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## Reminder on Vendor Checks

Remember to:

1. Send your Payment Request Form (PRF) for vendor checks in as soon as you receive your bill/statement. Please allow Xerox the adequate time to process your request for payment.
2. Write your account number on payment checks that you send to your vendors. The checks generated by Xerox/TNT do not have your account number on it (example: Verizon or CenturyLink account number). If you do not write your account number on the check, the vendor will not know to whose account to apply the payment. It is your responsibility as the participant or EOR to write your account number on checks when making payments.

## Mi Via Self-Directed Waiver NEW Standards and Services

Beginning March 2016, the Department of Health/Developmental Disabilities Supports Division (DOH/DDSD) will begin conducting presentations on the new Mi Via Service Standards. The presentation will highlight changes in the Standards that are scheduled to go into effect March 1, 2016. These presentations are open to Mi Via participants/families/guardians, Employers of Record (EOR), vendors, employees, stakeholders, and other interested parties. The new Standards will be posted on the Mi Via website ([www.mivianm.org](http://www.mivianm.org)) March 1, 2016.

Presentations dates, times, and locations are below:

### **Southeast Region (Roswell)**

**March 16<sup>th</sup> in Roswell** 8:30am-12pm AND 1pm-4:30pm  
 NM DOT Training Academy  
 132 Earl Cummings Loop  
 Roswell, NM 88203.

### **Metro Region (Albuquerque)**

**March 24<sup>th</sup> in Albuquerque** 8:30am-12pm AND 1pm-4:30pm  
 AFRL (Air Force Research Laboratories)  
 2350 Alamo Ave, SE Suite 100  
 Albuquerque, NM 87106

### **Northeast Region (Santa Fe and Taos)**

**March 31<sup>st</sup> in Santa Fe** 8:30am-12pm AND 1pm-4:30pm  
 SPO Auditorium  
 2600 Cerrillos Rd  
 Santa Fe, NM 87505

**April 5<sup>th</sup> in Taos** 8:30am-12pm AND 1pm-4:30pm  
 Kit Carson Electric Conference Room  
 118 Cruz Alta  
 Taos, NM 87571

### **Northwest Region, (Gallup and Farmington)**

**April 7<sup>th</sup> in Gallup**  
 8:30am-12pm AND 1pm-4:30pm  
 Lighthouse Church  
 2045 Westview St.  
 Gallup, NM 87301

**May 10<sup>th</sup> in Farmington**  
 8:30am-12pm AND 1pm-4:30pm  
 DDSD/PHD Office  
 355 South Miller  
 Farmington, NM 87401

### **Southwest Region (Las Cruces)**

**April 26<sup>th</sup> in Las Cruces**  
 9am-12:30pm AND 1:30pm-5pm  
 Branigan Library  
 200 E. Picacho Ave  
 Las Cruces, NM 88001

## Mi Via

Contact Information:

**Phone:** 1-866-916-0310  
8:00 am to 5:00 pm Mon. - Fri.

**Toll-free Fax:** 1-866-302-6787

**E-mail:** [mi.via@xerox.com](mailto:mi.via@xerox.com)

**Web:** <http://www.MiViaNM.org>

### Physical Address:

1720-A Randolph Rd SE  
Albuquerque, NM 87106

If you would like to sign up for training to use FOCo**Online** to review/approve timesheets and check your budget, call  
Mi Via at  
1-866-916-0310

### Note:

The Mi Via Advisory Committee works with the State to share information and help with communication among all Mi Via Participants.

Qualis Health is the Third Party Assessor (TPA) for Mi Via. They are responsible for reviewing and approving the Service and Support Plans (SSP).

