

# 2024 Annual Immunization Program Statewide Training

***This training is not mandatory and does not take the place of NMSIIS or CHIL-e training. Participation today does not account for any credits or CEU's.***

***Thank you for your attendance.***

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# NMSIIS

Kathryn Cruz  
Lyndsey Cordova

# NMSIIS Overview

- New Mexico Statewide immunization Information System
- ~3.3 million patient records
- ~42 million vaccines
- 1500+ providers in NM
- 24k+ active users
- Mandatory reporting (Senate Bill 58)



Login

Username  Password

[Forgot Password?](#) | [Forgot Username?](#)

[Trouble Logging in?](#)

By logging into NMSIIS domain, you agree to abide by the terms of the New Mexico Department of Health (NMDOH) that were outlined in your Organization and User Agreement. Users are responsible for ensuring they act in accordance with these terms and any other applicable policies. Only authorized users of this site should be accessing this system. Monitoring may be conducted for the protection against improper or unauthorized use or access. Any unauthorized and improper use of this system may result in disciplinary action or criminal and civil penalties.

For NMSIIS Technical assistance, please contact the NMSIIS Help Desk at (833) 882-6454

Click [HERE](#) to learn more about New Mexico's Statewide Immunization Information System at the New Mexico Department of Health website.

## Benefits of an IIS:

1. Centralized records
2. Inventory management
3. Reporting
4. Outbreak response
5. Reminder/recall

# VaxViewNM

NMSIIS Public Portal

[www.VaxViewNM.org](http://www.VaxViewNM.org)

(New Mexico Statewide  
Immunization  
Information System)



Select Language ▾

Immunization Record Info Request

Help

Let's get started!

You can request a vaccination record for yourself or your legal dependent.

Who is the request for?

Me

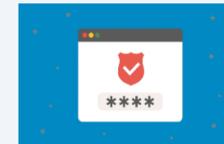
Dependent

What to Expect



Enter Info

Enter your personal information.



Verify Your Identity

Receive a text or email to confirm your identity.

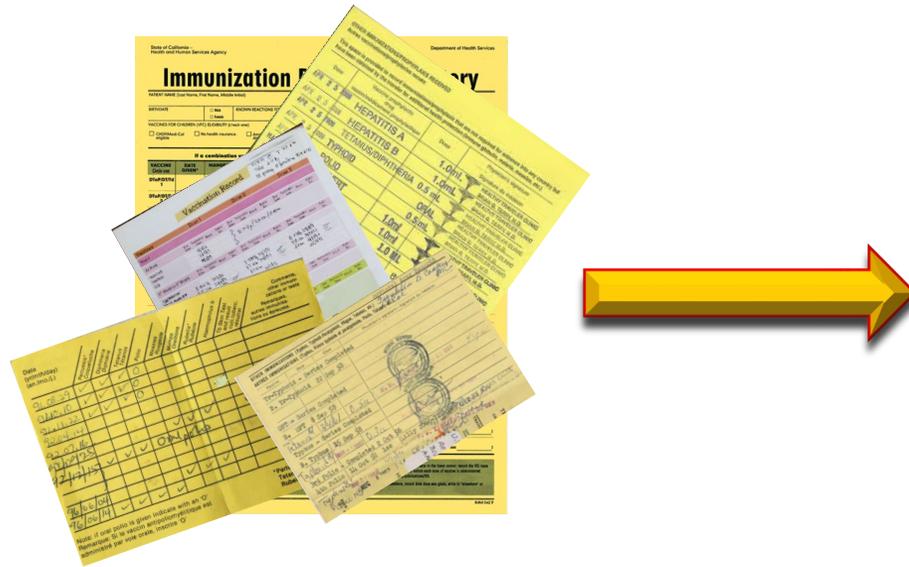


View Immunizations

Access your vaccination record.

# VaxViewNM

The New Mexico Statewide Immunization Information System VaxViewNM enables individuals, parents, and guardians to access, save and/or print, official immunization records. Eliminating the need to carry multiple or aged documents.



**New Mexico Immunization Record**  
Official Document  
Registro de Inmunización  
Documento Oficial

Name/Nombre: PORTAL PUBLIC  
Date of Birth/Fecha de Nacimiento: 05/01/2017  
Gender/Género: F  
New Mexico WebID (ID#): 1055726  
Date of Next Vaccination/Fecha de Próxima Vacuna: 05/06/2019

Present this record at each medical visit.  
Presente este documento durante sus visitas médicas.

Immunization Provider:  
BRET TYPE 3 INVENTORY  
123 LANE  
ABILENE, KS 67410

Allergies/Precautions/Contraindications:  
Alergias/Precauciones/Contraindicaciones:

Vaccine Reactions / Reacciones contra Vacunas:

Comments  
Date Note

Vaccines Refused  
Date Note

| Vaccine/Vacuna | Date Given/<br>Fecha de<br>Administración | Age at time/<br>Edad cuando<br>se dio | Doctor or Clinic/<br>Doctor o Clínica |
|----------------|---|---------------------------------------|---------------------------------------|
| Influenza      |   |                                       |                                       |
| 1              |   |                                       |                                       |
| 2              |   |                                       |                                       |
| 3              |   |                                       |                                       |

| Vaccine/Vacuna   | Date Given/<br>Fecha de<br>Administración | Age at time/<br>Edad cuando<br>se dio | Doctor or Clinic/<br>Doctor o Clínica |       |
|------------------|---|---------------------------------------|---------------------------------------|-------|
| DTPa / TD / Tdap |   |                                       |                                       |       |
| 1                | DTaP                                      | 07/01/2017                            | 0Y 2M 0D                              | PROLD |
| 2                | DTaP                                      | 09/01/2017                            | 0Y 4M 0D                              | PROLD |
| 3                | DTaP                                      | 11/01/2017                            | 0Y 6M 0D                              | PROLD |
| 4                |   |                                       |                                       |       |
| 5                |   |                                       |                                       |       |
| Polio            |   |                                       |                                       |       |
| 1                |   |                                       |                                       |       |
| 2                |   |                                       |                                       |       |
| 3                |   |                                       |                                       |       |
| 4                |   |                                       |                                       |       |
| HB               |   |                                       |                                       |       |
| 1                |   |                                       |                                       |       |
| 2                |   |                                       |                                       |       |
| 3                |   |                                       |                                       |       |
| 4                |   |                                       |                                       |       |
| Pneumococcal     |   |                                       |                                       |       |
| 1                |   |                                       |                                       |       |
| 2                |   |                                       |                                       |       |
| 3                |   |                                       |                                       |       |
| 4                |   |                                       |                                       |       |
| Rotavirus        |   |                                       |                                       |       |
| 1                |   |                                       |                                       |       |
| 2                |   |                                       |                                       |       |
| 3                |   |                                       |                                       |       |
| Hep A            |   |                                       |                                       |       |
| 1                |   |                                       |                                       |       |
| 2                |   |                                       |                                       |       |
| Hep B            |   |                                       |                                       |       |
| 1                | Hep B, pediatr                            | 05/01/2017                            | 0Y 0M 0D                              | PROLD |
| 2                |   |                                       |                                       |       |
| 3                |   |                                       |                                       |       |
| MMR              |   |                                       |                                       |       |
| 1                |   |                                       |                                       |       |
| 2                |   |                                       |                                       |       |
| Varicella (CPOX) |   |                                       |                                       |       |
| 1                |   |                                       |                                       |       |
| 2                |   |                                       |                                       |       |
| Meningococcal    |   |                                       |                                       |       |
| 1                |   |                                       |                                       |       |
| 2                |   |                                       |                                       |       |
| HPV              |   |                                       |                                       |       |
| 1                |   |                                       |                                       |       |
| 2                |   |                                       |                                       |       |
| 3                |   |                                       |                                       |       |
| Other            |   |                                       |                                       |       |
| 1                |   |                                       |                                       |       |

# Security

The security and protection of patient records is our highest priority.

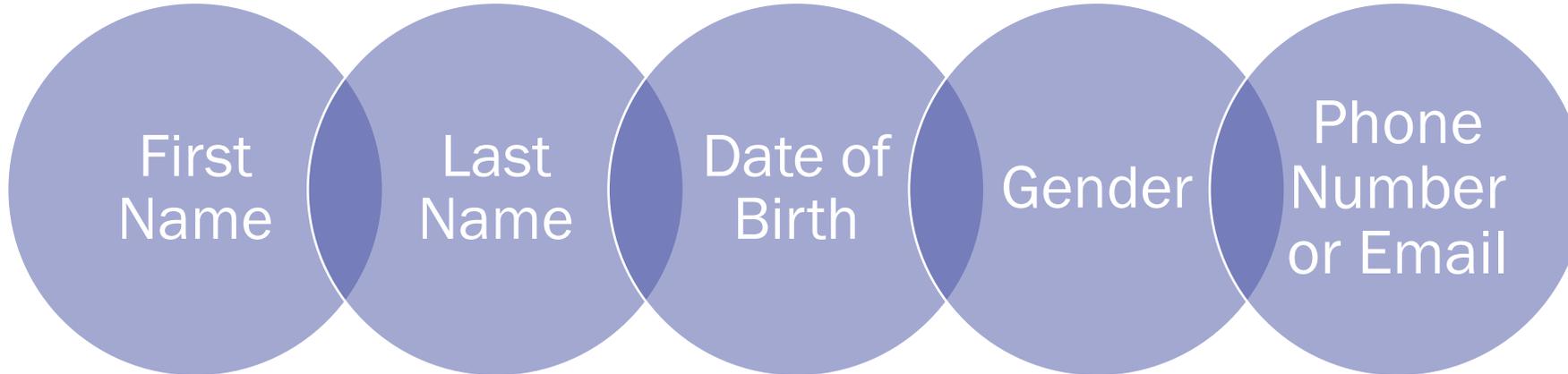
- The web-based application is mobile friendly.
- An exact 1:1 match to data fields is required.
- The two-factor authentication utilizes text messaging or email to validate patient, parent, or guardian access.



**Mobile Friendly**



# Required Information



**IMPORTANT**

Due to the security protocols in place, it is highly recommended that providers verify all patient information is accurate, current and up to date, ensuring there is either a phone number, email or both in the patient record.

