Respiration & Ventilation 4 - Medical Emergencies 2 - Special Considerations 4 - Trauma
Pediatric Advanced Life Support – Provider	AHA, ASHI	2 - Airway, Respiration & Ventilation 6 - Medical Emergencies 1 - Preparatory/ Operations 6 - Special Considerations (Peds) 1 - Trauma
Pediatric Advanced Life Support - Refresher	AHA, ASHI	4 - Special Considerations (Peds)
Pediatric Advanced Life Support – Instructor	AHA, ASHI	8 - Special Considerations (Peds)
Pediatric Basic Trauma Life Support	AHA, ASHI	8 - Special Considerations (Peds)
Pediatric Disaster Online Course	Pediatric Disaster Resource and Training Center (California)	1 - Special Considerations (Peds)
Pediatric Emergency Assessment, Recognition, and Stabilization (PEARS)	AHA	6 - Special Considerations
PEPP ALS Course	American Academy of Pediatrics	2 - Airway, Respiration & Ventilation 8.5 - Medical Emergencies 3 - Preparatory/ Operations 2.5 - Trauma
PEPP BLS Course	American Academy of Pediatrics	2 - Airway, Respiration & Ventilation 4 - Medical Emergencies 3 - Trauma
PHTLS Provider Course	American College of Surgeons	2 - Airway, Respiration & Ventilation 2 - Medical Emergencies 1 - Preparatory/ Operations 1 - Special Considerations 10 - Trauma
Principles of Ethics and Personal Leadership	NAEMT	4 - Medical Emergencies 12 - Preparatory/ Operations
Respiratory Protection Workshop	EMS Bureau	1 - Preparatory/ Operations
Rope Rescue: Awareness and Operations	NM Firefighters Training Academy	40 - Preparatory/ Operations
ReTrAC	Regions 1, 2 & 3	1 – Trauma 1 – Medical Emergencies
Sudden Unexplained Infant Death Investigation	Center for Disease Control	4 - Preparatory/ Operations 1 - Special Considerations

STABLE		1 - Airway, Respiration & Ventilation 1 - Cardiovascular Emergencies 1 - Medical Emergencies 1 - Special Considerations
Stop the Bleed	none	1- Trauma
TCC		1 - Airway, Respiration & Ventilation 15 - Trauma
Transport Nurse Advanced Trauma Course	Air and Surface Transport Nurses Association	1 - Airway, Respiration & Ventilation 3.5 - Preparatory/ Operations 1 - Special Considerations 12.5 - Trauma
Transport Provider Advanced Trauma Course (TPATC)		2- Airway, Respiration & Ventilation 14 - Trauma
Trauma Nursing Core Course (TNCC)	Emergency Nurses Association	4- Medical Emergencies 2 - Preparatory/ Operations 1 - Special Considerations 9 - Trauma
Grand Rounds Stroke and STEMI	UNMH	2- Medical Emergencies
Grand Rounds Trauma	UNMH	2- Trauma
Vehicle Extrication Course	NM Firefighters Training Academy	24 - Preparatory/ Operations
Wilderness Advanced First Aid	Wilderness Medicine Institute	2 Airway, Respiration & Ventilation 2 Cardiovascular Emergencies 12 Medical Emergencies 14 Trauma Emergencies 3 Special Considerations (1 Peds) 3 Preparatory/Operations
Wilderness Advanced First Aid Bridge to Wilderness First Responder	Wilderness Medical Associates	2 Airway, Respiration & Ventilation 2 Cardiovascular Emergencies 12 Medical Emergencies 14 Trauma Emergencies 3 Special Considerations (1 Peds) 3 Preparatory/Operations
Wilderness First Responder –	Wilderness Medical Associates	6 Airway, Respiration & Ventilation 4 Cardiovascular Emergencies 22 Medical Emergencies 24 Trauma Emergencies 4 Special Considerations (2 Peds) 4 Preparatory/Operations
Wilderness EMS Upgrade	Wilderness Medicine Institute	7 Airway, Respiration & Ventilation 6 Cardiovascular Emergencies 15 Medical Emergencies 16 Trauma Emergencies 5 Special Considerations (2 Peds) 5 Preparatory/Operations

Wilderness Advanced Life Support	Wilderness Medicine Institute	6 Airway, Respiration & Ventilation 4 Cardiovascular Emergencies 12 Medical Emergencies 15 Trauma Emergencies 4 Special Considerations (2 Peds) 4 Preparatory/Operations
Wilderness Refresher	Wilderness Medicine Institute	2 Airway, Respiratory, Ventilation 2 Cardiovascular Emergencies 8 Medical Emergencies 8 Trauma Emergencies 2 Special Considerations (1 Peds) 2 Preparatory/Operations
WMD for the Medical Specialist	FEMA/US&R	6 - Preparatory/ Operations

If you do not see a class here, please contact Peggy Ann Griego at peggya.griego@doh.nm.gov for assistance.

