

New Mexico Department of Health Developmental Disabilities Supports Division

Mi Via and Supports Waiver Minimum Wage Increases

October 15, 2021

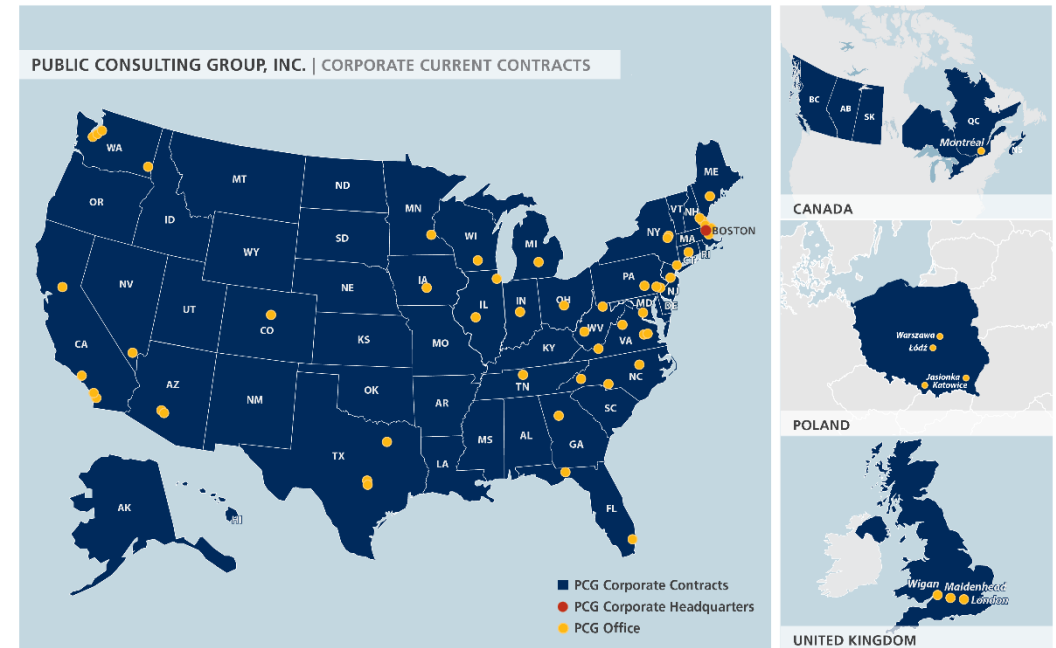
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Overview of PCG

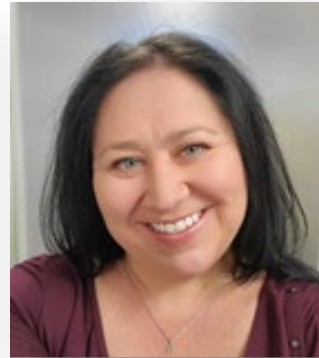
- Founded in 1986, PCG is headquartered in Boston, MA and employs more than 2,600 professionals in 60 offices
- Management consulting to assist public sector agencies better serve their targeted populations
- Five Practice Areas
 - Human Services
 - Health
 - Education
 - Technology Consulting
 - Public Partnerships, LLC (PPL)



Introductions



Sarah Salisbury
Engagement Manager



Brittani Trujillo
Project Manager



Barbara Ramsey
Subject Matter Expert



Sari Lelchook
Consultant

Project Understanding

Project Understanding (1 of 2)

- New Mexico's Department of Health's Developmental Disabilities Supports Division (DDSD) seeks assistance related to rate changes due to state and federal required minimum wage increases and required sick leave for the Supports Waiver (SW) and Mi Via Waiver (MV).
- DDSD is seeking rate recommendations that consider the following:
 - State minimum wage rate increases; city and county minimum wages for all New Mexico jurisdictions
 - Paid time off requirements
 - Factors that differentiate participant-directed from agency-based service delivery
 - Supports Waiver Assistive Technology Purchasing Agency Rate
 - Mi Via Waiver Individual Budgetary Allotment
 - Supports Waiver \$10,000 budget



Project Understanding (2 of 2)

- DDSD is seeking to change the rates for the following services:

Supports Waiver	Mi Via Waiver
Customized Community Supports Individual	Homemaker/Direct Support
Customized Community Supports Group	Community Direct Support
Employment	Employment Supports
Personal Care Services	Customized Community Group Supports
Respite	Respite Standard

Project Overview

Project Overview 10/1-12/31

Project Kick-off

- Hold kickoff meeting
- Data/information request
- Review documents from data request

