



In This Issue

Important Message Affecting Timesheets and Payments

Mi Via Regulations Update

Mi Via Advisory Committee Meeting

You're Invited!

FOCoSonline Browser Support

Dates to Remember in April

Mi Via Circle of Support

Important Message Affecting Timesheets and Payments

Review of employee timesheets has raised concerns that services are not being provided consistent with the participant's approved plan and according to Mi Via regulations and service standards. More specifically, there have been several cases in which services that should be provided under Homemaker services (99509) were billed to Community Direct Support services (H2021). Employees are billing services inappropriately and Employers (EORs) are approving the timesheets (WITH INCORRECT BILLING).

There is a distinct difference between Homemaker services and Community Direct Support services. Homemaker services are services in which the employee assists the participant with activities of daily living (e.g. eating, bathing, dressing, grooming, etc.) and performance of general household tasks (e.g. preparing meals, housework, etc.). Community Direct Support services are designed to support the participant with frequent opportunities to expand his/her role in the community and helps the participant to build connections with local communities. The employee assists the participant in identifying, developing, and maintaining community connections, accessing social and educational options, and provides assistance to the participant outside of his or her residence.

Employees must document and bill the services they are providing to the appropriate service code. Inappropriate billing may result in timesheets not being approved, non-payment, and potentially recoupment for erroneous billing.

The employer (EOR) is the person responsible for directing the work of Mi Via employees, ensuring that services are provided as per service standards and that timesheets are accurate and correct. If the EOR has any questions about the scope of services that the participant is approved for, the EOR should contact the Consultant for further information and guidance.

Mi Via Regulations Update

The Human Services Department/Medical Assistance Division (MAD), is withdrawing its Notice of Rulemaking for amending the Mi Via Regulations, (8.314.6 NMAC). The Department is working with the Centers for Medicare and Medicaid Services (CMS) to finalize the Mi Via Waiver which may impact previously proposed NMAC rule amendments. The Department anticipates re-promulgating 8.314.6 NMAC late spring of 2015. The Department will issue a new Notice of Rulemaking at that time with specific information on how to provide public comments, including the opportunity to provide public testimony at the rule's hearing. Comments received during the previous public comment period are being documented and reviewed by the Human Services Department. If you have questions, please call Melanie Buenviaje at 505-827-3176.

Mi Via

Contact Information:

Phone: 1-866-916-0310

8:00 am to 5:00 pm Mon. - Fri.

Toll-free Fax: 1-866-302-6787

E-mail: mi.via@xerox.com

Web: <http://www.MiViaNM.org>

Physical Address:

1720-A Randolph Rd SE
Albuquerque, NM 87106

If you would like to sign up for training to use FOCo**Online** to review/approve timesheets and check your budget, call Mi Via at 1-866-916-0310

Note:

The Mi Via Advisory Committee works with the State to share information and help with communication among all Mi Via Participants.

Qualis Health is the Third Party Assessor (TPA) for Mi Via. They are responsible for reviewing and approving the Service and Support Plans (SSP).

Mi Via Waiver Advisory Committee Meeting

The next Mi Via Advisory Committee Meeting will be held on Thursday, April 23, 2015 1pm-4pm in Albuquerque, NM at the Department of Health/Developmental Disabilities Supports Division office, 5301 Central NE, Suite 203, Albuquerque NM 87108. If you would like to call in for the meeting please call 1-712-432-0360 pass code 742089#.

You're Invited!

The Mi Via Advisory Committee is excited to be accepting nominations for membership to the Advisory Committee. We are inviting Mi Via Participants, family members and other Mi Via Stakeholders which could include parents, spouses, guardians, Participant Representatives, Advocates, Participant Employees, and Participant Service Providers from across the state to serve as active members of the Committee. Membership to the Committee is for a three year term with Consultant representatives having a two year term. The Committee has decided to add one more Consultant position to the Committee and encourages Consultants to apply. Members to the Committee will be expected to attend all meetings (in person or by telephone) which will be held quarterly. Nomination Forms can be accessed at the Mi Via Website (www.mivianm.org) or by contacting Christine Wester, Mi Via Program Manager at (505)-841-5510 or christine.wester@state.nm.us. Nominations must be received by April 3, 2015. Please submit the Nomination Form to Christine Wester, Mi Via Program Manager at christine.wester@state.nm.us or fax to 505-841-6523. New Members will be announced at the Advisory Committee meeting on April 23, 2015. This is a great opportunity to become involved with guiding the future of Mi Via and all experience levels are welcomed.