APPENDIX A

USING THE LICENSURE PORTAL FOR RENEWAL

1. **Using Google Chrome**, log in to the following web address (URL)
 - <https://newmexico.imagetrendlicense.com/lms/public/portal#/login>
2. When you are logged on, go to the bottom of the page to the log in information and provide the Username and Password if you have an existing account. **Please note, all current EMS providers should have an existing account.** If you have an existing account, but forgot the log in information, please select “Forgot Username” or “Forgot Password”. (Go to step 3) If you are a **new** provider and do not have an account, select “Create Account” and provide the requested information

The State of New Mexico EMS Bureau uses the Licensing Portal for all individual EMS healthcare practitioners, and agencies for issuance of permits, certifications and licensure. You will use the Licensing Portal to update your personal information, apply certifications and licensure, and renew current certifications or licensure. The State of New Mexico EMS Bureau uses the email address in your account as the primary source of communication.

[Please ensure that your account contact information is kept current.](#)

Active EMS Account User?
If you are a currently licensed EMS healthcare practitioner in New Mexico, login to your existing Licensing Portal account. Please do not create a new account. [Duplicate accounts will be deleted.](#)

- If you have forgotten your user name or password, please select the “**Forgot**” feature by the login fields below.
- If your email address is no longer correct, please contact New Mexico EMS at EMS.Licensing@state.nm.us for account assistance.

Create a New EMS Account

If you are a new user to the New Mexico EMS system, you will need to create an account in the Licensing Portal. Please use the [Create Account](#) button at the bottom of this page. Enter your legal name and information to assist in determining your eligibility for licensure. Once entered, you will be emailed login information to access the system.

For assistance, please contact the New Mexico EMS Bureau at EMS.Licensing@state.nm.us for account assistance. Please include your Full legal name, NM EMS License # (if you have held or currently have a NM EMS License), Email address and Phone number. Provide detailed information regarding the issue you are experiencing or any questions.

NM EMS Licensing instructions and reference documentation can be found on the EMS Bureau Website: [NM EMS Bureau Licensing webpage](#)

Lookup

Verify State of New Mexico EMS healthcare provider license information by using the **Lookup** feature.

Login

Username

Password

Forgot Username or Forgot Password?

Login Create Account

3. If you selected “Forgot Username or Password” the following page should appear. Please complete the highlighted areas and press “Lookup”

New Mexico EMS Bureau Licensing Portal

Forgot Username

Search for your username by entering the following **required** information:

*Date of Birth: mm/dd/yyyy Today

*Last Name:

*Social Security Number: Show

Lookup Back

- 4.



New Mexico EMS Bureau Licensing Portal

Account Login

Training

Lookup

Forgot Username

Search for your username by entering the following **required** information:

User Record Found!

Username sent to pe*****@gmail.com. If you would like to update your email address on record and re-send the email, you may do so [here](#).

Email:

Update Email and Re-Send **Go to Login**

5. If the email address is correct, select “Go to Login” and check that email account for the email instructions sent from ImageTrend (check your spam and all folders).
6. If the email address is not correct, or you need to update your email address, select “Yes” in the “Update Email and Re-Send” button.
7. You now should be able to see the log in screen and you will need to select the “Agree with the Privacy Statement” to continue.



New Mexico EMS Bureau Licensing Portal

You are logged in. Welcome Jay [redacted]

Release Form

I agree to the following Data Privacy Statement.

Yes **No**

PLEASE READ THIS PRIVACY STATEMENT CAREFULLY

New Mexico EMS Bureau Licensing Portal users, by accepting this Data Privacy Statement, you agree to keep the information contained within this site private and confidential. Any reporting or exporting of data must be done securely using industry standards and best practices for data privacy and adhering to all applicable federal and state data privacy requirements. It is the responsibility of the user to ensure that all applicable requirements are adhered to.

No user will provide their username and password to another person for the purposes of accessing the user's account and managing the user's demographics, certifications, licenses, unit affiliations, course enrollments or any other purpose. Both the user and the person who used the user's information to access the system will be subject to penalties set forth in state and federal laws governing fraud, privacy, licensing and other applicable laws. By accepting this privacy statement, the user verifies that they understand these privacy requirements and that they will be responsible for all related laws, rules and regulations related to unauthorized access to confidential data and fraudulent submission of data related to licensed, certifications and training records.

