

NEW MEXICO HEALTH ALERT NETWORK (HAN) ADVISORY

December 21, 2020

On December 15, 2020, the New Mexico Department of Health (NMDOH) issued the Amended Public Health Emergency Order Implementing Additional Contact Tracing Information Requirements for All Laboratories and Submitters Reporting Notifiable Condition COVID-19 Test Results to the New Mexico Epidemiology and Response Division. The NMDOH is sending this information via a HAN to ensure all submitters have been made aware of this new important reporting requirement. [121520-Amended-PHO Lab-Demographics.pdf \(nmhealth.org\)](https://www.nmhealth.org/files/2020/12/121520-Amended-PHO_Lab-Demographics.pdf)

The amended PHO includes the following new reporting requirement for COVID-19 testing:

“All submitters, entities and individuals who collect COVID-19 specimen samples must report daily to the Department of Health the number of COVID-19 specimen samples collected, along with any additional related information requested by the Department, including the identity and location of the laboratory where the samples will be sent for processing”.

All information shall be submitted through the NMDOH COVID-19 Provider Portal at <https://cv.nmhealth.org/providers/list-your-screening-and-testing-location/>.

The website will prompt you to sign in if you already have an account or it will allow you to request access to the provider portal if you do not have an account. Once signed in with your account, you will need to set up details for your test site location, including address, operating hours, and lab used. Then each day, providers must complete the daily report which includes:

- the number of specimens collected;
- the courier service used (if any);
- the date and time specimens collected by the courier service.

The daily report will facilitate monitoring of statewide capacity of COVID-19 testing and results reporting and support efforts to control the pandemic.

Additionally, NMDOH would like to remind providers/submitters of the designated COVID-19 fax line for **only new COVID-19 positive test results and COVID-19 hospitalizations** which can be used if electronic reporting has not been established.

COVID-19 Fax Line 1-505-985-5550

Please continue to batch negative COVID-19 results and send to NMDOH on a weekly-basis via fax to 1-505-827-0013. For all other reportable conditions, please continue to fax daily to 1-505-827-0013. If a reporting facility would like to implement an automated or electronic reporting system, please contact Carmela Smith at Carmela.Smith@state.nm.us (Phone: 575-639-2157) or Jordyn Dinwiddie at Jordyn.Dinwiddie@state.nm.us (Phone: 505-467-9319).

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