DEATH RECORD SEARCH APPLICATION

Average application processing time is 6-12 weeks. Processing time is subject to change, dependent on volume of incoming applications. Warning: False application for a vital record is a criminal offense and punishable by fine and/or imprisonment. New Mexico Vital Records requires a photocopy of your government issued picture identification.

1. APPLICANT: Complete each item on application legibly. An incomplete application will be rejected.

<table>
<thead>
<tr>
<th>Name of Applicant</th>
<th>Name of Agency (If Applicant is Organization)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mailing Address (include City, State and Zip code)</td>
<td></td>
</tr>
<tr>
<td>Provide physical address, If mailing address is PO box.</td>
<td></td>
</tr>
<tr>
<td>Daytime Telephone Number</td>
<td>Alternate Daytime Telephone Number</td>
</tr>
<tr>
<td>Email Address</td>
<td></td>
</tr>
</tbody>
</table>

Only immediate family is eligible to obtain a vital record. Immediate family is defined as registrant’s mother, father, sibling, child, grandchild, current spouse, maternal-grandparent and paternal-grandparent. Father and paternal grandparent are only eligible if father is listed on birth record. Non-immediate family must provide tangible proof of legal interest for requested record.

2. Applicant’s Relationship: What is your relationship to the person on the certificate

- Daughter
- Son
- Mother
- Father
- Brother
- Sister
- Grandchild
- Current Spouse
- Maternal Grandparent
- Paternal Grandparent
- Other (Specify)

3. Decedent’s Full Name at death: Print First, Middle and Last name of person named on certificate (mandatory)

<table>
<thead>
<tr>
<th>Date of death: Month/Day/Year (mandatory)</th>
<th>Place of Death: City/County</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gender</td>
<td>New Mexico</td>
</tr>
<tr>
<td>Social Security Number (if known)</td>
<td>Date of Birth: Month/Day/Year (if known)</td>
</tr>
<tr>
<td>Spouse’s Maiden Name (if married at time of death):</td>
<td></td>
</tr>
</tbody>
</table>

Make payment payable to: New Mexico Vital Records. The fee is for the search of the record and will include one certified copy of record, if available. Search fee is non-refundable if record is not filed.

4. Payment & Quantity

- Quantity Death Certificate @ $ 5.00:
- Quantity Chargeable Amendment @ $ 10.00:
- TOTAL Fees Enclosed: $

- Check
- Money Order
- CASH

Check or Money Order Number:

5. Purpose of Request: Check the reason(s) for use

- Amendment to Vital Record
- Estate/Probate
- Discharge Loan
- Genealogy
- Legal
- Insurance
- Medical
- Passport/Visa
- Social Security
- Tax Purpose
- Other (state other reason):

Signature of Applicant | Date of Application

Mail Application to:
New Mexico Vital Records and Health Statistics
2554 Camino Entrada
Post Office Box 26110
Santa Fe, NM 87502

New Mexico Bureau of Vital Records  www.vitalrecordsnm.org  1-866-534-0051