

**1701-01SUPP Subrecipient Contracts Work Plan Report For New Mexico****Budget Period: 07/01/2018 To 06/30/2019****Date Application Submitted: 04/06/2018**

Privileged Communication

Grant Number: 000537

Program Announcement #: CDC-RFA-TP17-1701

**HPP****Health Care and Medical Response Coordination: 2. C2:O2: Develop Information Sharing Processes and Platforms**

Narrative: By December 31, 2018, The ARCH-P will achieve member consensus regarding information sharing procedures to share situational awareness across healthcare and public health systems and document these procedures in the HCC Response Plan.

Percentage: 5

<b>Subrecipient Contract:</b>	Albuquerque Regional Coalition for Healthcare Preparedness (ARCH-P)
<b>Subrecipient Type:</b>	Healthcare Coalition
<b>TA Need:</b>	Yes
<b>TA Need Description:</b>	Technical Assistance is requested for: (1) Q1 Response Plan Development Workshop (2) In-Person review of Coalition FY20 Draft Work plan at the New Mexico Partners in Preparedness annual conference (March 2019)

**Medical Surge: 2. C4:O2: Respond to a Medical Surge**

Narrative: By December 31, 2018, ARCH-P will include in the regional Response Plan strategies that ensure that all (acute care) hospitals in their HCC region are prepared to receive, stabilize, and manage pediatric patients per FY19 funding requirements (CDC-RFA-TP17-17010201SUPP18). Also required to be included in the Response Plan are regional strategies for the management of burn and trauma care.

Percentage: 5

<b>Subrecipient Contract:</b>	Albuquerque Regional Coalition for Healthcare Preparedness (ARCH-P)
<b>Subrecipient Type:</b>	Healthcare Coalition
<b>TA Need:</b>	Yes
<b>TA Need Description:</b>	Technical Assistance is requested for: (1) Q1 Response Plan Development Workshop (2) In-Person review of Coalition FY20 Draft Work plan at the New Mexico Partners in Preparedness annual conference (March 2019)

**Foundation for Health Care and Medical Readiness: 2. C1:O2: Identify Risk and Needs**

Narrative: By December 31, 2018, the ARCH-P will activate a Resource Tracking Mechanism and produce a Resource Assessment Report for the Region. A description of the Resource Tracking Mechanism and the Resource Assessment Report must be included in the regional Response Plan.

Percentage: 5

**1701-01SUPP Subawardee Contract Plan Report for New Mexico**

**Budget Period: 07/01/2018To 06/30/2019**

<b>Subrecipient Contract:</b>	Albuquerque Regional Coalition for Healthcare Preparedness (ARCH-P)
<b>Subrecipient Type:</b>	Healthcare Coalition
<b>TA Need:</b>	Yes
<b>TA Need Description:</b>	Technical Assistance is requested for: (1) Q1 Response Plan Development Workshop (2) In-Person review of Coalition FY20 Draft Work plan at the New Mexico Partners in Preparedness annual conference (March 2019)
<b>Narrative:</b> By September 30, 2018, the ARCH-P will complete the annual regional Hazard Vulnerability Analysis (HVA) with participation from the four core HCC member types.	
<b>Percentage:</b>	5
<b>Subrecipient Contract:</b>	Albuquerque Regional Coalition for Healthcare Preparedness (ARCH-P)
<b>Subrecipient Type:</b>	Healthcare Coalition
<b>TA Need:</b>	Yes
<b>TA Need Description:</b>	Technical Assistance is requested for: (1) Q1 Response Plan Development Workshop (2) In-Person review of Coalition FY20 Draft Work plan at the New Mexico Partners in Preparedness annual conference (March 2019)
<b>Narrative:</b> The ARCH-P will update modules 1-4 in the Coalition Assessment Tool on or before December 31, 2018. ARCH-P will utilize the results of the CAT generated Capabilities Planning Guide (CPG) to inform work plan development for the following year (FY20)	
<b>Percentage:</b>	10
<b>Subrecipient Contract:</b>	Albuquerque Regional Coalition for Healthcare Preparedness (ARCH-P)
<b>Subrecipient Type:</b>	Healthcare Coalition
<b>TA Need:</b>	Yes
<b>TA Need Description:</b>	Technical Assistance is requested for: (1) Q1 Response Plan Development Workshop (2) In-Person review of Coalition FY20 Draft Work plan at the New Mexico Partners in Preparedness annual conference (March 2019)
<b>Narrative:</b> The ARCH-P will download de-identified data semi-annually from the HHS empower platform and utilize the data for the purposes of planning and response that includes provision of care for AFN populations. In addition, the ARCH-P will include in the Response Plan Draft due by December 31, 2018, regional strategies to identify vulnerable populations in addition to Medicare recipients identified by empower. Further, the Response Plan must include strategies to support these individuals during an adverse event that causes displacement from normal routines and/or place of residence.	
<b>Percentage:</b>	5
<b>Subrecipient Contract:</b>	Albuquerque Regional Coalition for Healthcare Preparedness (ARCH-P)
<b>Subrecipient Type:</b>	Healthcare Coalition
<b>TA Need:</b>	Yes