The State has taken steps to ensure that all information contained within this site is secure to protect against unauthorized access and use. All information is protected by our security measures, which are periodically reviewed. Information is protected through the use of passwords, strictly controlled server access, physical security of the hosting site, and 128-bit SSL encryption.

Although the State can assure the security and privacy of the data that has been submitted, we have no control over how individual users may handle their own data, either before or after they have submitted data. In order to protect the security and privacy of your records before or after you have submitted data, we recommend adopting the following procedures/practices:

1. Do not send confidential information or records via email. Email does not offer the same level of security as submitting data via the internet to the NMEMSR Licensing Portal because it is not encrypted.

- When the following screen appears, select “Profile” to review your personal information and edit any allowable information needed.
- To apply for re-licensure, click on “Applications”.

The screenshot shows the 'My Account' page of the New Mexico EMS Bureau Licensing Portal. The page features a blue header with the portal name and a navigation menu on the left. The main content area includes a 'My Account' section with a user profile card for Jay [redacted] (EMT Basic, Number: E888888, Issued: 12/01/2018, Expiration: 09/30/2020). A summary of pending items shows '1 Form pending completion'. Below this, a statistics section indicates '2 New trainings added', '0 Upcoming training this week', and '0 Upcoming test this week'. A search bar is also present with a dropdown menu set to 'Personnel' and input fields for 'First Name', 'Address City', and 'Address County'. The footer contains the copyright notice '© 2020 ImageTrend, Inc.'.

- When this page appears, select “View My Applications”

The screenshot shows the 'Available Applications' page of the New Mexico EMS Bureau Licensing Portal. The page features a blue header with the portal name and a navigation menu on the left. The main content area includes an 'Available Applications' section with a sub-header and a paragraph of instructions. Below this, there are two application cards. The first card is for Jay [redacted] (EMT Basic, Issue Date: 12/01/2018, Expiration Date: 09/30/2020) and has a red arrow pointing to a 'View My Applications' button. The second card is for 'ImageTrend Medical Rescue (135132)' with address '1301 Siler Rd. Bldg. F, Santa Fe, New Mexico 87507' and 'Transport Capable Medical Rescue -- Expires: 09/30/2020', and has a 'View Services Applications' button. The footer contains the copyright notice '© 2020 ImageTrend, Inc.'.

11. The following page should appear, and you can select the application you are applying for. Please note that there are different renewal applications for Dispatchers and EMTs (of all levels) as well as different applications for you to enter your CE's. Note, if you are dual licensed as a Dispatcher and EMT (any level) you will need all four of the above highlighted applications.

Begin a new application, or click one of the links in the left menu to work with an application you have already begun.

My Applications | Service Applications

Jay (E8888888)
 EMT Basic
 Issue Date: 12/01/2018
 Expiration Date: 09/30/2020

Applications	Action
Continuing Education Hours Submission - EMD Use this application to submit your CE Hours for Emergency Medical Dispatcher Level ONLY during your license period.	Apply Now
Continuing Education Hours Submission - EMS Provider Use this application to submit your CE Hours for EMS Provider Levels [FR, EMT-Basic, EMT Intermediate or Paramedic] during your license period.	Apply Now
Initial Application for EMS License Submit this application for initial license at the FR, EMT-B, EMT-I or Paramedic level. Also select this application if you are upgrading your level, for example EMT-B to EMT-I or EMT-B to Paramedic.	Apply Now
Renewal Application for EMS License Submit this application for the Renewal of an EMS license at the FR, EMT-B, EMT-I or Paramedic level. 241 days until application period closes	Apply Now
Initial Application for the Emergency Medical Dispatcher (EMD) Initial Application for the Emergency Medical Dispatcher (EMD) Level.	Apply Now
Renewal Application for the Emergency Medical Dispatcher Renewal Application for the Emergency Medical Dispatcher	Apply Now
Re-Entry Application for EMS License Application for re-entry; if the license has expired, but, has met the requirements for License re-entry.	Apply Now
Reciprocity Application for EMS License Submit this application for reciprocity license at the First Responder, EMT-B, EMT-I or Paramedic level.	Apply Now
Instructor/Coordinator (I/C) or Trainer / CE Instructor Choose the Trainer level you will be teaching. I/CS will be required to have verification of Affiliation with an Approved NM Educational Institution and I/C Training. Trainer / CE Instructor is Approved for non-Licensure level instruction. examples are CE training, Pre-Approved Carded Courses and Specialty Training.	Apply Now
Name Change / Address Change / Replacement License Card Select this Application to update your Personal Information [Name Change or Address Information] or to request a Replacement License Card	Apply Now

12. If you select the "Continuing Education Hours Submission" application, you should see the following screen:

Continuing Education Submission Form

CE Submission Form

▼ Applicant Demographics

First Name: Jay

Last Name: Katzenberger

Birth Date: 10/18/1979

License Level:	Renewal
First Responder	
EMT Basic	
Intermediate	
Paramedic	

License Expiration Date: 9/30/2020

▼ Continuing Education

PLEASE READ!