# Homepage

- Page may be viewed in English or Spanish
- User must select if they are the patient or if they will be searching for an immunization record for their dependent
- The process is outlined with visuals



Select Language ▾

Immunization Record Info Request

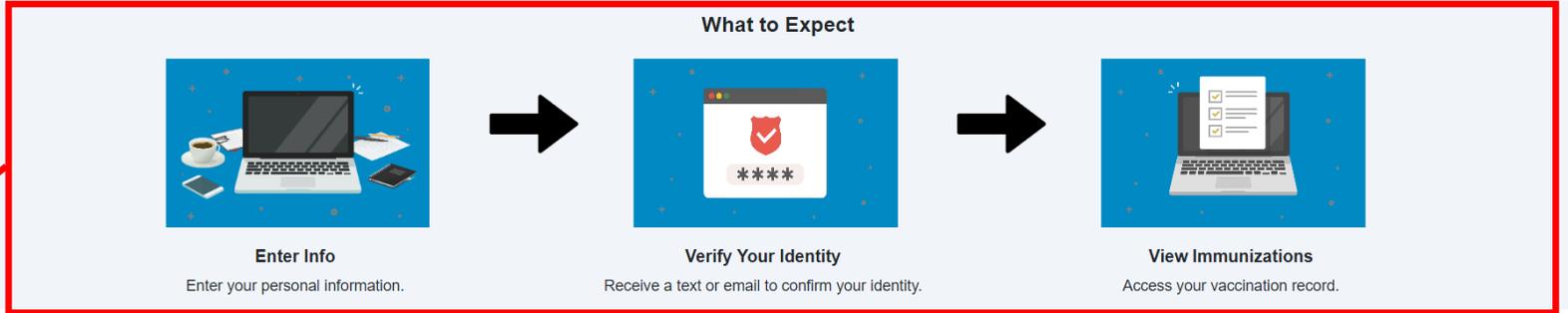
Help

Let's get started!

You can request a vaccination record for yourself or your legal dependent.

Who is the request for?

Me      Dependent



# Patient Search

## Patient information must match NMSIIS exactly

- Name entered should be legal name
  - Use spaces rather than hyphens for multiple last names
- Contact information (phone or email) must be listed for that patient in NMSIIS demographics

### Enter Information

Please complete the fields below with your information. Make sure the information is entered exactly how it is documented at your health care provider. An exact match is required to obtain your immunization record.

All fields marked with \* are required.

First Name \*

Last Name \*

Date of Birth (MM/DD/YYYY) \*

Gender \*

### Verify Your Identity

Please enter your email or mobile phone number to verify your identity. Your information must be an exact match to what your health care provider has on file.

Mobile Phone  Email

Mobile Phone Number (xxx-xxx-xxxx) Message and Data Rates May Apply \*

# Completed Form

Once all the fields have been completed, the user must select *Get Access Code*.

## Who is the request for?

Me

Dependent

## Enter Information

Please complete the fields below with your information. Make sure the information is entered exactly how it is documented at your health care provider. An exact match is required to obtain your immunization record.

All fields marked with \* are required.

First Name \*

MICKEY

Last Name \*

MOUSE

Date of Birth (MM/DD/YYYY) \*

11/18/1928

Gender \*

Male

## Verify Your Identity

Please enter your email or mobile phone number to verify your identity. Your information must be an exact match to what your health care provider has on file.

Mobile Phone

Email

Mobile Phone Number (xxx-xxx-xxxx) Message and Data Rates May Apply \*

505-555-5555

Get Access Code

Immunization records printed from this site may not be complete. The records represent only the data reported to and entered in the system.

# Successful Verification

Provided that a record in NMSIIS matches the information entered by the user, the VaxViewNM application will prompt the user to enter the code that they received, either via email or text message.

## Verify Your Identity

A code was just sent to the mobile phone 505-555-5555. Please enter the code to access the immunization record.

*The code can take a few minutes to reach your text message application or email. Please allow time to receive the code before choosing to Resend Code.*

All fields marked with \* are required.

Verification Code \*

VerifyResend Code

Note: If email verification was selected and the verification code is not received, it is recommended that the user check their spam/junk folders.

# Unsuccessful Verification

- Double check the information entered and try again
- Update the NMSIIS Demographic Screen (If you are a provider with access to edit demographics)
- Contact the NMSIIS Help Desk (833) 822-6454
- Email the NMSIIS staff [NMSIIS.Access@doh.nm.gov](mailto:NMSIIS.Access@doh.nm.gov)

We were unable to find a record matching the search criteria supplied. An exact match is required for all of the data provided, so please make sure the data you entered is typed correctly and is a likely match for the data in our system (For example, the phone number or email being used must match what is listed in the record. Also, try using the patient's legal name).

If you feel that you've received this message in error, please contact your healthcare provider's office or go into a Public Health Office to verify your contact information (name, DOB, email and phone number)

You may also contact the NMDOH Immunization Help Desk: 1-833-882-6454 or email [NMSIIS.Access@doh.nm.gov](mailto:NMSIIS.Access@doh.nm.gov)

Note: Email is preferred as our call volumes have increased substantially and wait times are high

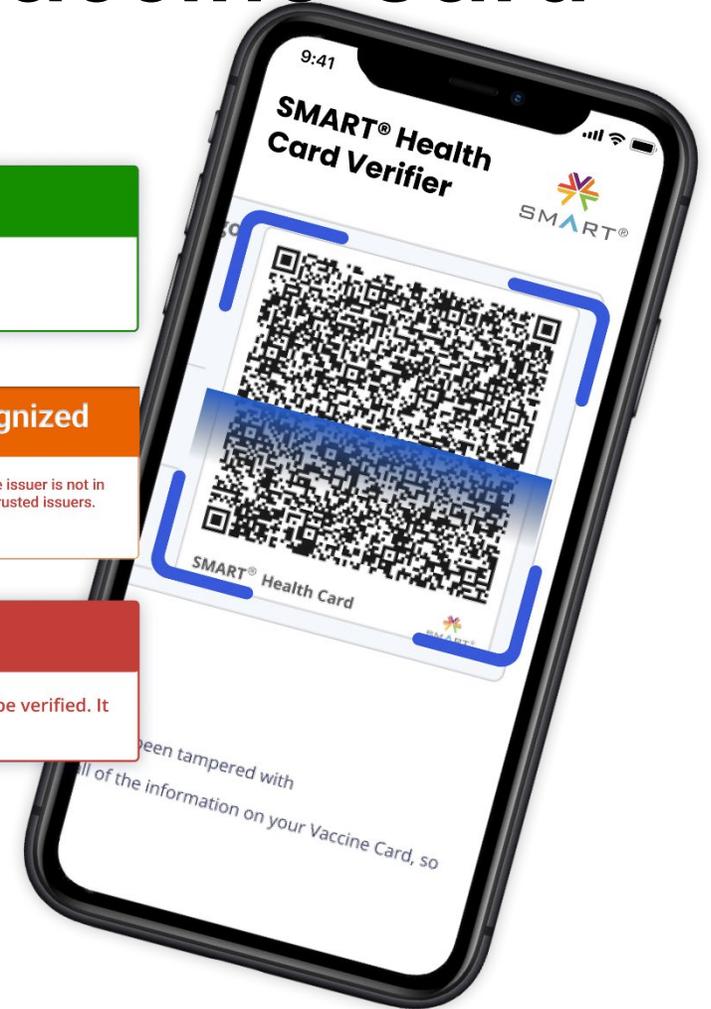
**Remember... Three unsuccessful attempts from the same IP address will result in the user being locked out for 30 minutes!**

# QR Code on Digital COVID-19 Vaccine Card

The corresponding app, SMART Health Card Verify, is needed to scan and verify the QR codes generated on VaxViewNM.org

## [NM DOH SMART Health Card \(QR Code\) FAQ](#)

Located on the Immunization website: [www.nmhealth.org](http://www.nmhealth.org)