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TA Need Description:	Technical Assistance is requested for: (1) Q1 Response Plan Development Workshop (2) In-Person review of Coalition FY20 Draft Work plan at the New Mexico Partners in Preparedness annual conference (March 2019)
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**Health Care and Medical Response Coordination: 1. C2:O1: Develop Coordinated Response Plans**

**Narrative:** By December 31, 2018, the ARCH-P will provide to NMDOH HPP, a completed draft HCC Response Plan which includes all requirements identified in 2017 - 2022 Healthcare Preparedness and Response Capabilities document, the 2017 - 2022 Hospital Preparedness Program Performance Measures (HPP PM) Implementation Guidance, and Appendix 5: Required Components of Preparedness and Response Plans contained in the Funding Opportunity Announcement (FOA). NMDOH HPP will review the draft Response Plan and provide a gap analysis prior to January 18, 2019. The ARCH-P will address any identified gaps in the Plan and upload the revised draft Response Plan to the online Coalition Assessment Tool (CAT) on or before 12:00 pm on January 31, 2019. The ARCH-P will revise the Response Plan based upon feedback from the Field Project Officer prior to obtaining approval by all core member organizations. Refer to HPP PM #5 for specific guidance regarding input and approval definitions. The completed, approved Response Plan for ARCH-P must be uploaded to the CAT on or before 12:00 pm on June 10, 2019, with notification of submission to NMDOH HPP at the time of posting.

**Percentage:** 30

<b>Subrecipient Contract:</b>	Albuquerque Regional Coalition for Healthcare Preparedness (ARCH-P)
<b>Subrecipient Type:</b>	Healthcare Coalition
<b>TA Need:</b>	Yes
<b>TA Need Description:</b>	Technical Assistance is requested for: (1) Q1 Response Plan Development Workshop (2) In-Person review of Coalition FY20 Draft Work plan at the New Mexico Partners in Preparedness annual conference (March 2019)

**Foundation for Health Care and Medical Readiness: 4. C1:O4: Train and Prepare the Health Care and Medical Workforce**

**Narrative:** By June 30, 2019, The ARCH-P will conduct a Coalition Surge Test (CST). Data resulting from the CST will be uploaded to the Exercise Tool of the Coalition Assessment Tool (CAT) within one calendar week of the After-Action Meeting, which may occur up to 30 days after the completion of Phase 1 and 2 of the CST. The ARCH-P will notify NMDOH HPP when the CAT Exercise Tool reporting has been completed and provide a list of the healthcare executives from CST participating facilities which participated in the CST hotwash and/or After-Action Meeting.

**Percentage:** 20

<b>Subrecipient Contract:</b>	Albuquerque Regional Coalition for Healthcare Preparedness (ARCH-P)
<b>Subrecipient Type:</b>	Healthcare Coalition
<b>TA Need:</b>	Yes
<b>TA Need Description:</b>	Technical Assistance is requested for:

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(1) Q1 Response Plan Development Workshop  
(2) In-Person review of Coalition FY20 Draft Work plan at the New Mexico Partners in Preparedness annual conference (March 2019)

**Narrative:** In the first and second quarter of FY19 (Q1 and Q2), the ARCH-P will provide one or more representatives to participate in the planning process for the 2019 New Mexico Partners in Preparedness annual conference. Further, the ARCH-P will provide HCC members to support facilitation of the conference in March 2019 as requested by NMDOH HPP.

**Percentage:** 5

**Subrecipient Contract:** Albuquerque Regional Coalition for Healthcare Preparedness (ARCH-P)  
**Subrecipient Type:** Healthcare Coalition  
**TA Need:** Yes  
**TA Need Description:** Technical Assistance is requested for:  
(1) Q1 Response Plan Development Workshop  
(2) In-Person review of Coalition FY20 Draft Work plan at the New Mexico Partners in Preparedness annual conference (March 2019)

**Health Care and Medical Response Coordination: 3. C2:O3: Coordinate Response Strategy, Resources, and Communications**

**Narrative:** The ARCH-P will collaborate with NMDOH HPP to conduct two Redundant Communications Drills between July 1, 2018 and May 31, 2019 and will upload the results of each redundant Communications Drill to the Exercise Tool portion of the Coalition Assessment Tool (CAT) online within one calendar week of the completion of each drill. ARCH-P will notify NMDOH HPP at the time of submission, that the CAT reporting has been completed.

**Percentage:** 10

**Subrecipient Contract:** Albuquerque Regional Coalition for Healthcare Preparedness (ARCH-P)  
**Subrecipient Type:** Healthcare Coalition  
**TA Need:** Yes  
**TA Need Description:** Technical Assistance is requested for:  
(1) Q1 Response Plan Development Workshop  
(2) In-Person review of Coalition FY20 Draft Work plan at the New Mexico Partners in Preparedness annual conference (March 2019)