Below is your educational records for licensing.
 To add a Continuing Education record, click on the green **Add Training** button.

- Please note that you will not be able to change your name, DOB, Level of Licensure, or expiration date.

13. Any training CE that have been entered into your Licensure Portal should be displayed in the page listed below. To add additional classes, select “Add Training”.

Enter the Training or Continuing Education Course Name, Date and click on the **Add Topic** button to select the Topic or Topics and enter the corresponding hours for each Topic.

If you are NOT ready to submit this application to the State of New Mexico EMS Bureau, after entering your Supplemental Training/Continuing Education Topics/Hours, select the Save and Leave Application Open button at the bottom of the page. Failure to do this will result in your entries not being committed to the New Mexico database and you will be required to enter them again.

Supplemental Training

Training History:
 Trainings from to 10/1/20 are valid towards the above requirements.

Course Name	Date	Location	Certificate	Topic Hours
Airway	9/22/20	EMS Bureau		Airway/Respiration/Ventilation - 2.00
Trauma	9/23/20	EMS Bureau		Trauma Emergencies - 2.00 Special Considerations - 0.50

→ **+ Add Training**

▼ Acknowledgment and Signature

*Date of Application
 Today

*Signature Box
 Username: jaytest
 Password:

Save and Leave Application Open **Submit**

- The following screen should appear. Complete the requested information and upload the certificate for the class by choosing the correct file from your computer. Note, you can either upload the documents or wait to see if you are audited. Make sure you SAVE the application.

Training:

*Name

*Date Today

Location:

Certificate: No file chosen
 Max File Size: 23000KB
 BMP, css, doc, docx, htm, jpeg, jpg, mht, msg, odt, pdf, pjpeg, ppt, pptx, rtf, rtx, tif, txt, xls, xlsx, xsl, xml - application

Topics: **+ Add Topic**

14. Select "Add Topic" and add hours.

Training:

*Name

*Date Today

Location:

Certificate: No file chosen
Max File Size: 23000KB
BMP,css,.doc,.docx,.htm,.jpeg,.jpg,.mht,.msg,.odt,.pdf,.png,.ppt,.ppbx,.rtf,.rtx,.tif,.txt,.xls,.xlsx,.xml - application

Topics:

Topic	Hours
Airway/Respiration/Ventilation	1

- You can choose to upload the cert for the class, or you can wait to see if you are Audited on April 1, 2022. Make sure to SAVE!

15. After inputting your class, the sessions should appear as listed below:

If you are NOT ready to submit this application to the State of New Mexico EMS Bureau, after entering your Supplemental Training/Continuing Education Topics/Hours, select the Save and Leave Application Open button at the bottom of the page. Failure to do this will result in your entries not being committed to the New Mexico database and you will be required to enter them again.

Supplemental Training

Training History:
Trainings from to 10/1/20 are valid towards the above requirements.

Course Name	Date	Location	Certificate	Topic Hours
Airway	9/22/20	EMS Bureau		Airway/Respiration/Ventilation - 2.00
Trauma	9/23/20	EMS Bureau		Trauma Emergencies - 2.00 Special Considerations - 0.50

Acknowledgment and Signature

*Date of Application
 Today

*Signature Box

Username: jaytest

Password:

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16. Once **all your** CEs have been inputted, complete the “Date of Application”, add your password, and hit submit. If your application is not complete, select “Save and Leave Application open”.
- If you save and leave the application open, you will find located under “Application” and you can select “Continue” to edit or add to your application (see following screen).

Applications

Continue 2

Checkout

Transaction

Training

Services

Lookup

Continue My Applications

This section allows you to work with the forms for applications that you have already started. Click *Start* to work with forms you have not yet started filling out, *Continue* for forms that are still in progress or the *PDF* icon to view a form that you already completed.

You can click the grey header bar for any license application to expand or collapse the list of forms associated with that license. Additionally, you can use the filters and search box at the top of the page to narrow down which licenses are displayed on this page. After you have entered search criteria, click *Go* to search for licenses matching your criteria. If you want to view all licenses again, click *Clear*.

Continuing Education Hours Submission - EMS Provider

Status: Initiated
Number: E8888888
Level(s):
Forms: 0 of 1 completed

Initiated On: Oct 1, 2020
Issue Date:
Expiration Date:

Forms

Form	Requested	Completed	Action
Continuing Education Submission Form	Oct 1, 2020		<input checked="" type="checkbox"/> Continue