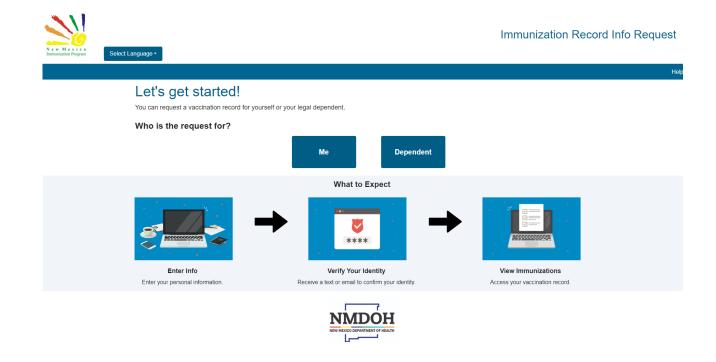


## VaxViewNM

**NMSIIS** Public Portal

www.VaxViewNM.org

(New Mexico Statewide Immunization Information System)

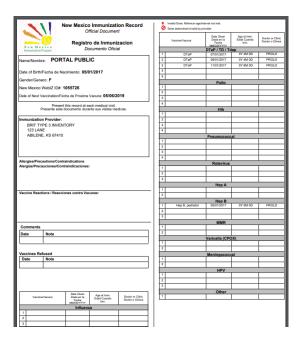


#### **VaxViewNM**

The New Mexico Statewide Immunization Information System VaxViewNM enables individuals, parents, and guardians to access, save and/or print, official immunization records. Eliminating the

need to carry multiple or aged documents.









## **Security**

The security and protection of patient records is our highest priority.

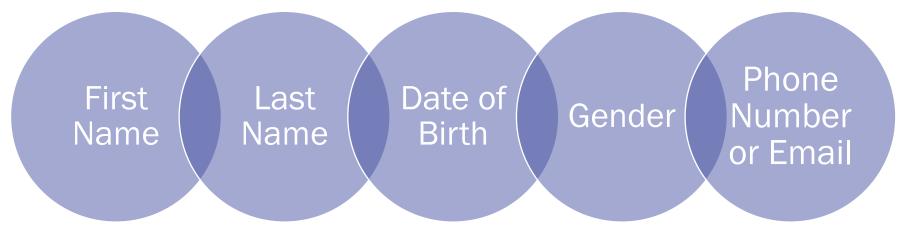
- The web-based application is mobile friendly.
- An exact 1:1 match to data fields is required.
- The two-factor authentication utilizes text messaging or email to validate patient, parent, or guardian access.





### **Required Information**



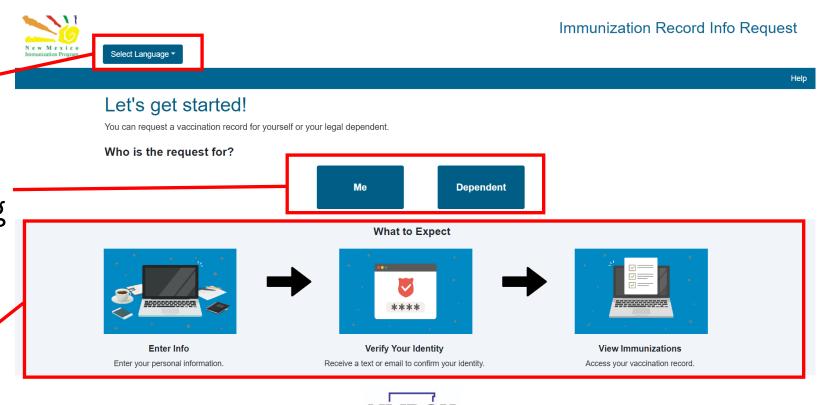


Due to the security protocols in place, it is highly recommended that providers verify all patient information is accurate, current and up to date, ensuring there is either a phone number, email or both in the patient record.



## Homepage

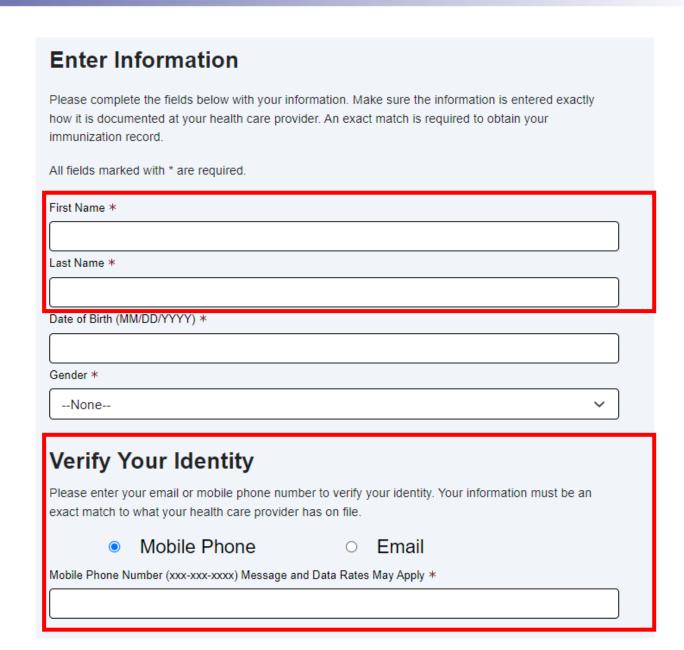
- Page may be viewed in English or Spanish
- User must select if they are the patient or if they will be searching for an immunization record for their dependent
- The process is outlined with visuals



