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Mi Via Waiver Amendment

Human Services Department (HSD) with the Department of Health (DOH) is amending the Mi Via Waiver. An announcement was mailed outlining how and where you can receive a copy of the proposed waiver amendment, how to leave comment, and the date, time and location of public hearing. The draft waiver renewal application is available on the HSD webpage at: <http://www.hsd.state.nm.us/public-notice-proposed-rule-and-waiver-changes-and-opportunities-to-comment.aspx>

IMPORTANT DATES

- Written comments must be submitted by 5:00 p.m. Mountain Daylight Time (MDT) on **December 29, 2016**. Comments may be submitted by:
 - ◊ Mail: Kresta Opperman, HSD/MAD/ESPB PO BOX 2348 Santa Fe, NM 87504
 - ◊ Phone: 505-827-1337
 - ◊ Email: madrules@state.nm.us
- A public hearing for HSD to accept comments on the Mi Via waiver amendment is scheduled to be held in the Rio Grande Conference Room, Toney Anaya Building, 2550 Cerrillos Road, Santa Fe, NM, 87505 on **Thursday, December 29, 2016** at 10:00 a.m.
- All comments and HSD responses will be compiled and posted on the HSD website in mid- January 2017.

If you have any questions, please contact Kresta Opperman at 505-827-7776, email: Kresta.opperman@state.nm.us

Consultant Nominations for MVAC!!!!

The Mi Via Advisory Committee (MVAC) is excited to be accepting nominations for Mi Via Consultant membership to the Advisory Committee. The MVAC is inviting Mi Via Consultants from across the state to fill one vacancy on the Committee and serve as an active member of the Committee. Membership to the Committee is for a two year term for Consultant representatives. Members to the Committee will be expected to attend all meetings (in person or by telephone) which will be held quarterly. Nomination Forms can be accessed at the Mi Via Website (www.mivianm.org) or by contacting Fleur Dahl, Mi Via Project Coordinator at 505-841-5886 or fleur.dahl@state.nm.us. Nominations must be received by February 17th 2017 . Please submit the Nomination Form to Fleur Dahl via e-mail at fleur.dahl@state.nm.us or fax to 505-841-6523.

FOCoSonline CBTs

Reminder: FOCo**online** Computer Based Trainings (CBTs) for employers and employees are available in Spanish. You can access the training videos either on the FOCo**online** training website (<http://training.focosonline.com/>) or on the General Materials page in FOCo**online**. In addition, the Utilization Reports and Spending Report Quick Reference Guides have been translated in Spanish and can be found on the General Materials page.

Mi Via

Contact Information:

Phone: 1-866-916-0310

8:00 am to 5:00 pm Mon. - Fri.

Toll-free Fax: 1-866-302-6787

E-mail: mi.via@xerox.com

Web: <http://www.MiViaNM.org>

Physical Address:

1720-A Randolph Rd SE
Albuquerque, NM 87106

If you would like to sign up for training to use FOCo**Online** to review/approve timesheets and check your budget, call Mi Via at 1-866-916-0310

Note:

The Mi Via Advisory Committee works with the State to share information and help with communication among all Mi Via Participants.

Qualis Health is the Third Party Assessor (TPA) for Mi Via. They are responsible for reviewing and approving the Service and Support Plans (SSP).

Mi Via Waiver Advisory Committee Meeting

The next Mi Via Advisory Committee Meeting will be held on Thursday, January 26, 2017, **11am-4pm** in Santa Fe, New Mexico at the Human Services Department (HSD) Office: 2025 South Pacheco, Santa Fe NM 87505. If you would like to call in for the meeting please call 1-712-432-0360 pass code 742089#.

Request for Services By Legally Responsible Individuals (LRIs)

Legally Responsible Individuals (parents of minors, spouses of participants) receiving payment as employees providing Mi Via services must have a current "Request For Services by Legally Responsible" form approved by the Department of Health (DOH) as required by the 2016 Mi Via Waiver Regulations/Standards. DOH is currently reviewing all LRIs providing Mi Via services to assure all have received DOH approval to receive payment as employees. Beginning in January 2017, letters will be sent to Employers of Record and Consultants alerting them to LRIs receiving payment without a current approved form.. This letter will also request the submission of a current form for DOH approval/denial in attempts to avoid any impact to future employee payment. Failure to have a current and approved form may impact LRI reimbursement for services.

Reasons for Delayed or Denied Payments to Employees

There have been incidents in which employees have started working for Mi Via participants, but their payments were delayed or denied because: 1) the employee enrollment paperwork had not been completed; or 2) the Participant's plan had not yet been approved; or 3) The EOR allowed the employee to start working prior to being notified that the employee passed the COR background check.

An employee may begin providing services according to the Participant's approved plan as soon as the employer has been notified by Xerox that the employee has passed their COR Background Check. However, payment will not be issued until all required paperwork (Employee Agreement, Employee Information Form, Declaration of Relationship Form, and Federal W-4) is complete and has been processed by Xerox. You can contact the Xerox Help Desk at 1-866-916-0310 to verify that all required employee enrollment paperwork has been received and that the employee is set up to receive payments.