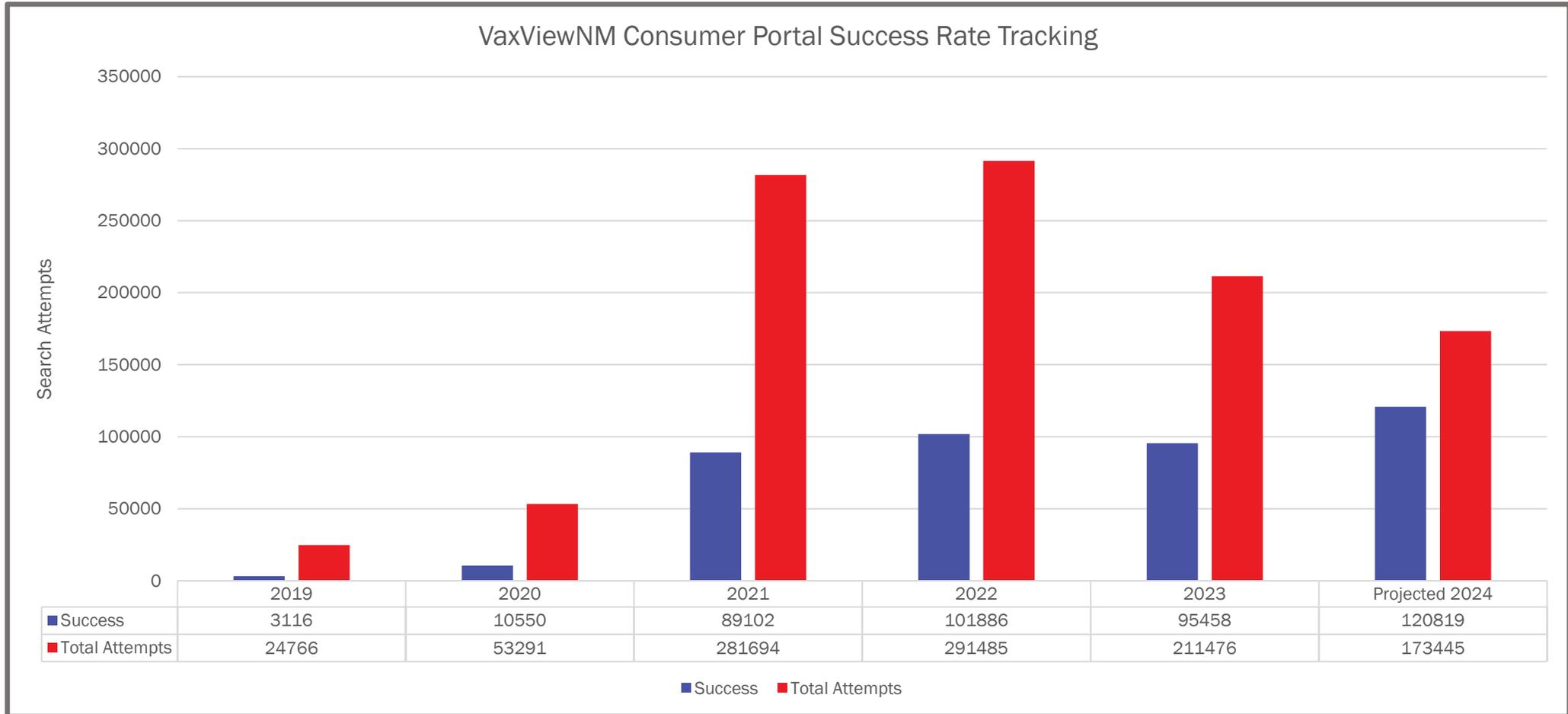


# Public Consumer Portal (VaxViewNM)

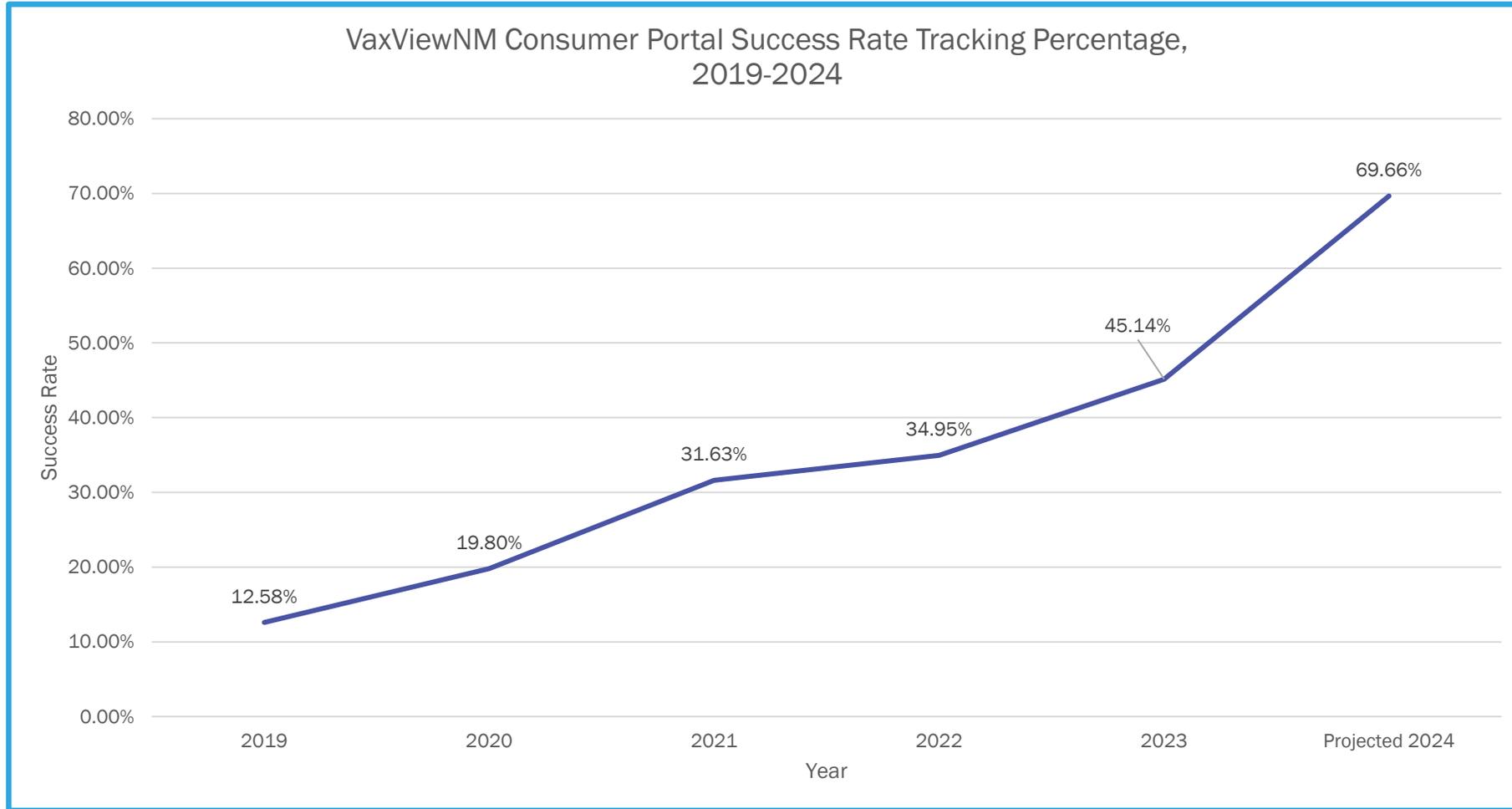
- Efforts to improve data include:
  - On-going provider training
  - Lexis Nexis project
  - NMSIIS Help Desk
- Recent enhancements (2023):
  - Platform upgrade
  - Bilingual (English and Spanish)



# Public Consumer Portal (VaxViewNM)



# Public Consumer Portal (VaxViewNM)



# Data Quality



Timeliness



Completeness



Uniqueness



Validity



Consistency



Accuracy



# Reporting to NMSIIS

- Required reporting for all provider types that administer vaccines, **regardless of vaccine type or patient age**, per Senate Bill 58
- Exception for federal entities, such as VHA or IHS

## Options for NMSIIS Reporting

### Manual Entry

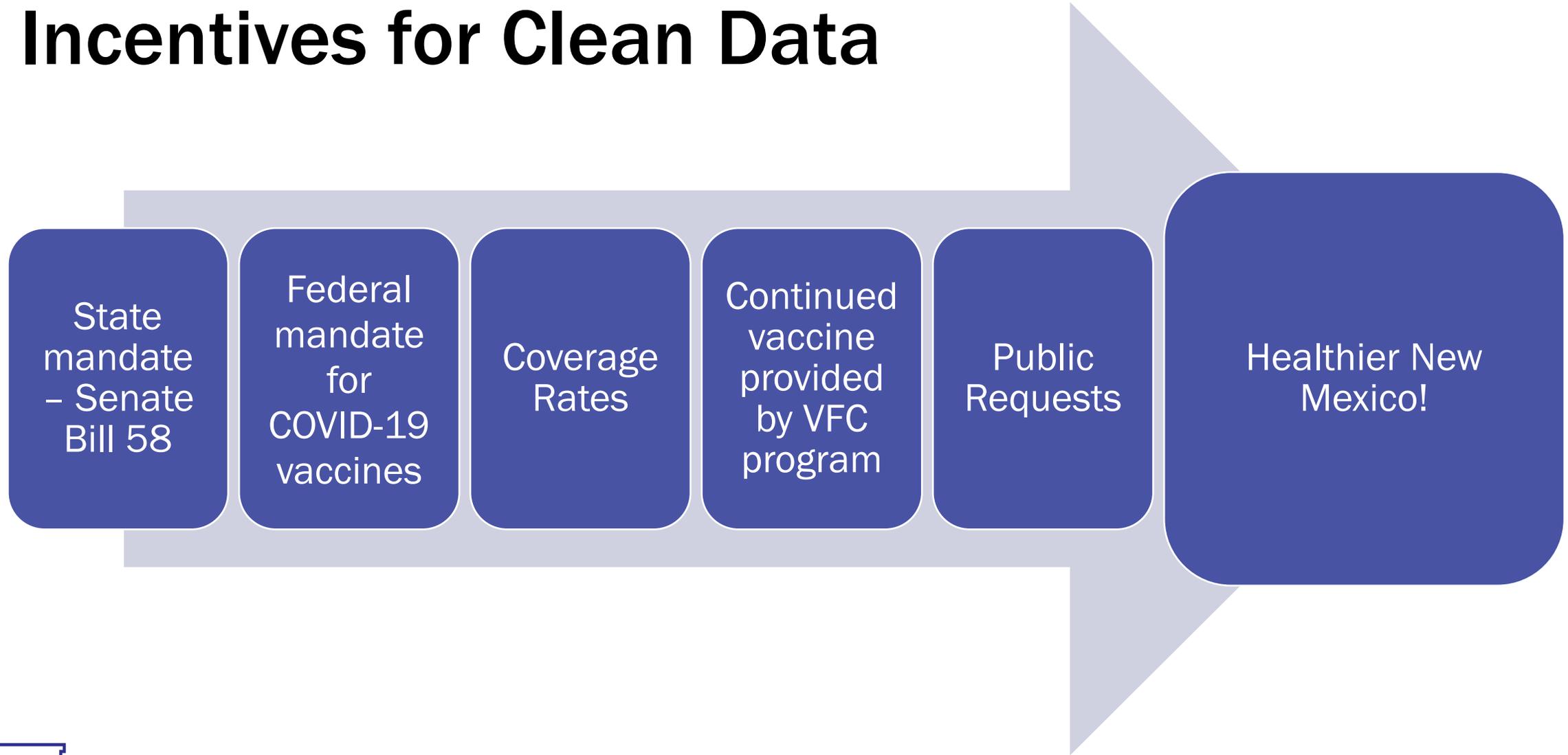
Data is entered directly into NMSIIS by clinic staff for patient demographic and vaccination information

### Automated Data Exchange

Data is entered into provider Electronic Health Record (EHR) System and crosses via automated data exchange to NMSIIS

- Barriers: lack of resources, lack of education and/or reporting under alternate pin numbers

# Incentives for Clean Data



State  
mandate  
– Senate  
Bill 58

Federal  
mandate  
for  
COVID-19  
vaccines

Coverage  
Rates

Continued  
vaccine  
provided  
by VFC  
program

Public  
Requests

Healthier New  
Mexico!

