

RFP# 26-665-1100-78296 - Advance PowerBI Consultant

Question	Responses
What was the annual spend for the previous year on this Project?	This is the first time we are soliciting for these specific services.
If this is a new Contract, What is the annual Budget for this?	Budget cannot be disclosed at this time. To keep competitive.
Are you open to a hybrid delivery model with a mix of offshore and onshore resources?	Mostly remote with maybe one or two visits to Santa Fe. No offshore resource will be allowed.
Work will be onsite or remote	both, mostly remote with maybe one or two visits to Santa Fe.
Can you please give us an extension of 1-2 weeks to submit our proposal?	No, we are working with a tight schedule.
Is this contract intended to be awarded to a single vendor or to multiple vendors?	Single
Who are previous incumbents on this project?	None, this is a new contract and the
Could the New Mexico Department of Health please confirm the correct time for the pre-bid meeting? The RFP states 2:00 PM MST, but the registration indicates 2:00 PM CST.	The Pre-Proposal was October 6th, 2025 2:00 MST
Can a New Mexico Business Tax ID Number (BTIN) be submitted upon award if a vendor does not currently have one?	Yes, this can be done after notice of award.
Could the NMDOH please confirm if the identifier formerly known as CRS (requested in the Letter of Transmittal) is a component of the New Mexico Business Tax ID Number?	Yes, the BTIN was formally known as CRS
What is the estimated budget for the contract?	Budget cannot be disclosed at this time. To keep competitive.
Is this a new contract or an existing contract?	This is the first time we are soliciting for these specific services.
Could vendors apply to one specific category, or is it a requirement to apply to all categories?	Offerer are to apply to all categories.
Are electronic signatures allowed?	Yes, electronic signature are allowed.
Is there any incumbent to this solicitation? If yes, could NMDOH please provide the information?	No, this is the first time that we are soliciting for these specific services.
Could NMDOH please grant an extension on the due date?	No, we are working with a tight schedule.
Does NMDOH accept remote resources to work on this engagement?	Yes
Does NMDOH accept offshore resources to work on this engagement?	No
Does NMDOH prefer on-site resources to execute this engagement?	No
If the resources we provide at the time of proposal submission are not available at the time of a potential contract award could vendors replace them with equally qualified resources?	We only want one vendor. There is a lot to learn and this will be a four year contract. We're hoping for one person.
The portal currently only allows vendors to submit two documents: the Technical Proposal and the Cost Proposal. Could NMDOH please add a dedicated section for submitting redacted versions of the proposal?	Yes, redacted section will be added.
Could the NMDOH please clarify if firms can utilize subcontractors to meet the requirements of this opportunity?	No
Could the NMDOH please clarify if subcontractor references are allowed to be used for the services provided?	No
Are commercial references allowed?	Yes, commercial references are allowed.
Are vendors permitted to make modifications to the provided pricing template, or must it be submitted exactly as issued?	Offerers are required to submit pricing template as is. However may include modified pricing template as additional document.
Can Mandatory specifications be sufficed through a firm's proposed consultant or team?	Must be proposed by company submitting proposal.
Is it acceptable to submit a complete proposal document that includes e-signatures (e.g., via DocuSign or electronic signature scan) or do the signatures need to be wet signatures? . (RFP Reference: Page 10, Section 6)	Wet signatures and certified e-signatures are allowed.