## Mi Via Waiver Advisory Committee Meeting

The next Mi Via Advisory Committee Meeting will be held on Thursday, April 28, 2016 1pm-4pm in Albuquerque, New Mexico at the DOH/DDSD Offices 5301 Central NE Suite 203, Albuquerque New Mexico 87108. If you would like to call in for the meeting please call 1-712-432-0360 pass code 742089#

## Mi Via Self-Directed Waiver Revised Rule

The New Mexico Administrative Code (NMAC) is the official compilation of current rules filed by state agencies. The Human Services Department (HSD) Medical Assistance Division (MAD) has revised the NMAC 8.314.6 Mi Via Waiver Services to bring the Mi Via rule into alignment with the Centers for Medicare and Medicaid (CMS) Mi Via Home and Community Based Services Transition Plan and the CMS approved Waiver renewal.

HSD accepted public comment on the revisions to the Mi Via Waiver Services rule through January 4, 2016. We would like to thank everyone who provided comment and are pleased to report we were able to incorporate many of the comments into the final rule. The Final Register, including public comments, and Mi Via Waiver Services NMAC will be published on March 1, 2016 and be available on the Human Services Department (HSD) website ([www.hsd.state.nm.us](http://www.hsd.state.nm.us)).

## Major Changes to the Mi Via Rule

- Cell phone service plans may now include data. Service plans are limited to the cost of \$100 per month.
- Transportation for minors is a non-covered expense as this is a service a legally responsible individual would ordinarily provide for household members of the same age who do not have a disability or chronic illness.
- Respite is not available if there is a paid primary caregiver residing with the eligible recipient providing living supports or community membership supports.
- Environmental modification services are limited to \$5,000.

## Care Coordination

Care Coordination continues to be an important service provided through your Centennial Care insurance company.

Your Care Coordinator is there to work with you and the rest of your care team, including your Consultant and doctors. Care Coordinators help you on the phone and face-to-face by assuring your Medicaid acute and ancillary services are coordinated and accessible when you need services like doctor visits, medical transportation and medications.

Your Care Coordinator is a key member in your Circle of Support. To contact your coordinator please see the Mi Via Circle of Support for your service coordinators contact information.

## Dates to Remember in March

# March 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
February 28	February 29	1	2	3	4 <i>Paychecks and Vendor Checks Received or Deposited; end of the pay period</i>	5 <i>Deadline to submit timesheets, Mileage &amp; PRFs for 3/18/16 payment; new pay period begins</i>
6	7	8	9	10	11 <i>Vendor Checks Received or Deposited</i>	12 <i>Deadline to submit PRFs for 3/25/16 payment</i>
13	14	15	16	17	18 <i>Paychecks and Vendor Checks Received or Deposited; end of the pay period</i>	19 <i>Deadline to submit timesheets, Mileage &amp; PRFs for 4/1/16 payment; new pay period begins</i>
20	21	22	23	24 <i>Spending Reports Mailed to EORs</i>	25 <i>Vendor Checks Received or Deposited</i>	26 <i>Deadline to submit PRFs for 4/8/16 payment</i>
27	28	29	30	31	April 1 <i>Paychecks and Vendor Checks Received or Deposited; end of the pay period</i>	April 2 <i>Deadline to submit timesheets, Mileage &amp; PRFs for 4/15/16 payment; new pay period begins</i>