Employers (EOR's) please remember that you have a responsibility to: 1) ensure that all documentation needed to process payments to employees has been completed and submitted to Xerox; and 2) allow an employee to start providing services only if the Participant's plan has been approved; and 3) if it is a new employee, allow the employee to start providing services only if Xerox has notified you that the employee has passed the COR background check.

If necessary, request assistance from the consultant.

Dates to Remember in December

December 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
November 27	November 28	November 29	November 30	1 <i>Spending Reports Available to EORs</i>	2 <i>Vendor Checks Received or Deposited</i>	3 <i>Deadline to submit PRFs for 12/16/16 payment</i>
4	5	6	7	8	9 <i>Paychecks and Vendor Checks Received or Deposited; end of the pay period</i>	10 <i>Deadline to submit timesheets, Mileage & PRFs for 12/23/16 payment; new pay period begins</i>
11	12	13	14 <i>Xerox Office Closed noon to 2:00pm</i>	15	16 <i>Vendor Checks Received or Deposited</i>	17 <i>Deadline to submit PRFs for 12/30/16 payment</i>
18	19	20	21	22	23 <i>Paychecks and Vendor Checks Received or Deposited; end of the pay period</i>	24 <i>Deadline to submit timesheets, Mileage & PRFs for 1/6/17 payment; new pay period begins</i>
25	26 <i>Xerox and State Offices Closed</i>	27	28	29 <i>Spending Reports Available to EORs</i>	30 <i>Vendor Checks Received or Deposited</i>	31 <i>Deadline to submit PRFs for 1/13/17 payment</i>

Mi Via Circle of Support

Agency Name	Contact Name	Phone	E-mail	Region(s)
AAA Participant Direction	Dave Murley	505-450-5974	aaapd4@gmail.com	All of New Mexico
CNRAG, Inc. (Care Network Resource Assistance Group)	Michelle Patterson	575-644-9762	mpatterson@cnragusa.com	Metro, SE and SW
Consumer Direct Personal Care (CDPC)	Sandra Woodward Jacob Patterson	1-866-786-4999	sandraw@consumerdirectcare.com jacobp@consumerdirectcare.com	All of New Mexico
Los Amigos, LLC	Sergio Garcia	505-204-6035	Sergio@losamigosbs.com	Metro and NE
Self-Directed Choices	Jennifer Roth	505-508-1663	JenniferR@sdchoices.com	All of New Mexico
UNM Center for Development and Disability (CDD)	Vonnie Sachse	505-272-4631	vsachse@salud.unm.edu	All of New Mexico
Visions Case Management	Charles Clayton	575-779-7419 or 1-888-588-9152	Charles@visionsnm.com	Metro, NE and NW

Human Services Department / Medical Assistance Division – Exempt Services and Program Bureau
 PO Box 2348, Santa Fe, NM 87504-2348, Toll-free Phone: 1-888-997-2583, Fax: 505-827-7277
 Manages the FMA/Xerox contract and the TPA/Qualis contract

Kresta Opperman	Mi Via & Medically Fragile Unit Staff Manager Functions: Mi Via Waiver oversight, Xerox Issues	505-827-7776	Kresta.Opperman@state.nm.us
Christine Baca	Mi Via Unit Contract Manager Functions: Mi Via Waiver oversight, Xerox Issues	505-476-7254	ChristineL.Baca@state.nm.us
Oralia Flores	Mi Via Participant Issues Resolution & Eligibility Functions: Qualis Issues, Allocation Issues, HSD/ISD Issues	505-827-7761	Oralia.Flores@state.nm.us

Department of Health / Developmental Disabilities Supports Division
 5301 Central NE, Suite 203, Albuquerque, NM 87108. Phone: 1-800-283-5548
 Operates the Mi Via Program for Developmental Disability (DD) and Medically Fragile (MF) Populations
 Oversees consultant agency contracts

Christine Wester	Functions: Mi Via Oversight and Participant/Consultant Issues and Technical Assistance	505-841-5510	christine.wester@state.nm.us Fax: 505-841-6523
Iris Clevenger	Functions: Waiver Change Forms (Medically Fragile), Consultant Agency Change Forms (Medically Fragile), Allocation Issues (Medically Fragile)	505-841-2913	iris.clevenger@state.nm.us Fax: 505-841-2987
Regina Lewis	Functions: Mi Via Waiver Program Coordination, Participant/Consultant Issues and Technical Assistance	505-841-5519	regina.lewis@state.nm.us Fax: 505-841-6523
Fleur Dahl	Functions: Mi Via Waiver Project Coordination, Participant/Consultant Issues and Technical Assistance	505-841-5886	Fleur.dahl@state.nm.us Fax: 505-841-6523

Qualis Health
 PO Box 20910, Albuquerque, NM 87154-0190 Phone: 1-866-962-2180

Care Coordination

Blue Cross Blue Shield	1-877-232-5518, option 3	www.bcbsnm.com/community-centennial
Molina Healthcare	1-855-315-5677	www.molinahealthcare.com
Presbyterian	505-923-5200	www.phs.org/centennialcare
United Healthcare	1-877-236-0826	www.myuhc.com/communityplan