FOCo**Online** Browser Support

Currently, FOCoS Innovations does not restrict access to FOCoS-**online** for any browser or browser version. However, using out-of-date browsers can pose security risks. Moving forward, FOCoS will align its practices with Web Browser Vendors, and only support the two most current versions of Firefox, Internet Explorer, Chrome and Safari. FOCoS encourages you to check your browser version and verify you are using the most up-to-date browser version available. If you are not sure what browser version you are using, you can go to the following website:

<http://www.whatismybrowser.com>. This website will tell you your browser version and will provide a link to download the most recent version if you choose to upgrade your browser.

In addition, at this time, FOCoS does not support the use of FOCoS-**online** on iPads, tablets, or cell phones.

Dates to Remember in April

April 2015

Sun	Mon	Tue	Wed	Thu	Fri	Sat
March 29	March 30	March 31	1	2	3 <i>Paychecks and Vendor Checks Received or Deposited; end of the pay period.</i>	4 <i>Deadline to submit timesheets, Mileage & PRFs for 4/17/15 payment; new pay period begins</i>
5	6	7	8	9	10 <i>Vendor Checks Received or Deposited</i>	11 <i>Deadline to submit PRFs for 4/24/15 payment</i>
12	13	14	15	16	17 <i>Paychecks and Vendor Checks Received or Deposited; end of the pay period.</i>	18 <i>Deadline to submit timesheets, Mileage & PRFs for 5/1/15 payment; new pay period begins</i>
19	20	21	22	23 <i>Spending Reports Mailed to EORs</i>	24 <i>Vendor Checks Received or Deposited</i>	25 <i>Deadline to submit PRFs for 5/8/15 payment</i>
26	27	28	30	31	May 1 <i>Paychecks and Vendor Checks Received or Deposited; end of the pay period.</i>	May 2 <i>Deadline to submit timesheets, Mileage & PRFs for 5/15/15 payment; new pay period begins</i>

Mi Via Circle of Support

Agency Name	Contact Name	Phone	E-mail	Region(s)
AAA Participant Direction	Dave Murley	505-508-5524	aaapd4@gmail.com	All of New Mexico
CNRAG, Inc. (Care Network Resource Assistance Group)	Gale Idstein	575-650-0053	gidstein@cnragusa.com	Metro, SE and SW
Consumer Direct Personal Care (CDPC)	Sandra Woodward Jacob Patterson	1-866-786-4999	sandraw@consumerdirectonline.net jacobp@consumerdirectonline.net	All of New Mexico
Los Amigos, LLC	Sergio Garcia	1-888-843-2621	Sergio@losamigosbs.com	Metro and NE
Self-Directed Choices	Janeth Montoya	505-508-1663 or 505-414-5580	janeth@sdchoices.com	All of New Mexico
UNM Center for Development and Disability (CDD)	Vonnie Sachse	505-272-4631	vsachse@salud.unm.edu	All of New Mexico
Human Services Department / Medical Assistance Division – Exempt Services and Program Bureau PO Box 2348, Santa Fe, NM 87504-2348, Toll-free Phone: 1-888-997-2583, Fax: 505-827-7277 Manages the FMA /Xerox contract and the TPA/Molina contract				
Melanie Buenviaje	Mi Via Unit Staff Manager Functions: Mi Via Waiver oversight, Xerox Issues	505-827-3176	Melanie.buenviaje@state.nm.us	
Christine Baca	Mi Via Unit Contract Manager Functions: Mi Via Waiver oversight, Xerox Issues	505-476-7254	ChristineL.Baca@state.nm.us	
Department of Health / Developmental Disabilities Supports Division 5301 Central NE, Suite 203, Albuquerque, NM 87108. Phone: 1-800-283-5548 Operates the Mi Via Program for Developmental Disability (DD) and Medically Fragile (MF) Populations Oversees consultant agency contracts				
Christine Wester	Functions: Consultant Agency oversight, LRI Approvals, Consultant Oversight and Issues, Fair Hearings	505-841-5510	christine.wester@state.nm.us Fax: 505-841-6523	
Iris Clevenger	Functions: Waiver Change Forms (Medically Fragile), Consultant Agency Change Forms (Medically Fragile), Allocation Issues (Medically Fragile)	505-841-2913	iris.clevenger@state.nm.us Fax: 505-841-2987	
Regina Lewis	Functions: Environmental Modifications (E-mods), Allocation Issues, Fair Hearings, Consultant Oversight/Issues, Participant Issues, LRI Coordination	505-841-5519	regina.lewis@state.nm.us Fax: 505-841-6523	
Qualis Health One Executive Center, 8500 Menaul Blvd NE Suite B-250, Albuquerque, NM 87112. Phone: 1-866-962-2180				