



2020 Statewide Summit on Advocacy

The Summit on Advocacy is a leadership gathering for self-advocates and partners. Their focus is to strengthen self-advocacy and enhance self-advocacy efforts in New Mexico.

The conference is brought to you by Developmental Disabilities Planning Council (DDPC) and coordinated by Parents Reaching Out (PRO).

Date: April 29, 2020
 Location: Embassy Suites
 1000 Woodward Pl NE
 Albuquerque, NM 87102

If you have questions or need additional information, please contact:
 Parents Reaching Out
 2501 Yale Blvd SE
 Albuquerque, NM 87106
 Phone: 505-247-0192 or 1-800-524-5176

Abuse, Neglect & Exploitation

To ensure the health and safety of Mi Via participants, any suspected abuse, neglect, or exploitation (ANE) MUST be reported.

24-Hour ANE Reporting Hotline 1-800-445-6242.

The best way for prevention is to understand what abuse, neglect and exploitation is and recognizing the signs.

ABUSE is knowingly, intentionally, inflicting physical pain, injury or mental anguish: this include verbal, physical, sexual abuse, etc.

NEGLECT is the failure of the caretaker to provide basic needs of a person, such as clothing, food, shelter, supervision, and care for the physical and mental health of that person. Neglect causes or is likely to cause harm to a person.

EXPLOITATION is improper use of a person's money or property for another person's profit or advantage, financial, or otherwise.

Recertification

Please remember if you have any questions regarding recertification for services, contact your ISD office immediately. This includes requests for bank statements, life insurance policies, or other financial documents.

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COVID-19

For more information on the status of COVID-19 in New Mexico, please visit the New Mexico Department of Health website at: <https://cv.nmhealth.org/>

FMA-Conduent

Contact Information:

Phone: 1-866-916-0310

8:00 am to 5:00 pm Monday,
Tuesday, Thursday, and Friday
8:00 am to 4:00 pm Wednesday

Toll-free Fax: 1-866-302-6787

E-mail: mi.via@conduent.com
(Do not email forms to Conduent)

Physical Address:

1720-A Randolph Rd SE
Albuquerque, NM 87106

Note:

The Mi Via Advisory Committee works with the State to share information and help with communication among all Mi Via Participants.

Minimum Wage

Effective January 1, 2020, New Mexico's state minimum wage rate is \$9.00 per hour. Employees cannot be paid below this rate. Please contact your consultant/support broker if you have any employees that need a rate change, they may need to revise your plan. You will also need to send Conduent an Employee Agreement with the rate change.

Hiring and Firing Employees

The Employer of Record (EOR) is responsible for hiring and firing employees.

To hire, or enroll, an employee the EOR must submit the appropriate pre-hire packet to Conduent and the employee must pass the New Mexico Consolidated On-line Registry (COR) screening. Additionally, the EOR and the employee must submit the required documents contained in the Employee Packet: Employee Agreement, Employee Information Form, Declaration of Relationship form, Federal W-4, State W-4, and Legally Responsible Individual (LRI) form (if applicable).

When an employee leaves, is terminated, or is fired the EOR **must** notify the Conduent helpdesk at 1-866-916-0310 of the employee's last date of employment. Conduent will unlink this employee from the participant's budget effective on his or her last day of employment.

Utilization & Spending Reports

Monitoring your Mi Via spending is important for ensuring there are sufficient funds available for the duration of your budget and can also help you identify where you may need to make adjustments to your budget. You can easily monitor your spending using reports available in FOCo**Online**.

The Mi Via Spending Report provides summary and detailed information for an activity period. This report is a snapshot in time.

The Utilization Accrual Detail Report provides spending information in "real-time" and allows you to see both claimed charges and charges that have been entered but not yet paid.

You can access your Spending or Utilization Report by clicking on the "Reports" tab at the top of the screen. Select "Reports" and then select the specific report you are looking for from the list of available reports.

Dates to Remember in April

April 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
March 29	March 30	March 31	1	2	3 <i>Vendor Checks Received or Deposited</i>	4 <i>Deadline to submit PRFs for 4/17/20 payment</i>
5	6	7	8	9	10 <i>Paychecks and Vendor Checks Received or Deposited; end of the pay period</i>	11 <i>Deadline to submit faxed timesheets, Mileage & PRFs for 4/24/20 payment; new pay period begins</i>
12	13	14	15	16	17 <i>Vendor Checks Received or Deposited</i>	18 <i>Deadline to submit PRFs for 5/1/20 payment</i> <i>March Spending Reports Available to EORs</i>
19	20	21	22	23	24 <i>Paychecks and Vendor Checks Received or Deposited; end of the pay period</i>	25 <i>Deadline to submit faxed timesheets, Mileage & PRFs for 5/8/20 payment; new pay period begins</i>
26	27	28	29	30	May 1 <i>Vendor Checks Received or Deposited</i>	May 2 <i>Deadline to submit PRFs for 5/15/20 payment</i>