# Efforts to Improve NMSIIS Data

- Ongoing Data Quality Efforts
- Identifying Potential DQ Issues – Notify Us!
- Capturing all information at time of service
- Provider education on reporting requirements
- Analyze data at rest in IIS
- Transition providers to Automated Data Reporting



# Data Quality Components



## COMPLETE:

Patient Name  
Patient Address  
Race/Ethnicity  
Gender  
Phone Number or  
Email Address  
Vaccination Data



## TIMELY:

Routine (including  
COVID-19): 10 Days  
Mass Events: 30  
Days



## VALID:

1900 or 1901 DOB  
Baby names  
Vaccine Date **after**  
Expiration Date  
Vaccine Date **before** DOB  
Incorrect Vaccine Type  
for Age Group

# Data Quality Measures and Tools

- CDC Data Quality Blueprint
- Functional Standards (FS) and Functional Standards Resources
- Requirements Traceability Matrix (RTM)
  - Reviews in 2023 to determine where NMSIIS can improve
- CDC Core Data Elements
- CDC Data Quality (DQ) Reports
- Immunization Information System Annual Report (IISAR)

# Automated Data Quality Efforts

- Case Progress
- Patient Matching Improvement and Duplicate Management Project
- Bulk Vaccine Delete
- Vital Records
- Smarty
- Enterprise Master Patient Index (EMPI)

| Automated Duplicate Identification for Manual Processing |                                      |  |                                 |
|--|--------------------------------------|--|---------------------------------|
| Case Number  | Number of Duplicate Records Returned | Duplicate Records Remaining to be Resolved | Notes                           |
| Case 0   | varied                               | 0  | Case is run daily, returns <100 |
| Case 1   | varied                               | 0  | Case is run daily, returns <100 |
| Case 2   | varied                               | 0  | Case is run daily, returns <100 |
| Case 2B  | varied                               | 0  | Case is run daily, returns <100 |
| Case 3   | varied                               | 0  | Case is run daily, returns <100 |
| Case 4   | 0                                    | 0  |                                 |
| Case 5   | 4468                                 | 0  | Completed 9/17/2022             |
| Case 6   | 692                                  | 0  | Completed 9/19/2022             |
| Case 7   | 19806                                | 0  | Completed 1/20/2023             |
| Case 8   | 1030                                 | 0  | Completed on 1/23/2023          |
| Case 9   | 17620                                | 0  | Completed 4/10/2023             |
| Case 10-39   | 18763                                | 0  | Completed 9/17/2023             |

# Data at Rest Project

- GOAL: Analyze existing data in NMSIIS and provide feedback to providers on areas for improving data reporting and data quality
- Looks at three (3) areas of data reporting
- Round 1 completed 2022
- Round 2 completed 2023
- Will re-run every 6 months



| Measure | Measure Title           | Meets | Does Not Meet | Data Unavailable | No Threshold |
|---------|-------------------------|-------|---------------|------------------|--------------|
| 1       | Completeness Indicators | 16    | 8             | 0                | 0            |
| 2       | Validity Indicators     | 19    | 1             | 1                | 2            |
| 3       | Timeliness Indicators   | 2     | 6             | 0                | 0            |

# National Immunization Survey Integration Project (IIS-NIS)

- GOAL: Compare the data quality and completeness of Immunization Information System (IIS) data to data collected in the National Immunization Survey.
- NM has participated in IIS-NIS Integration Project for five (5) years
- Quarterly Data Submissions
- Originally set up as a manually process but is now automated
- Participation is reviewed annually

# NIS-IIS Data Results

| Pediatric Data<br><i>(19-35 Months Old)</i> |       |
|---|-------|
| Participation rate                          | 86.4% |
| Enrollment Rate                             | 89.4% |
| Conditional Participation                   | 96.6% |
| IIS Dose Completeness                       | 78.0% |

| Adolescent Data<br><i>(13-17 Years Old)</i> |       |
|---|-------|
| Participation rate                          | 89.5% |
| Enrollment Rate                             | 90.3% |
| Conditional Participation                   | 99.1% |
| IIS Dose Completeness                       | 82.8% |

*\*Data Pulled from 2017 Report*

# IZ Gateway

- GOAL: Interjurisdictional data exchange
- NM has nine (9) current IIS-IIS connections
- Connected with VHA in fall of 2022
- NM can query other systems and other systems can query NMSIIS data
- Next steps:
  - Colorado
  - Arizona
  - Federal IHS



## Current IIS→IIS

Utah

Delaware

Kansas

Kentucky

Connecticut

Arkansas

Missouri

Nevada

Oklahoma

# Existing Resources for Data Quality

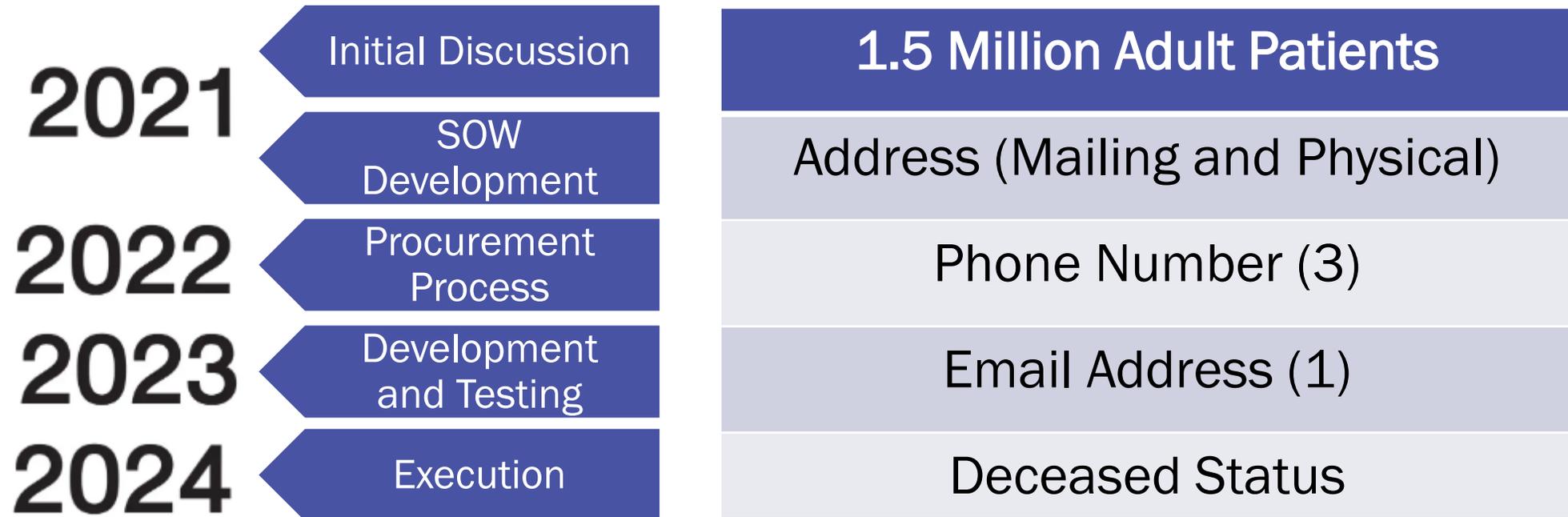
- NMSIIS Data Quality Manual
- Data at Rest Resource Page
- HL7 Specification Guide
- CDC Data Quality Measures
- NMSIIS Help Desk (833) 882-6454



<https://www.nmhealth.org/about/phd/idb/imp/siis/>

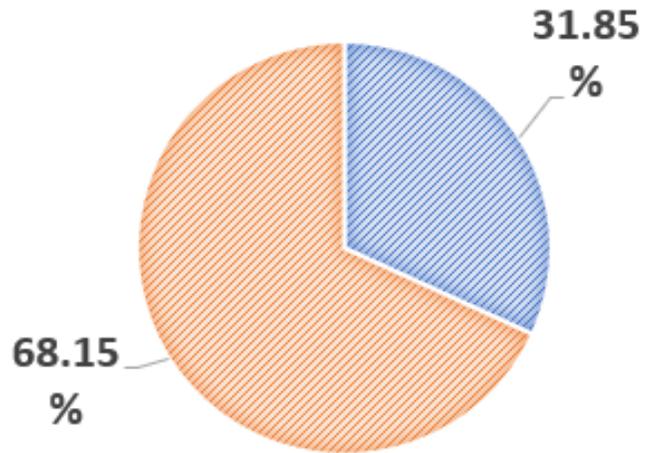
# LexisNexis Project

GOAL: Improve patient data completeness in the IIS by using external databases to obtain demographic data

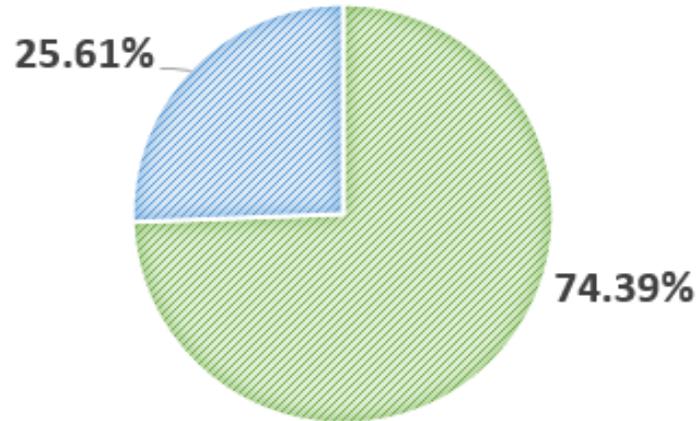


# LexisNexis Data Results

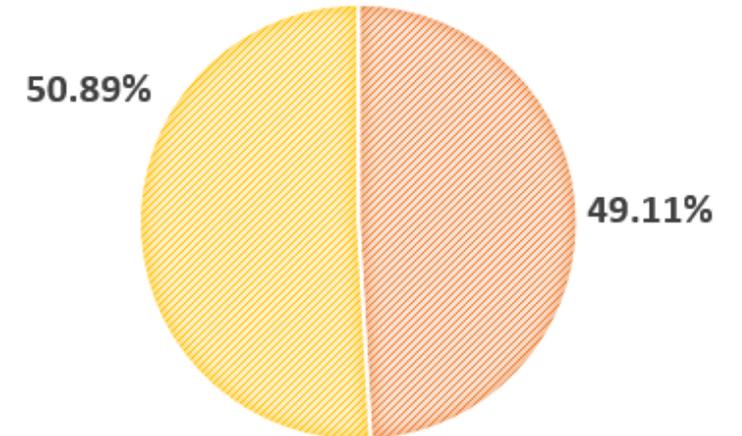
- Address Updated
- Address Not Updated



- Phone Number Updated
- Phone Number Not Updated



- Email Updated
- Email Not Updated



Deceased Patients Found: 1.39%

# LexisNexis Next Steps

- Evaluate accuracy
- Rerun data annually
- Share results of pilot project with other jurisdictions and interested entities (CDC, AIRA, etc.)
  - Patients that age into Age 18+
  - Patients with no address, phone number(s), or email address

