New Mexico General Services Department
State Purchasing Division

AGENCY CERTIFICATION FORM

_____ hereby certifies the following in regard to the attached contractual
Agency Name
agreement between the Agency and_____:
Name of Contractor

1) This contractor **IS/IS NOT** a **former state employee**. (See note below)
   (circle one)
2) This contractor **IS/IS NOT** a **current state employee** or a **legislator** or the **family member** of a current
   (circle one)
   state employee or legislator, or a **business** in which a current state employee or legislator or family member of the current state employee or legislator has an interest of greater than 20%. (See note below)

NOTE: Former employee requires a Former Employee Affidavit (found on CRB website), PERA letter if contractor retired from State of New Mexico and an AG's letter if contractor separated/retired within the last five years to the date of signed contract. No contract may be awarded to a current state employee or legislator, or to a family member of a current state employee or legislator, or to a business in which any of these persons has an interest greater than 20% unless such contract is awarded pursuant to the Procurement Code, except such persons or businesses cannot be awarded a contract through a sole source or small purchase. (See Section 10-16-1 through 10-16-18 NMSA 1978 for further information.)

3) This Contractor is a (check one): FOR PROFIT VENDOR _____
   NOT FOR PROFIT VENDOR _____

4) This PSA DOES COMPLY with the Governor's Guidelines for Contract Review and Re-Evaluation and IS an essential contract for the Agency.

_____ _____
Signature of Agency Representative** Date

I certify that the information stated in paragraphs 1-3 is true.

_____ _____
Signature of Contractor Date

**Must be a DFA authorized signature