#### **Patient Search**

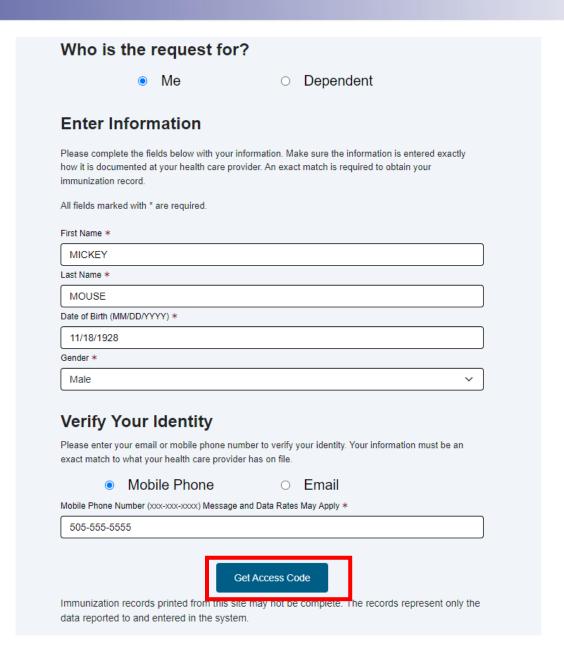
# Patient information must match NMSIIS exactly

- Name entered should be legal name
  - Use spaces rather than hyphens for multiple last names
- Contact information
   (phone or email) must be listed for that patient in NMSIIS demographics



## **Completed Form**

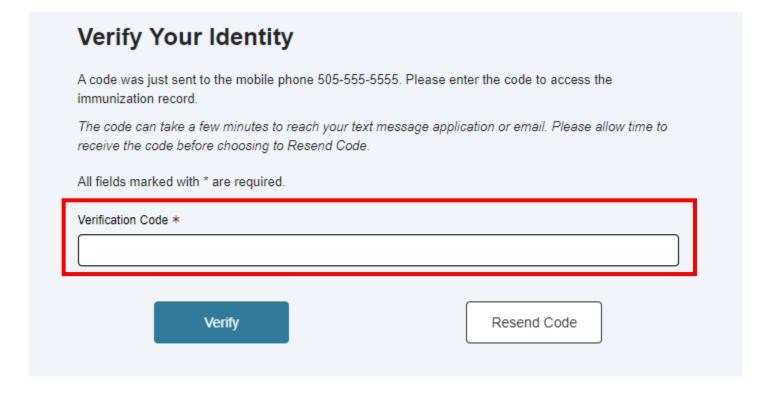
Once all the fields have been completed, the user must select *Get Access Code*.





#### **Successful Verification**

Provided that a record in NMSIIS matches the information entered by the user, the VaxViewNM application will prompt the user to enter the code that they received, either via email or text message.



Note: If email verification was selected and the verification code is not received, it is recommended that the user check their spam/junk folders.



#### **Unsuccessful Verification**

- Double check the information entered and try again
- Update the NMSIIS Demographic Screen (If you are a provider with access to edit demographics)
- Contact the NMSIIS Help Desk (833) 822-6454
- Email the NMSIIS staff NMSIIS.Access@doh.nm.gov

We were unable to find a record matching the search criteria supplied. An exact match is required for all of the data provided, so please make sure the data you entered is typed correctly and is a likely match for the data in our system (For example, the phone number or email being used must match what is listed in the record. Also, try using the patient's legal name).

If you feel that you've received this message in error, please contact your healthcare provider's office or go into a Public Health Office to verify your contact information (name, DOB, email and phone number)

You may also contact the NMDOH Immunization Help Desk: 1-833-882-6454 or email <a href="mailto:NMSIIS.Access@doh.nm.gov">NMSIIS.Access@doh.nm.gov</a>

Note: Email is preferred as our call volumes have increased substantially and wait times are high

Remember... Three unsuccessful attempts from the same IP address will result in the user being locked out for 30 minutes!