2729740    MOUSE, MICKEY  
ADDRESS REDACTED 007 ALBUQUERQUE, NM 87120

MALE    11/18/1928

## Audit Information

Created By: LEGACY USER  
Created On: June 5, 2013 10:56 AM  
Updated By: LEXIS NEXIS IMPORT  
Updated On: January 8, 2024 5:41 PM

# NMSIIS Access



# NMSIIS Access FAQs

## 1) Who can access NMSIIS?

- Healthcare providers and staff
- Schools (nurses, administrators)
- Managed Care Organizations (MCOs)
- Additional Public Health Entities

## 2) What are the types of NMSIIS access?

- Read Only (*view patient records/demographics, run reports*)
- Basic User (*edit access, report vaccines, run reports*)
  - Inventory Control (*order, maintain and reconcile vaccines*)

## 3) Where can I ask questions about accessing NMSIIS?

[NMSIIS.Access@doh.nm.gov](mailto:NMSIIS.Access@doh.nm.gov)

# Access to NMSIIS

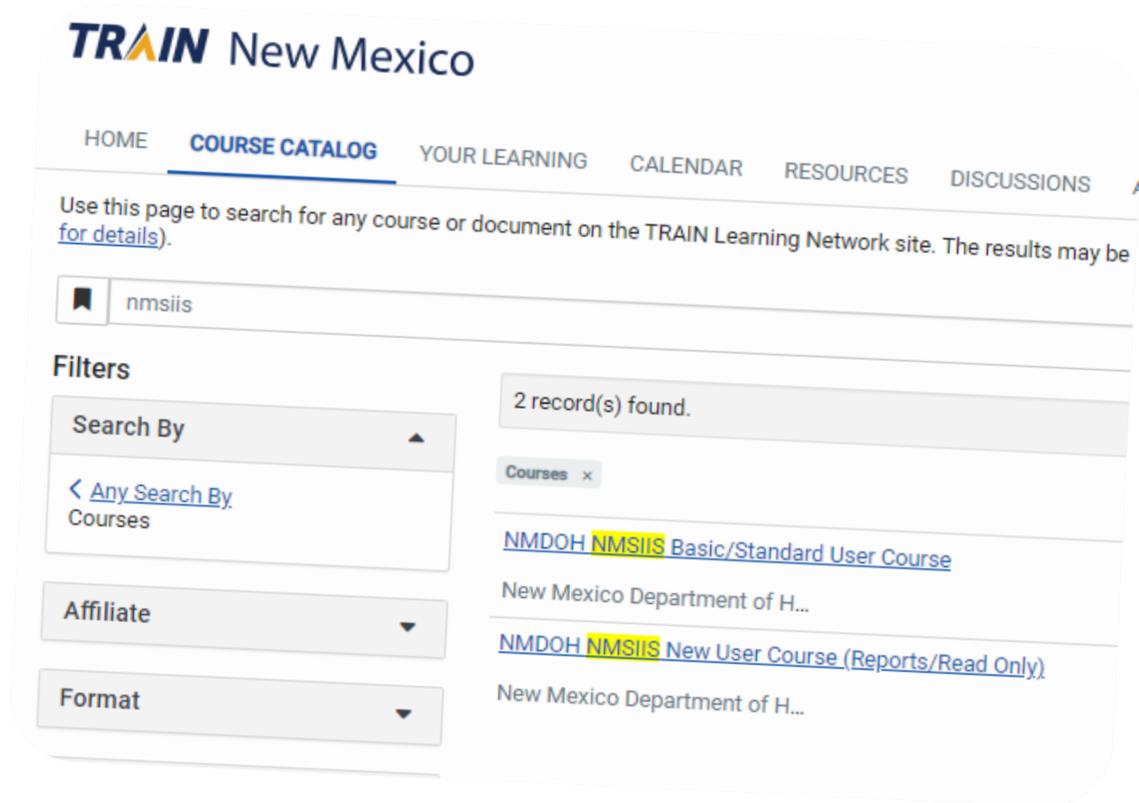
## NM TRAIN

<https://www.train.org>

- Read Only
- Basic User

## User Agreement

Send the completed training certificate and completed User Agreement to: [NMSIIS.Access@doh.nm.gov](mailto:NMSIIS.Access@doh.nm.gov)



# NMSIIS User Agreement Form

NMSIIS User Security and Confidentiality Agreement

2024

The undersigned Authorized Organization Representative has read, understands, and agrees on behalf of the Organization to abide by this NMSIIS Organization Security and Confidentiality Agreement.

**\*Please Provide All Requested Information**

\*NMSIIS Clinic ID # \_\_\_\_\_  
(list all required locations that will be accessed)

\*Organization Name: \_\_\_\_\_

\*Clinic Name: \_\_\_\_\_  
(may be the same as organization name)

Store or Location # (if applicable): \_\_\_\_\_

\*Printed Name of User: \_\_\_\_\_

\*Primary Email Address: \_\_\_\_\_

Alternate Email Address: \_\_\_\_\_

\*Phone Number: \_\_\_\_\_



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# NMSIIS User Agreement Form

**\*Please choose the level of access needed.**

If it is a data exchange location, access may be limited. Data Entry is required via EMR/EHR

- Basic/Standard User (edit access, report vaccines, run reports, view inventory)
- Inventory Control (basic/standard user access, maintain and manage inventory, clinic tools)
- Reports Only (view patient records and demographics, run limited reports)

**\*Have you previously had NMSIIS access?**

No       Yes- Previous Username: \_\_\_\_\_

**\*Please select the method in which you received NMSIIS training.**

- Online Training      Training Completion Date: \_\_\_\_\_
- In Person Training      Trained By: \_\_\_\_\_

\*User Signature: \_\_\_\_\_ \*Date: \_\_\_\_\_  
(electronic or printed)

**Send the completed copy of the **User Agreement** and  
**NMSIIS Certification of Training Completion** to:  
NMDOH/NMSIIS Immunization Program  
[NMSIIS.Access@doh.nm.gov](mailto:NMSIIS.Access@doh.nm.gov)**

Last Updated 01/2024

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# NMSIIS Agreements

Organization Agreement – required for newly onboarded locations, clinics or providers to NMSIIS **or** name/address changes of existing locations or clinics

User Agreement – required for all users of the NMSIIS registry, regardless of their access level





# Vaccine Exemption Types

- **Medical** (NMAC 7.5.3.8 A.1)

A certificate from a licensed physician, a physician assistant, or a certified nurse practitioner stating that the physical condition of the child is such that immunization would seriously endanger the life or health of the child.

- **Religious** (NMAC 7.5.3.8 A.2)

Affidavit or written affirmation from an officer of a recognized religious denomination that such child's parents or guardians are bona fide members of a denomination whose religious teaching requires reliance upon prayer or spiritual means alone for healing.

- **Religious** (NMAC 7.5.3.8 A.3)

Affidavit or written affirmation from the child's parents or legal guardian that the religious beliefs, held either individually or jointly with others, do not permit the administration of vaccine or other immunization agent.

# Vaccine Exemption Questions

Who can get a vaccine exemption from the NMDOH?

- Students aged 0-18 years or enrolled in grades ranging from daycare to 12<sup>th</sup>

Where to find the current form?

- NM DOH Website  
<https://nmhealth.org/about/phd/idb/imp/siis/>

How is the form submitted?

- Mailed to address on front of form
- Dropped off in the box by security in Harold Runnels Building

# Vaccine Exemption Questions

How long does it take for processing?

- By law, we have 60 days to process. Realistically, between 1-3 days

Do homeschooled children need a form?

- Yes. All students attending public, or private school, homeschool, daycare or childcare facilities

Does NM allow exemptions for philosophical reasons?

- No. Only religious or medical

Which vaccines can a patient exempt from?

Only the School Required vaccines. Influenza, HPV and COVID-19 are NOT school required vaccines.

# How to Fill out the Form?

- Form should be filled out and submitted by the parent or guardian on behalf of the child
- Should be filled in **completely**
- Legible
- Notarized (signed same date as parent)
- Religious affidavit completed or attached
- Medical affidavit attached

# Form Review (front)



**NMDOH**  
NEW MEXICO DEPARTMENT OF HEALTH

## CERTIFICATE OF EXEMPTION

### FROM SCHOOL/DAYCARE IMMUNIZATION REQUIREMENTS

*Please Print Clearly, Complete All Fields, Use CAPITAL LETTERS ONLY - Must be Legible!*



#### Parent/Guardian Information

Full Name

Mailing Address

City

State  Zip Code

Phone

Email

#### Child and School Information

Child Name

School Name

School District

School Address

School City  State  Zip

Child Date of Birth  Child's Grade

m m d d y y y y

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**Gender** (As specified on birth certificate)

Male  Female

**Ethnicity**

Hispanic  Non-Hispanic

**Race**

Native American  Asian  Black  White  Other

**I object to my child receiving the following:**

|   |                                   |  |
|---|-----------------------------------|--|
| <input type="radio"/> ALL REQUIRED VACCINES | <input type="radio"/> Hepatitis A | <input type="radio"/> Pneumococcal                       |
| <input type="radio"/> Mumps                 | <input type="radio"/> Diphtheria  | <input type="radio"/> Hepatitis B                        |
| <input type="radio"/> Measles               | <input type="radio"/> Tetanus     | <input type="radio"/> Polio                              |
| <input type="radio"/> Rubella               | <input type="radio"/> Pertussis   | <input type="radio"/> Hib - Haemophilus Influenza type B |
|   |                                   | <input type="radio"/> Meningococcal                      |
|   |                                   | <input type="radio"/> Varicella (Chicken Pox)            |

I request that the one year (12 month) period this exemption form is valid begins on:

Mail Original Form to:  
 NM Immunization Program  
 1190 St. Francis Drive, Suite-1250  
 PO Box 26110  
 Santa Fe, NM 87502-6110

# Form Review (front)

## Directions

m m d d y y y y

Please complete this form. Check the box that corresponds to your request for exemption and include the required information. Then in the presence of a Notary Public, please sign and date this certificate and have it notarized. IT IS THE PARENT/GUARDIAN'S RESPONSIBILITY TO ENSURE AN APPROVED COPY OF THIS EXEMPTION CERTIFICATE IS FILED WITH THE CHILD'S SCHOOL.

