

**AMENDMENT #01**

**THE STATE OF NEW MEXICO  
DEPARTMENT OF HEALTH  
ADMINISTRATIVE SERVICES DIVISION/GENERAL ACCOUNTING BUREAU**

**REQUEST FOR PROPOSALS (RFP)**

**AUDIT SERVICES**



**RFP#**

**00-66500-21-02152021**

Issue Date:

**Friday February 26, 2021**

Proposal Due Date:

**Monday March 22, 2021**

This Amendment No. One (01) serves to modify the following section on the specified pages of the RFP:

**Section: Page 4, Title 1, Section D; PROCUREMENT MANAGER**

- **PROCUREMENT MANAGER is hereby amended to the following:**

The agency has designated a Procurement Manager who is responsible for the conduct of this procurement whose name, address, and telephone number are listed below:

Name: Hieu Cruz

Address: 1190 South St. Francis Dr., Ste. N-3212  
Santa Fe, New Mexico, 87505

E-mail: [Hieu.Cruz@state.nm.us](mailto:Hieu.Cruz@state.nm.us)

**Section: Page 5, Title 1, Section E; DEFINITION OF TERMINOLOGY**

- **DEFINITION OF TERMINOLOGY is hereby amended to the following:**  
“CFO” means the Chief **Financial** Officer of The New Mexico Department of Health.

**Section: Page 35, APPENDIX A; ACKNOWLEDGEMENT OF RECEIPT FORM**

- **ACKNOWLEDGEMENT OF RECEIPT FORM is hereby amended to the following:**

The acknowledgement of receipt should be signed and returned to the Procurement Manager at the address below no later than 12pm MST/MDT on **MARCH 8, 2021** Only potential Offerors who elect to return this form completed with the intention of submitting a proposal will receive copies of all Offeror written questions and the Agency’s written responses to those questions as well as RFP amendments if any are issued.

Hieu Cruz, Procurement Manager  
Audit Services RFP #00-66500-21-02152021  
Department of Health  
1100 St. Francis Dr. N3215  
Santa Fe, NM 87505  
**E-MAIL: HIEU.CRUIZ@STATE.NM.US**

**Section: Page 46, APPENDIX H; ORGANIZATIONAL REFERENCE QUESTIONNAIRE**

- **ORGANIZATIONAL REFERENCE QUESTIONNAIRE is hereby amended to the following:**  
RFP # **00-66500-21-02152021** ORGANIZATIONAL REFERENCE QUESTIONNAIRE FOR:

Offeror is required to send the following reference form to each business reference listed. The business reference, in turn, is requested to submit the Reference Form directly to: **HIEU CRUZ** at [hieu.cruz@state.nm.us](mailto:hieu.cruz@state.nm.us) by **March 15, 2021** by 5pm MST for inclusion in the evaluation process. The form and information provided will become a part of the submitted proposal. Business references provided may be contacted for validation of content provided therein.

**Section: Page 47, APPENDIX H; ORGANIZATIONAL REFERENCE QUESTIONNAIRE FOR:**

- **ORGANIZATIONAL REFERENCE QUESTIONNAIRE is hereby amended to the following:**  
This form is being submitted to your company for completion as a business reference for the company listed above. This form is to be returned to the State of New Mexico, **HIEU CRUZ** via e-mail at:

Name: Hieu Cruz, Procurement Manager

Address: 1190 St. Francis Drive  
Santa Fe, NM 87505

Email: [Hieu.Cruz@state.nm.us](mailto:Hieu.Cruz@state.nm.us)

no later than **MARCH 15, 2021** at 5pm MST and MUST NOT be returned to the company requesting the reference.

*All other terms remain the same.*