

How to Create an Account on TRAIN NM

Go to: www.train.org/nm

1. Create an Account. Start by selecting on the “Create an Account” button highlighted below.

The screenshot shows the TRAIN New Mexico website interface. At the top left is the TRAIN logo and 'New Mexico'. To the right is the New Mexico Department of Health logo. Below the logo is a navigation menu with 'HOME', 'COURSE CATALOG', 'CALENDAR', 'RESOURCES', and 'HELP'. A search bar is located to the right of the menu. On the left side, there is a login form with fields for 'Login Name' and 'Password', a 'Remember me' checkbox, a 'Login' button, a 'Forgot password?' link, and a 'Create an Account' button which is highlighted with a yellow border. Below the login form is a section for 'Want to add courses to TRAIN? Become a Course Provider'. On the right side, there is a 'Welcome to TRAIN New Mexico' message, a video player showing a hand holding a smartphone displaying course information, and two buttons: 'Learn how to use TRAIN' and 'Learn more about the TRAIN Learning Network'.

2. Once you have created your account you can access the required courses by searching for “NMSIIS” or by searching for the course ID numbers:
NMSIIS Basic/Standard User (edit access, report vaccines, run reports, view inventory): Course ID 1109100
NMSIIS New User (Reports/Read Only) (view patient records and demographics, run limited reports): Course ID 1108961

[NMDOH NMSIIS Basic/Standard User Course](#)

Web-based Training - Self-study

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[NMDOH NMSIIS New User Course \(Reports/Read Only\)](#)

Web-based Training - Self-study

3. Click on the course title to access the page where you can launch the training.
4. Once you successfully pass (**80%+**) on the NMSIIS exam, your Certificate of Completion will auto populate along with the NMSIIS User Security and Confidentiality Agreement.

You will also be able to print your NMSIIS Certificate of completion, under the “Certificates” tab on your profile.

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Please ensure you have included your VFC Pin # or Clinic ID # on your NMSIIS User Agreement form and the level of system access being requested based on training completed.

After our office receives your returned documents, **please allow up to 72 hours** to receive your NMSIIS login credentials.