### I request exemption from immunization requirements in accordance with:

- NMAC 7.5.3.8 A.1, and I am attaching an affidavit or certificate from a licensed physician, physician assistant, or certified nurse practitioner attesting that any of the required immunizations would seriously endanger the life or health of my child.
- NMAC 7.5.3.8 A.2, and I am attaching an affidavit or written affirmation from an officer of my denomination stating we are bona fide members of a recognized religious denomination which requires reliance on prayer or spiritual means alone for healing.
- NMAC 7.5.3.8 A.3, and I hereby certify through the written affirmation below, or attached affidavit, that my religious beliefs, held either individually or jointly with others, do not permit the administration of vaccine or other immunizing agents.

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# Form Review (front)

I UNDERSTAND THIS REQUEST IS SUBJECT TO THE APPROVAL OF THE NEW MEXICO DEPARTMENT OF HEALTH. I HAVE READ THE 'COMPULSORY IMMUNIZATION REGULATIONS' AND UNDERSTAND THE RISK OF NON-IMMUNIZATION FOR MY CHILD. I UNDERSTAND THAT THIS CERTIFICATE, IF APPROVED, IS VALID FOR A PERIOD NOT TO EXCEED TWELVE MONTHS AND WILL EXPIRE THEREAFTER. IF I WISH TO REQUEST ANOTHER EXEMPTION AFTER THE TWELVE MONTH PERIOD, I MUST COMPLETE ANOTHER CERTIFICATE OF EXEMPTION AND SEEK APPROVAL.

I ALSO UNDERSTAND THAT WHERE ANY CASE OF COMMUNICABLE DISEASE OCCURS OR IS LIKELY TO OCCUR IN MY CHILD'S SCHOOL, THE DEPARTMENT OF HEALTH MAY REQUIRE THE EXCLUSION OF INFECTED PERSONS AND NON-IMMUNIZED PERSONS (7.4.3.9 NMAC - Rp, 7 NMAC 4.3.9, 8/15/2003).

I swear that all the foregoing statements are true to the best of my information, knowledge and belief.

Parent/guardian's name (print clearly) \_\_\_\_\_

Parent/guardian's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Notary Seal

## NOTARY

Subscribed and sworn before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_ My Commission expires: \_\_\_\_\_

Notary's Signature

DOH Use Only:  DISAPPROVED  APPROVED

BEGINS ON

Date

m m d d y y y y

Revised 2023

\_\_\_\_\_  
Authorized Signature

EXPIRES ON

Date

m m d d y y y y

# Form Review (back)

## Certificate of Exemption Form Instructions

### Who may use the Exemption from Immunization Form:

- Students requesting a religious or medical exemption to immunization may use this form. (Must be either 0-18 years of age OR a student between daycare to 12th grade)
- This form may be used for all children with an exemption going into any public, private or parochial preschool, kindergarten, elementary, secondary school, or home school and for children attending daycare or childcare facilities.
- This form may not be used for exemption from immunization for personal or philosophical reasons. New Mexico law does not allow for such exemption. (Please see New Mexico Law 24-5-3 at page bottom.)

### How to Complete the Exemption from Immunization Form:

- Form must be completed and submitted by the parent or guardian on behalf of the child
- Fill out **all** blank lines and check boxes, including the check boxes for the religious or medical options.
- For medical exemptions, attach the letter from your licensed physician, a physician assistant, or a certified nurse practitioner to this form.
- For religious exemptions using an affidavit, please attach the affidavit to this form.
- For religious exemptions using a written affirmation, please use the space provided on the form
- The form must be signed and dated by the parent/guardian in front of a notary public, and must also be signed and dated by the notary public on the same date.
- Mail the form to the New Mexico Department of Health at 1190 St. Francis Drive, Suite-1250/PO Box 26110, Santa Fe, NM 87502-6110. You may also submit your form in a drop box at the Department of Health in Santa Fe, NM (Harold Runnels Building).

# Form Review (back)

## Department of Health Exemption from Immunization Form Processing:

- The Department of Health has 60 days from receipt of the Certificate of Exemption Form to either approve or not approve the request (see NMAC 7.5.3 below). Make sure that the Department of Health receives the form at least 60 days prior to the day your child starts school.
- Upon approval, the Department of Health will mail you one copy of the approved form. **The Parent/Guardian must take one copy of the approved form to your child's pre-school, school, daycare, or childcare facility.**
- If your request is not approved, you will get a letter from the Department of Health with the reasoning for the disapproval. You may then resubmit your request with the necessary changes.

## New Mexico Immunization Exemption Law (24-5-3):

Any minor child through his parent or guardian may file with the health authority charged with the duty of enforcing the immunization laws:

- (1) A certificate from a licensed physician, a physician assistant, or a certified nurse practitioner stating that the physical condition of the child is such that immunization would seriously endanger the life or health of the child; or
- (2) Affidavits or written affirmation from an officer of a recognized religious denomination that such child's parents or guardians are bona fide members of a denomination whose religious teaching requires reliance upon prayer or spiritual means alone for healing;
- (3) Affidavits or written affirmation from his parent or legal guardian that his religious beliefs, held either individually or jointly with others, do not permit the administration of vaccine or other immunizing agent.

**NMAC 7.5.3:** "Within sixty (60) days of receipt of a request for exemption from immunization, the director of the public health division or the designee shall review the request to determine whether the certificate has been duly completed."

For any questions on how to complete the form, please contact, (833) 882-6454

# Exemptions Process

- Mailed is checked and processed daily except for state holidays
- Forms are reviewed and approved/disapproved
- Copies are made
- Approved forms are entered into NMSIIS and a copy is mailed to the parent/guardian; originals are filed
- Disapproved forms are documented in a tracking spreadsheet and filed
- Exemption forms are retained by the IZ Program for 3 years, per law

# Exemptions

- Recent Revisions in 2023 – Senate Bill 81
  - Expanding approval of medical exemptions from only MDs and DOs to licensed physicians, physician’s assistants or certified nurse practitioner
  - Changed from 9-month approval to 1-year approval



# Exemption Status Check

- Call or Email
- Check NMSIIS
  - “NMSIIS Guide for Viewing Certificates of Exemption” quick reference guide in the NMSIIS Reports Module
- “In Process”
  - If a parent/guardian has submitted a form for a student that is begin reviewed
  - If a parent/guardian has scheduled an appointment for the student to be vaccinated

# School Requirements

Posted on Website

2 Page Format

2<sup>nd</sup> Men (ACWY) Booster Dose now required for 11<sup>th</sup> grade

Two dose Hepatitis A requirement now rolled up to K-2<sup>nd</sup> grade



## New Mexico Childcare/Pre-School/School Entry Immunization Requirements

New Mexico School Nurses are granted Public Health authority by the NM Secretary of Health for collecting and submitting immunization information

**2023-24**  
school year

| Vaccine                                    | Minimum # of vaccine doses by childcare and pre-school age levels |          |           |           |           |           | Vaccine doses by school grade level |       |                 |                 |                 |                 |                 |                 |                 |                 |                 |                  | Notes |                  |                  |   |   |   |  |
|--|---|----------|-----------|-----------|-----------|-----------|-------------------------------------|-------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|------------------|-------|------------------|------------------|---|---|---|--|
|  | by 4 mo.  | by 6 mo. | by 12 mo. | by 15 mo. | 16-47 mo. | 48-59 mo. | ≥ 60 mo.                            | K     | 1 <sup>st</sup> | 2 <sup>nd</sup> | 3 <sup>rd</sup> | 4 <sup>th</sup> | 5 <sup>th</sup> | 6 <sup>th</sup> | 7 <sup>th</sup> | 8 <sup>th</sup> | 9 <sup>th</sup> | 10 <sup>th</sup> |       | 11 <sup>th</sup> | 12 <sup>th</sup> |   |   |   |  |
| Diphtheria/Tetanus/Pertussis (DTaP/DT/Td)* | 1   | 2        | 3         | 3         | 3         | 4         | 5 (4)                               | 5 (4) | 5 (4)           | 5 (4)           | 5 (4)           | 5 (4)           | 5 (4)           | 5 (4)           | 5 (4)           | 5 (4)           | 5 (4)           | 5 (4)            | 5 (4) | 5 (4)            | 5 (4)            | One dose required on/after 4 <sup>th</sup> birthday. Four doses are sufficient if last dose given on/after 4 <sup>th</sup> birthday, with at least 6 months between the last two doses. Five doses are preferred for optimal protection.                            |   |   |  |
| Tetanus/Diphtheria/Pertussis (Tdap)        |   |          |           |           |           |           |                                     |       |                 |                 |                 |                 |                 |                 |                 | 1               | 1               | 1                | 1     | 1                | 1                | One dose Tdap required for entry into 7 <sup>th</sup> -12 <sup>th</sup> grade.  |   |   |  |
| Polio (IPV)* (OPV†)                        | 1   | 2        | 2         | 2         | 3         | 4 (3)     | 4 (3)                               | 4     | 4               | 4               | 4               | 4               | 4               | 4               | 4               | 4               | 4               | 4                | 4     | 4                | 4                | Students in K-12 <sup>th</sup> grades final dose required on or after 4 <sup>th</sup> birthday. Three doses sufficient if CDC's catch-up schedule used AND last dose was given on/after 4 <sup>th</sup> birthday with at least 6 months between the last two doses. |   |   |  |
| Measles/Mumps/Rubella (MMR)                |   |          |           | 1         | 1         | 2         | 2                                   | 2     | 2               | 2               | 2               | 2               | 2               | 2               | 2               | 2               | 2               | 2                | 2     | 2                | 2                | Min. age for valid 1 <sup>st</sup> dose is 12 months. Live vaccines (MMR, Varicella) must be given on the same day; if not, they must be administered a min. of 28 days apart.‡   |   |   |  |
| Haemophilus Influenzae type B (Hib)*       | 1   | 2        | 2         | 2         | 3/2/1     | 3/2/1     | 3/2/1                               |       |                 |                 |                 |                 |                 |                 |                 |                 |                 |                  |       |                  |                  |   |   |   |  |
| Hepatitis B (HepB)                         | 1   | 2        | 3         | 3         | 3         | 3         | 3                                   | 3     | 3               | 3               | 3               | 3               | 3               | 3               | 3 (2)           | 3 (2)           | 3 (2)           | 3 (2)            | 3 (2) | 3 (2)            | 3 (2)            | Two doses adult Recombivax HB also valid if administered at age 11-15 and if dose 2 rec'd no sooner than 16 wks. after dose 1.  |   |   |  |
| Pneumococcal (PCV)*                        | 2   | 3        | 3         | 4/3/2/1   | 4/3/2/1   | 4/3/2/1   | 4/3/2/1/0                           |       |                 |                 |                 |                 |                 |                 |                 |                 |                 |                  |       |                  |                  |   |   |   |  |
| Varicella (VAR)                            |   |          |           | 1         | 1         | 2         | 2                                   | 2     | 2               | 2               | 2               | 2               | 2               | 2               | 2               | 2               | 2               | 2                | 2     | 2                | 2                | Min. age for 1 <sup>st</sup> dose is 12 mos. Dose 2 should ideally be given at age ≥ 4, see note on page 2. Live vaccines (MMR, Varicella) must be given on the same day; if not, they must be administered a minimum of 28 days apart.‡                            |   |   |  |
| Hepatitis A (HepA)                         |   |          |           | 1         | 1         | 2         | 2                                   | 2     | 2               | 2               | 2               |                 |                 |                 |                 |                 |                 |                  |       |                  |                  | Hep A Vaccine is recommended for catch up in grades 3-12. Minimum age for valid Hep A is 12 months.   |   |   |  |
| Meningococcal Men ACWY                     |   |          |           |           |           |           |                                     |       |                 |                 |                 |                 |                 |                 |                 |                 |                 |                  |       | 1                | 1                | 1   | 1 | 2 | 1 dose required for 7 <sup>th</sup> -10 <sup>th</sup> grade entry. 2 doses required for grade 11 (2 <sup>nd</sup> dose at age 16, at minimum 8 weeks after dose 1), and recommended for grade 12. Detailed vaccine schedule on page 2. |

