

Date: November 7, 2019

DDSD-DDW Numbered Memo 2019-06

To: All DD Waiver Provider Agencies that deliver Supported Living, Family Living, Intensive Medical Living, Customized In-Home Supports, Customized Community Supports, Community Integrated Employment or Adult Nursing Services

From: Jason Cornwell, DDSD Director



Subject: DDW Standards, Chapter 19.2 General Events Reporting (GER) and Appendix B, GER Requirements

As per the Developmental Disabilities Waiver (DD Waiver) Service Standards, page 234, section 19.2, General Events Reporting (GER); on a quarterly and annual basis, DDSD will analyze GER data at the provider, regional and statewide levels to identify any patterns that warrant intervention. The purpose of GER reporting is to track and analyze events, which pose a risk to adults in the DD Waiver program, but do not meet criteria for abuse, neglect, exploitation or other reportable incidents as defined by the Incident Management Bureau.

All agencies who deliver Supported Living, Family Living, Intensive Medical Living, Customized In-Home Supports, Customized Community Supports, Community Integrated Employment or Adult Nursing Services are required to use the GER function within Therap. More specifically, as per Appendix B of the DD Waiver Service Standards, provider agencies must enter and approve GERs within 2 business days (of the event) into Therap.

As a result of these requirements, the Bureau of Systems Improvement (BSI) will generate quarterly compliance reports for each provider agency required to report and approve GERs.

For those providers who fall below 86% compliance, the Regional Office(s) will share with each provider agency a report showing all GERs that were not entered and reported timely (within 2 business days).

The expectation is that each provider agency will develop and implement a plan to correct the issue and assure that GERs are entered in Therap within the prescribed timeframes.

Thank you in advance for your cooperation.