We understand vendors must provide the proposal in Word that is an exact copy of the original proposal. Would the NM DOH consider accepting electronic proposals in searchable PDF? If not, is it acceptable to provide signed forms and appendices as separate PDF files in addition to the editable Word file? (RFP Reference: Page 10, Section 6)	Yes, PDF is acceptable
What is the budget that has been approved or allocated for this effort? (RFP Reference: Page 25, Section 3.2)	Budget cannot be disclosed at this time. To keep competitive.
Please describe how bidders should organize and provide our pricing so that you are able to evaluate our proposal with an “apples to apples” comparison to other vendors. (RFP Reference: Page 29, Section 3.B4.2)	Offerers shall follow III.B(page 21) PROPOSAL CONTENT AND ORGANIZATION
What amount of time do you expect the vendor to work onsite? (RFP Reference: Page 23, Section B.1)	Mostly remote work, but maybe one or two visits to Santa Fe for a week at a time.
Can you provide a list of pre-qualified vendors for this RFP? (RFP Reference: Page 56, Section 1)	Offerers are not pre-qualified, Submitted proposals will deem a qualified vendor.
Can you provide an estimated / anticipated start date for this work? (RFP Reference: Page 5, Section F25)	NMDOH anticipates a start of no later then mid-February.
Is the incumbent eligible to bid on this work? (RFP Reference: Page 56, Section 1)	Yes. All offerers with experience to submit a proposal to ensure NMDOH receives the best and adventagous offerer.
Alerts and notifications today serve a wide range of purposes from real-time updates for specific individuals, to daily email digests, to SMS or in-app alerts for urgent issues. Given this variety, what approaches or systems for alerts and notifications are working well for NM DOH right now? Are there any gaps or opportunities you'd like to explore? (RFP Reference: Page 2, Section C, paragraph 2)	We are not considering mobile formats at this time.
What is your current workflow for accessing dashboards? Do you see value in having dashboards optimized for mobile devices so team members can easily view and interact with data on the go, without needing a computer? (RFP Reference: Page 1, Section B, paragraph 3)	We are not considering mobile formats at this time.
Are you planning to reimagine how data is captured and managed across the departments referenced , or is your focus on keeping the current collection process and simply enabling better consolidation and access across datasets? (RFP Reference: Page 1, Section B, paragraph 2)	Data capture is not an issue at this time.
Beyond structured data from ORACLE/PeopleSoft and health systems, do you anticipate incorporating unstructured data like clinical notes into your dashboards? (RFP Reference: Page 2, Section C, paragraph 1)	No
How are roles currently defined for data access? Are they primarily department-based, or do they vary by facility when PHI is involved? For example, if someone belongs to a specific department, can they only view certain datasets or do you envision more granular controls based on data sensitivity and user responsibilities? (RFP Reference: Page 23, Section 4, third bullet)	We are not considering mobile formats at this time.
Do you need the ability to track and audit every PHI access event for compliance reporting? Do you want detailed user activity logs such as who accessed what data, when, and what actions they performed? (RFP Reference: Page 23, Section 4, bullets 1-3)	We mostly build fiscal reports. We don't touch data with PHI.
Would usage analytics (e.g., most accessed dashboards, frequency of PHI queries) help improve governance and resource planning? (RFP Reference: Page 23, Section 4, bullets 1-3)	Yes