Recommended vaccines: These vaccines are recommended but not required for school entry at this time.

**Influenza (flu):** Age-appropriate vaccination is recommended every year.

**HPV:** HPV vaccine is strongly recommended at age 11-12, and can be given as early as age 9

**COVID-19:** Age-appropriate vaccinations for 6 months through 18 years are recommended. Refer to the NM Dept. of Health COVID-19 website for the latest guidance: <https://cv.nmhealth.org/covid-vaccine/>

### Recommended # doses for adult students 19+ in secondary school

| Vaccine                             | # Doses |
|-------------------------------------|---------|
| Tetanus/Diphtheria/Pertussis (Tdap) | 1       |
| Measles/Mumps/Rubella (MMR)         | 2       |
| Varicella (VAR)                     | 2       |



Additional guidance for: Intervals, catch-up schedule, proof of immunity

# School Requirements (Back)

**Diphtheria/Tetanus/Pertussis:** If child (4 months-6 years) is behind schedule, follow the CDC's catch-up schedule.

**Tetanus/Diphtheria/Pertussis:** 7<sup>th</sup>-12<sup>th</sup> graders require proof of 1 dose of Tdap regardless of when the last Td-containing vaccine was given. **Catch-up:** Children 7-18 years who are not fully immunized with the childhood DTaP series should be vaccinated according to the CDC's catch-up schedule, with Tdap as the 1<sup>st</sup> dose followed by Td if needed. A 3-dose series is sufficient if initiated after age 7, in which one dose must be Tdap, followed by 2 doses of Td. Children age 7-9 who receive 1 dose Tdap as part of the catch-up series require 1 additional dose at 11-12 for 7<sup>th</sup> grade entry.

**Polio:** A minimum of 4 weeks between doses required with 6 months between last two doses. **\*OPV: Only trivalent OPV counts as valid. Monovalent or bivalent OPV are not valid.** All OPV doses given after 4/1/16 are assumed to be mono or bivalent.

**MMR:** Required 2<sup>nd</sup> dose should be given on/after 4<sup>th</sup> birthday. However, dose 2 may be given earlier with at least 4 weeks between dose 1 and 2.

**Hib:** If series started <12 months of age, 3 doses required with at least 1 dose on/after 1<sup>st</sup> birthday. Two doses required if dose 1 received at 12-14 months. One dose of Hib vaccine administered between age 16-59 months is sufficient. Not recommended ≥60 months of age.

**Hep B:** Dose 2 a minimum of 4 weeks after dose 1; dose 3 at least 16 weeks after dose 1 and at least 8 weeks after dose 2. Infants currently receiving primary series, final dose should be administered no earlier than age 24 weeks.

**PCV:** Administer a series of PCV13 vaccine at ages 2, 4, 6 months with a booster at age 12-15 months. **Catch-up:** Administer one dose of PCV13 to all healthy children 12-59 months who are not completely vaccinated for their age; children >60 months, no doses required.

**Varicella:** For children ages 12 months to 12 years, the minimum interval between the two doses is 3 months. However, if dose 2 was administered ≥28 days after dose 1, dose 2 is considered valid and need not be repeated. For children ≥13 years, the recommended minimum interval is 4 wks. **Required for proof of varicella immunity:**

- For K-8<sup>th</sup> graders: **Receipt of vaccine; titer or laboratory confirmed diagnosis is required as proof of prior disease.**
- For 9<sup>th</sup>-12<sup>th</sup> graders: Receipt of vaccine, written proof of immunity by a physician/health care provider or laboratory titer is required.
- For all newly diagnosed varicella cases: **Lab confirmation of disease is required.**

**Hep A:** One dose required by 15 months; 2 doses required at 48 mos. with at least 6 months between doses.

**MenACWY:** All adolescents should receive a dose of MenACWY at age 11-12. A 2<sup>nd</sup> (booster) dose is required for grade 11 (at age 16). Students who are not yet 16 upon entering 11th grade, should wait until age 16 for dose 2. Booster dose given before age 16 is not considered valid. Adolescents who receive the 1<sup>st</sup> dose at age 13 -15 should receive a booster dose at age 16. The minimum interval between MenACWY doses is 8 weeks. Adolescents who receive the 1<sup>st</sup> dose after their 16th birthday do not need a booster dose. Doses of MenACWY given to children age 9 or younger do not count for the school requirements and must be repeated at age 11-12 and boosted at age 16.

**4-Day Grace Period:** Any vaccine administered ≤4 days prior to minimum interval or age is valid; however, the 4-day "grace period" should not be applied to the 28-day interval between live parenteral vaccines not administered at the same visit (MMR and Varicella).

\*Minimum age 6 weeks

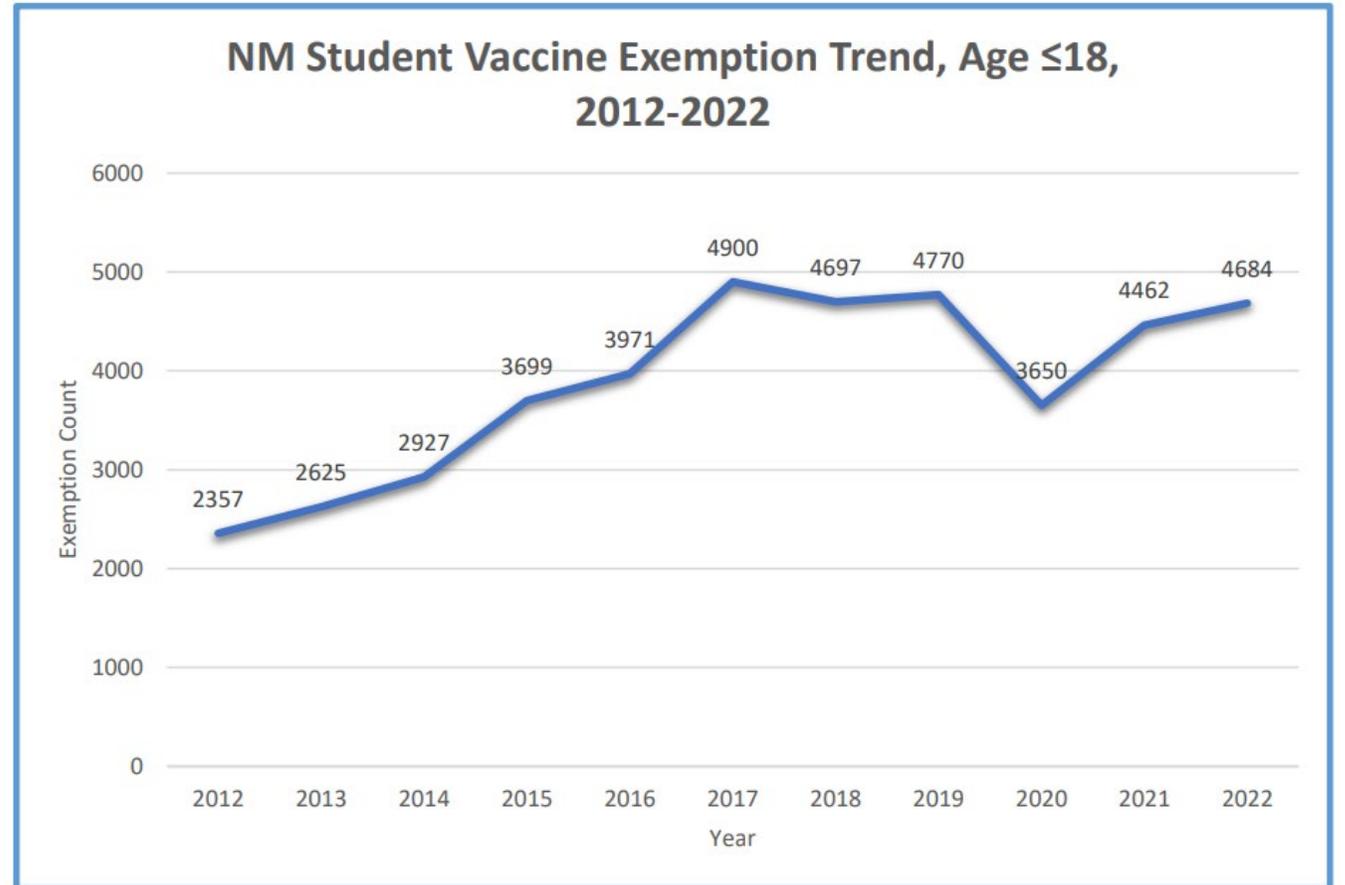
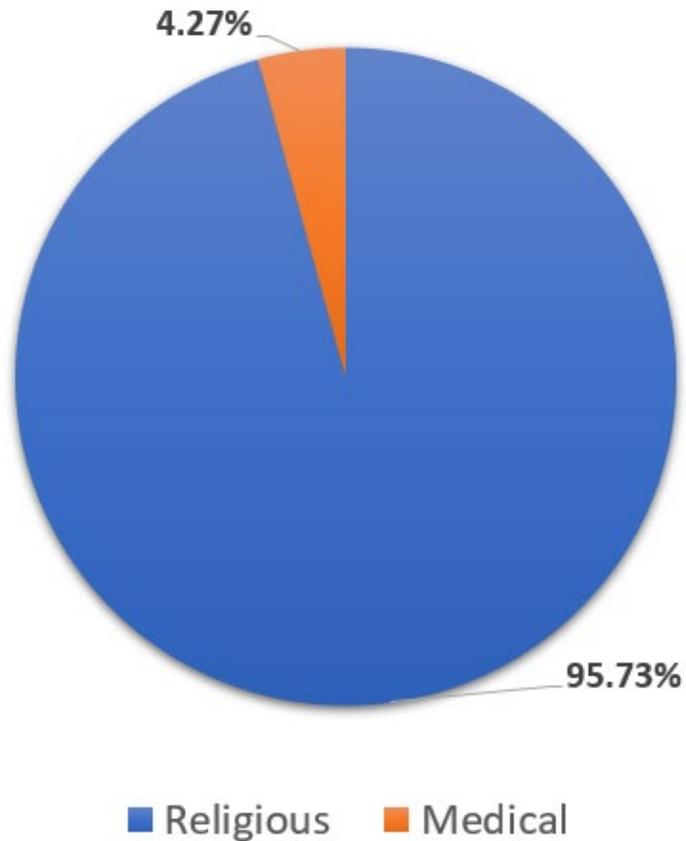
**Notes**