# Mi Via Circle of Support

Agency Name	Contact Name	Phone	E-mail	Region(s)
AAA Participant Direction	Dave Murley	505-508-5524 or 505-450-5974	<a href="mailto:aaapd4@gmail.com">aaapd4@gmail.com</a>	All of New Mexico
CNRAG, Inc. (Care Network Resource Assistance Group)	Gale Idstein	575-650-0053	<a href="mailto:gidstein@cnragusa.com">gidstein@cnragusa.com</a>	Metro, SE and SW
Consumer Direct Personal Care (CDPC)	Sandra Woodward Jacob Patterson	1-866-786-4999	<a href="mailto:sandraw@consumerdirectcare.com">sandraw@consumerdirectcare.com</a> <a href="mailto:jacobp@consumerdirectcare.com">jacobp@consumerdirectcare.com</a>	All of New Mexico
Los Amigos, LLC	Sergio Garcia	1-888-843-2621	<a href="mailto:Sergio@losamigosbs.com">Sergio@losamigosbs.com</a>	Metro and NE
Self-Directed Choices	Janeth Montoya	505-508-1663 or 505-414-5580	<a href="mailto:janeth@sdchoices.com">janeth@sdchoices.com</a>	All of New Mexico
UNM Center for Development and Disability (CDD)	Vonnie Sachse	505-272-4631	<a href="mailto:vsachse@salud.unm.edu">vsachse@salud.unm.edu</a>	All of New Mexico
Visions Case Management	Charles Clayton	575-779-7419 or 1-888-588-9152	<a href="mailto:Charles@visionsnm.com">Charles@visionsnm.com</a>	NE
<b>Human Services Department / Medical Assistance Division – Exempt Services and Program Bureau</b> PO Box 2348, Santa Fe, NM 87504-2348, Toll-free Phone: 1-888-997-2583, Fax: 505-827-7277 Manages the FMA/Xerox contract and the TPA/Qualis contract				
<b>Kresta Opperman</b>	<b>Mi Via Unit Staff Manager</b> Functions: Mi Via Waiver oversight, Xerox Issues		505-827-7776	<a href="mailto:Kresta.Opperman@state.nm.us">Kresta.Opperman@state.nm.us</a>
<b>Christine Baca</b>	<b>Mi Via Unit Contract Manager</b> Functions: Mi Via Waiver oversight, Xerox Issues		505-476-7254	<a href="mailto:ChristineL.Baca@state.nm.us">ChristineL.Baca@state.nm.us</a>
<b>Justina Vigil</b>	<b>Mi Via Participant Issues Resolution &amp; Eligibility</b> Functions: Qualis Issues, Allocation Issues, HSD/ISD Issues		505-476-7255	<a href="mailto:JustinaJ.Vigil@state.nm.us">JustinaJ.Vigil@state.nm.us</a>
<b>Department of Health / Developmental Disabilities Supports Division</b> 5301 Central NE, Suite 203, Albuquerque, NM 87108. Phone: 1-800-283-5548 Operates the Mi Via Program for Developmental Disability (DD) and Medically Fragile (MF) Populations Oversees consultant agency contracts				
<b>Christine Wester</b>	Functions: Consultant Agency oversight, LRI Approvals, Consultant Oversight and Issues, Fair Hearings		505-841-5510	<a href="mailto:christine.wester@state.nm.us">christine.wester@state.nm.us</a> Fax: 505-841-6523
<b>Iris Clevenger</b>	Functions: Waiver Change Forms (Medically Fragile), Consultant Agency Change Forms (Medically Fragile), Allocation Issues (Medically Fragile)		505-841-2913	<a href="mailto:iris.clevenger@state.nm.us">iris.clevenger@state.nm.us</a> Fax: 505-841-2987
<b>Regina Lewis</b>	Functions: Environmental Modifications (E-mods), Allocation Issues, Fair Hearings, Consultant Oversight/Issues, Participant Issues, LRI Coordination		505-841-5519	<a href="mailto:regina.lewis@state.nm.us">regina.lewis@state.nm.us</a> Fax: 505-841-6523
<b>Qualis Health</b> PO Box 20910, Albuquerque, NM 87154-0190 Phone: 1-866-962-2180				
<b>Care Coordination</b>				
<b>Blue Cross Blue Shield</b>	1-877-232-5518, option 3		<a href="http://www.bcbsnm.com/community-centennial">www.bcbsnm.com/community-centennial</a>	
<b>Molina Healthcare</b>	1-855-315-5677		<a href="http://www.molinahealthcare.com">www.molinahealthcare.com</a>	
<b>Presbyterian</b>	505-923-5200		<a href="http://www.phs.org/centennialcare">www.phs.org/centennialcare</a>	
<b>United Healthcare</b>	1-877-236-0826		<a href="http://www.myuhc.com/communityplan">www.myuhc.com/communityplan</a>	