Recommend Increased Rates and Policies

- Develop and administer provider survey
- Research peer states
- Hold focus groups
- Create recommendations

Develop Timeline and Workplan for MV and SW Rate Adjustments

- Develop project plan for activities to implement new rates
- Revision activities and final project plan

ARPA Funding Recommendations

- Review CMS guidance and website
- Develop and finalize recommendations

Project Kickoff (10/1-10/15)

- Confirm project goals, scope, timeline, and key dates.
- Modify and finalize the project work plan following kickoff meeting.
- Develop data/information request and submit to DDSD. Review data request which includes the following:
 - Regulations
 - Policies
 - Waivers
 - Statute/legislation
 - Service definitions
 - Service standards
 - Provider information
 - Authorization and Utilization information



Recommend Increased Rates and Policies (10/16-12/31)

- Develop and administer SW and MV provider survey
 - Analyze survey results
- Research peer states, which includes:
 - Research other states with minimum wage increases and discuss findings with DDSD
 - Develop interview questions and contact 4 states to interview
 - Summarize research findings
- Schedule and conduct 2 focus groups and 2 stakeholder meetings
 - Identify dates and times for meetings
 - Notify focus group attendees and stakeholders
 - Develop focus group questions and stakeholder presentation
 - Summarize focus group and stakeholder information
- Develop Final Report with recommendations
- Conduct bi-weekly status meetings

Develop Implementation Roadmap for MV and SW Rate Adjustments (10/16-12/31)

- Develop timeline and work plan
 - Recommend necessary components to operate approved waiver
- Revise and finalize roadmap based on feedback
- Conduct bi-weekly status meetings



ARPA Funding Recommendations (10/16 – 12/31)

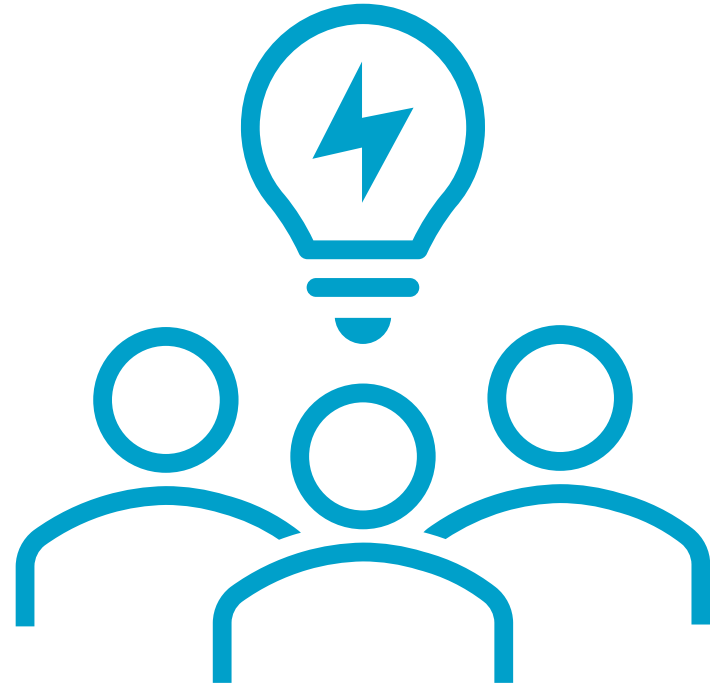
- Review CMS guidance
- Review CMS website for approved plans
- Develop and submit recommendations to DDSD
- Revise and finalize recommendations based on DDSD feedback



Stakeholder Engagement

Optimizing Stakeholder Engagement

- Are there groups that have been underrepresented in previous work?
- How can we employ key stakeholders to increase /maximize participation of targeted groups?
- What are the preferred methods of communication with these groups?
- Themes of feedback DDSD has already received?



Project Roles and Communication

Project Roles and Communication

Type	PCG Staff	NM DDSD
Scheduling and Logistics	Brittani Trujillo	
Status Reports	Brittani Trujillo	
Information Flows	Brittani Trujillo	
Project Invoices	Brittani Trujillo	
Deliverable Acceptance	Sarah Salisbury	
Contract Decisions	Sarah Salisbury	

- **Monthly Progress Reports:** Deliverable progress, recent activities, and upcoming action items
- Is any communication required to the public or advocacy groups?
- Does DDSD need specific project updates from PCG for their senior leadership?

Next Steps

Next Steps

- PCG will develop and submit data request to DDSD
- PCG will start researching peer states
- PCG will begin development of the provider survey
- PCG will work with DDSD to schedule focus groups and stakeholder meetings
- PCG will begin reviewing approved ARPA plans



Contact Us

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