Mi Via Circle of Support

Web: <https://nmhealth.org/about/ddsd/pgsv/sdw>

Agency Name	Contact Name	Phone	E-mail	Region(s)
CNRAG, Inc. (Care Network Resource Assistance Group)	Fallon Vincell	575-621-3645	fvincell@cnragusa.com	Metro, SE and SW
Consumer Direct Personal Care (CDPC)	Sandra Woodward	1-866-786-4999	sandraw@consumerdirectcare.com	All of New Mexico
Excel Case Management, Inc.	Diane Metoyer	505-324-8660	Metoyer@excelcasemanagement.com	NW and SE Regions
Los Amigos, LLC	Sergio Garcia	505-204-6035	Sergio@losamigosbs.com	All of New Mexico
Me Town	Kimberly Riebsomer	505-310-9069	riebsomer@gmail.com	Metro and NE
Merit Consulting, LLC	Tina Storey	505-507-9995	tinas@meritnm.com	Metro
Self-Directed Choices	Sandy Skaar Jacob Patterson	505-508-1663	Sandy@sdchoices.com Jacob@sdchoices.com	All of New Mexico
UNM Center for Development and Disability (CDD)	Tanya Baker-McCue Janelle Groover	1-866-383-3820	tbaker-mccue@salud.unm.edu jtorresgroover@salud.unm.edu	All of New Mexico
Visions Case Management	Charles Clayton	575-779-7419 or 1-888-588-9152	Charles@visionsnm.com	All of New Mexico

Human Services Department / Medical Assistance Division – Exempt Services and Program Bureau

PO Box 2348, Santa Fe, NM 87504-2348, Toll-free Phone: 1-888-997-2583, Fax: 505-827-7277

Manages the FMA/Conduent (formerly Xerox) contract and the TPA/Qualis contract

Melanie Buenviaje	ESPB Deputy Bureau Chief Functions: Mi Via & Medically Fragile Waiver oversight, Conduent, Comagine, and Eligibility Issues	505-827-1348	Melanie.buenviaje@state.nm.us
Jessica Velarde	Mi Via Unit Contract Manager Functions: Mi Via Waiver oversight, Conduent issues	505-476-7254	Jessica.Velarde@state.nm.us
Aaron Maestas	Mi Via Participant Issues Resolution & Eligibility Functions: Participant Eligibility, Comagine, HSD/ISD Issues and Technical Assistance	505-827-7761	AaronM.Maestas@state.nm.us

Department of Health / Developmental Disabilities Supports Division

5301 Central NE, Suite 203, Albuquerque, NM 87108. Phone: 1-800-283-5548

Operates the Mi Via Program for Developmental Disability (DD) and Medically Fragile (MF) Populations

Oversees consultant agency contracts

Jennifer Rodriguez	Functions: Acting Mi Via Waiver Program Manager, Mi Via Oversight and Participant/Consultant Issues and Technical Assistance	505-476-8840	jennifer.rodriguez@state.nm.us Fax: 505-476-8894
Elaine Hill	Functions: Mi Via Waiver Program Coordination, Participant/Consultant Issues and Technical Assistance, and statewide MF WCF & MF CACF	505-841-5510	elaine.hill@state.nm.us Fax: 505-841-6523
Anysia Fernandez	Functions: Mi Via Waiver Program Coordination, Participant/Consultant Issues and Technical Assistance, and NE region DD WCF & DD CACF	575-758-5934	anysia.fernandez@state.nm.us Fax: 575-758-5973
Rudy Aguilera	Functions: Mi Via Waiver Project Coordination, Participant/Consultant Issues and Technical Assistance	505-841-5886	rudy.aguilera@state.nm.us Fax: 505-841-6523

Comagine Health (formerly Qualis Health)

PO Box 20910, Albuquerque, NM 87154-0190 Phone: 1-866-962-2180

Comagine Health is the Third Party Assessor (TPA) for Mi Via. They are responsible for reviewing and approving the Service and Support Plans (SSP).

Care Coordination

Blue Cross Blue Shield	1-877-232-5518, option 3	www.bcbsnm.com/community-centennial
Presbyterian	505-923-5200	www.phs.org/centennialcare
Western Sky	1-844-543-8996	www.westernskycommunitycare.com