Is the resulting solution to be housed or hosted at the client site, at the vendor's site, or at some third-party site? (RFP Reference: Page 22, Section 2, bullets 1-3)	The reports will be housed in the PowerBI Service. The data is on a data lake. The .pbix files are in OneDrive.
Is NM DOH considering a custom built solution, packaged solution or some combination of both? (RFP Reference: Page 22, Section 3, bullets 1-3)	Everything is custom built.
Will the vendor be expected to support and maintain the solution on an ongoing basis? (RFP Reference: Page 23, Section B2)	Yes
Who is the incumbent vendor currently providing these services?	
Is the incumbent vendor allowed to participate in this RFP?	Yes
What are the current limitations and challenges that you are facing?	Best practice and DAX
Can NMDOH confirm which public health surveillance systems (CDC, NNDSS, HIE, etc.) must be integrated with Power BI?	We can confirm that we do not integrate PowerBI with the external entities you listed. We do not have API's to that data.
For Oracle/PeopleSoft, will real-time data integration be required, or is a daily/weekly refresh acceptable?	We cannot use API with Oracle/PeopleSoft. We use automation to have queries dropped into an SFTP site and Python pulls that data daily and creates .parquet files.
Does NMDOH already have an ETL/data warehouse layer (SQL, Synapse, Snowflake, etc.), or is the contractor expected to build new data pipelines?	We have a data lake that stores our data. Our .pbix file are on OneDrive. The contractor is no expected to build new data pipelines.
Are there existing APIs or data gateways configured, or should the contractor set these up from scratch?	We have a few. The vendor will not be expected to set any up from scratch.
What Power BI Premium capacity level (P1, P2, P3, etc.) is currently licensed by NMDOH?	G5
Will NMDOH require Power BI Report Server (on-premises) deployment, or will all solutions be hosted in the Power BI Service (cloud)?	We have a data lake that stores our data. Our .pbix file are on OneDrive. Our reports are in the PowerBI service.
Should dashboards be optimized for mobile devices for use by public health officials in the field?	No
Are there any expectations for custom visuals or AI/ML-driven insights within Power BI?	No
Should Power BI integrate with Active Directory / Entra ID for role-based access control and multi-factor authentication?	No
For the 500 concurrent user requirement, should we size solutions for Premium per User (PPU) or Premium Capacity (P SKUs) licensing?	NMDOH provides PowerBI Pro license to all employees.
Does NMDOH expect incremental refresh and large dataset storage mode to be configured for long-term scalability?	Given the size of data in the corporate world, we don't think of our data as being that big. We do, however, convert our data file to .parquet files to help refresh more quickly.
For emergency response dashboards, what specific KPIs (e.g., bed availability, outbreak hotspots, vaccination coverage) should be prioritized?	We'll prioritize on a case by case basis.
Should geospatial dashboards include integration with GIS platforms (e.g., ESRI ArcGIS), or only Power BI native maps?	We help our epidemiologists with maps. We haven't had any issues.
Are predictive analytics or forecasting models (AI/ML) part of the scope, or only descriptive dashboards?	At present we don't do much with predictive analytics.
Can NMDOH specify the expected number of dashboards/reports to be developed under this engagement?	No. We're mostly maintaining what we've built. We have new projects/requests monthly. Some are big and require our consultant's input. Some we can do in-house.
Will NMDOH provide the necessary Power BI Premium licenses (capacity or PPU), or should vendors include licensing costs in their proposals?	The cost of licenses should be excluded from your proposal.
If NMDOH provides licenses, can you confirm the current licensing tier (e.g., P1, P2) and whether it is sufficient to support 500+ concurrent users and 10M+ row datasets?	G5. All NMDOH staff and contractors have licenses.
Does NMDOH currently have any existing Power BI dashboards/reports in production that need to be migrated, redesigned, or optimized, or is this engagement focused on	We have both existing reports and new reports that will be developed during the contract period.
If migration is required, can NMDOH provide an inventory of existing dashboards/reports (number, subject areas, data sources)?	There is no migration needed.

Who are the primary stakeholders collaborating with the vendor, and what are their roles?	Department of Health
What are the expectations and timeline for ongoing support and maintenance after the system implemented?	There will be maintenance as well as new reports needed.
Do you have an estimated project start date and desired go-live date? Please mention in months.	NMDOH anticipates a start of no later then mid-February.
Do you expect the vendor to perform any tasks on-site, or can all work be performed remotely?	Mostly remote with one or two visits to Santa Fe a fiscal year.
Do you accept off-shore resources?	No
What is the approved budget or range allocated for this project?	Budget cannot be disclosed at this time. To keep competitive.
Does NMDOH require integration with Microsoft Purview or other data cataloging services?	No
Are there branding or UI/UX guidelines (colors logos accessibility) that must be followed for all reports?	Yes
Should the contractor develop a sandbox/dev/test/prod lifecycle for Power BI workspaces?	No, not in a PowerBI service workspace. That is already set up. We build sandboxes as need in desktop .pbix files.
Is integration with other Microsoft 365 services (e.g., Teams SharePoint) part of the scope?	No
What backup and disaster-recovery requirements apply to the Power BI environment?	Data is in a data lake. PowerBI .pbix are in OneDrive and are publised to the service.
Does NMDOH require automated testing (e.g., report validation pipelines) as part of solution delivery?	We're appopreiate and possible, we build automated validation reports.
Are there specific performance benchmarks (e.g., sub-second query response times) that dashboards must meet under peak load?	No
Will DoH allow offshore resources to be staffed on this project if they are FTE's, not subcontractors, of the responding bidder?	No