- All students enrolled in designated grades are expected to meet requirements.
- Changes from last year's requirements are highlighted for ease of use.

| Resources   |
|---|
| CDC Immunization Schedule has detailed footnotes and catch-up schedule<br><a href="https://www.cdc.gov/vaccines/schedules/hcp/imz/child-adolescent.html">https://www.cdc.gov/vaccines/schedules/hcp/imz/child-adolescent.html</a> |
| NM Immunization Protocol<br><a href="https://nmhealth.org/publication/view/regulation/531/">https://nmhealth.org/publication/view/regulation/531/</a>   |
| NMSIIS<br><a href="https://nmsiis.health.state.nm.us">https://nmsiis.health.state.nm.us</a>   |
| NM School Health Manual<br><a href="https://www.nmhealth.org/about/phd/pchb/osah/shm/">https://www.nmhealth.org/about/phd/pchb/osah/shm/</a>  |



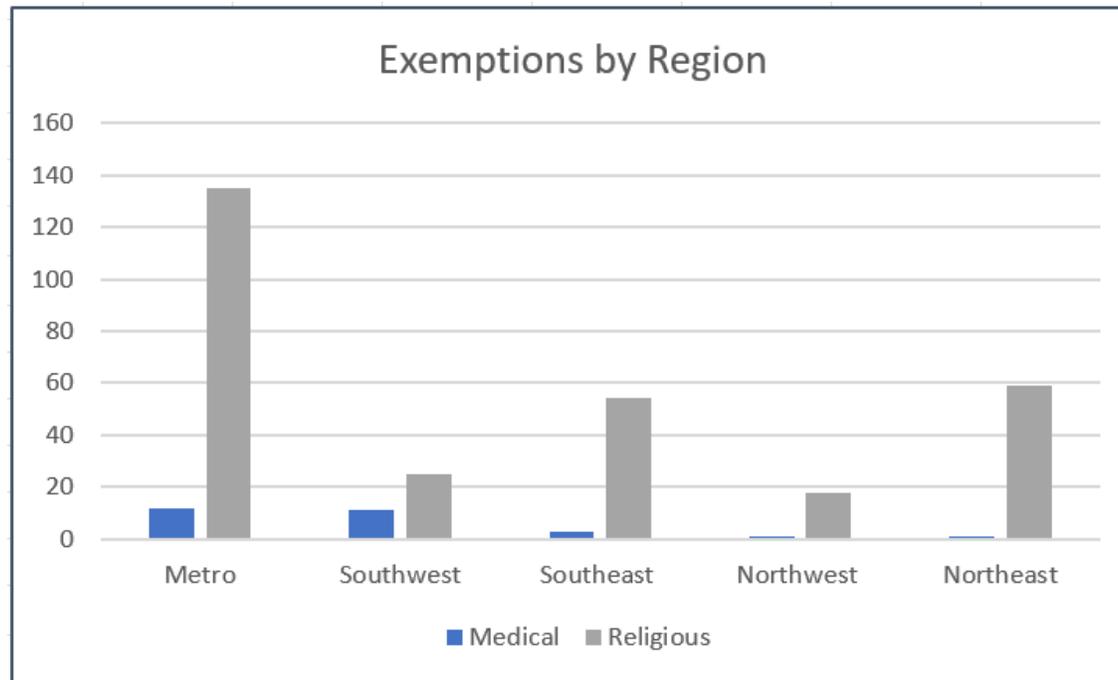
# Exemption Data



# Exemption Data

FY 2022-2023 School Year Data  
(self reported school survey data)

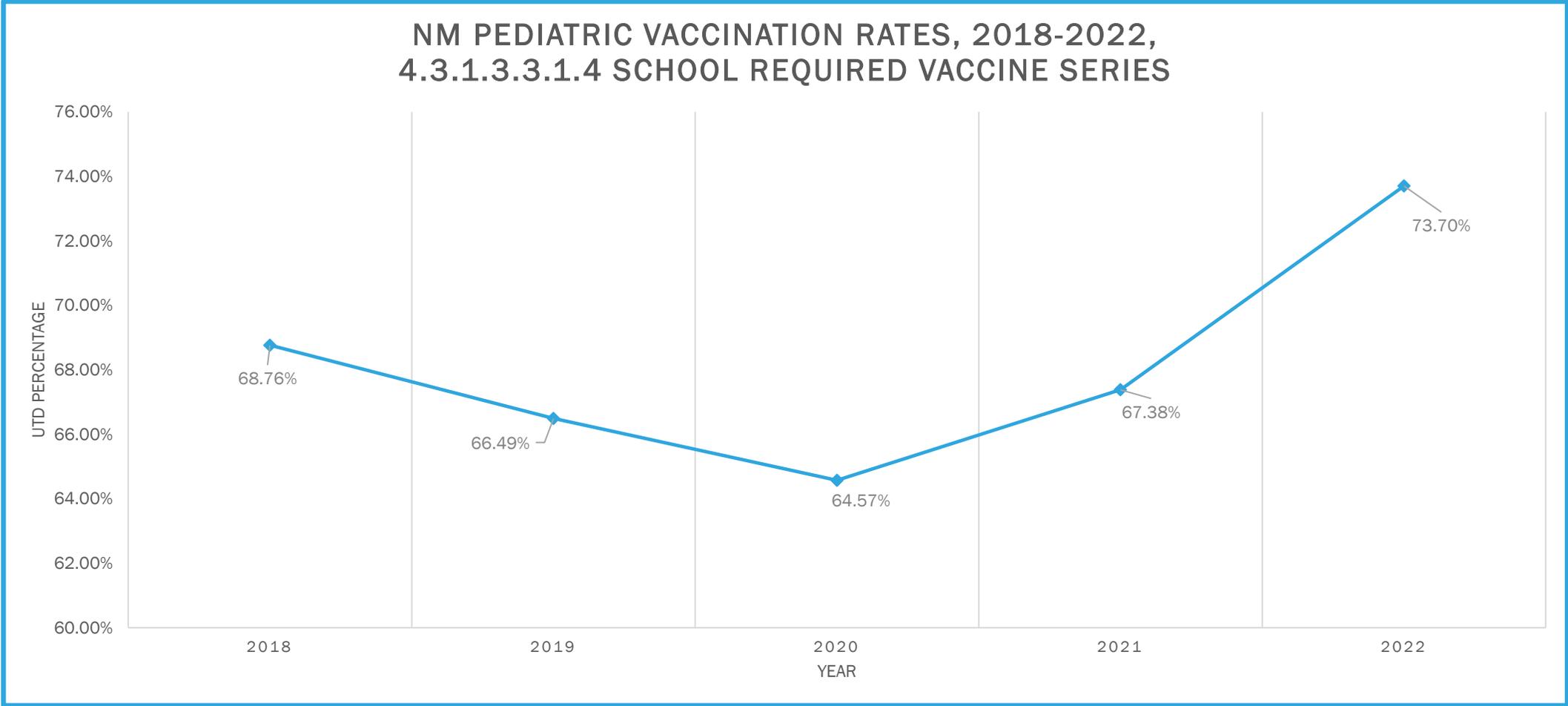
|              | Up to Date<br>(n=22276) | Valid Medical<br>Exemptions<br>(n=22) | Valid Medical<br>Exemptions<br>(n=242) | In Process<br>(n=400) | Non-Compliant<br>(n=1245) |
|--------------|-------------------------|---------------------------------------|--|-----------------------|---------------------------|
| Kindergarten | 93.87%                  | 0.13%                                 | 1.38%                                  | 2.05%                 | 2.57%                     |
| 7th Grade    | 92.16%                  | 0.09%                                 | 0.99%                                  | 1.64%                 | 5.12%                     |



## COUNTIES WITH HIGHEST APPROVED EXEMPTION RATES

|           |      |
|-----------|------|
| TAOS      | 2.6% |
| SANTA FE  | 2.1% |
| DE BACA   | 1.6% |
| ROOSEVELT | 1.6% |
| COLFAX    | 1.5% |

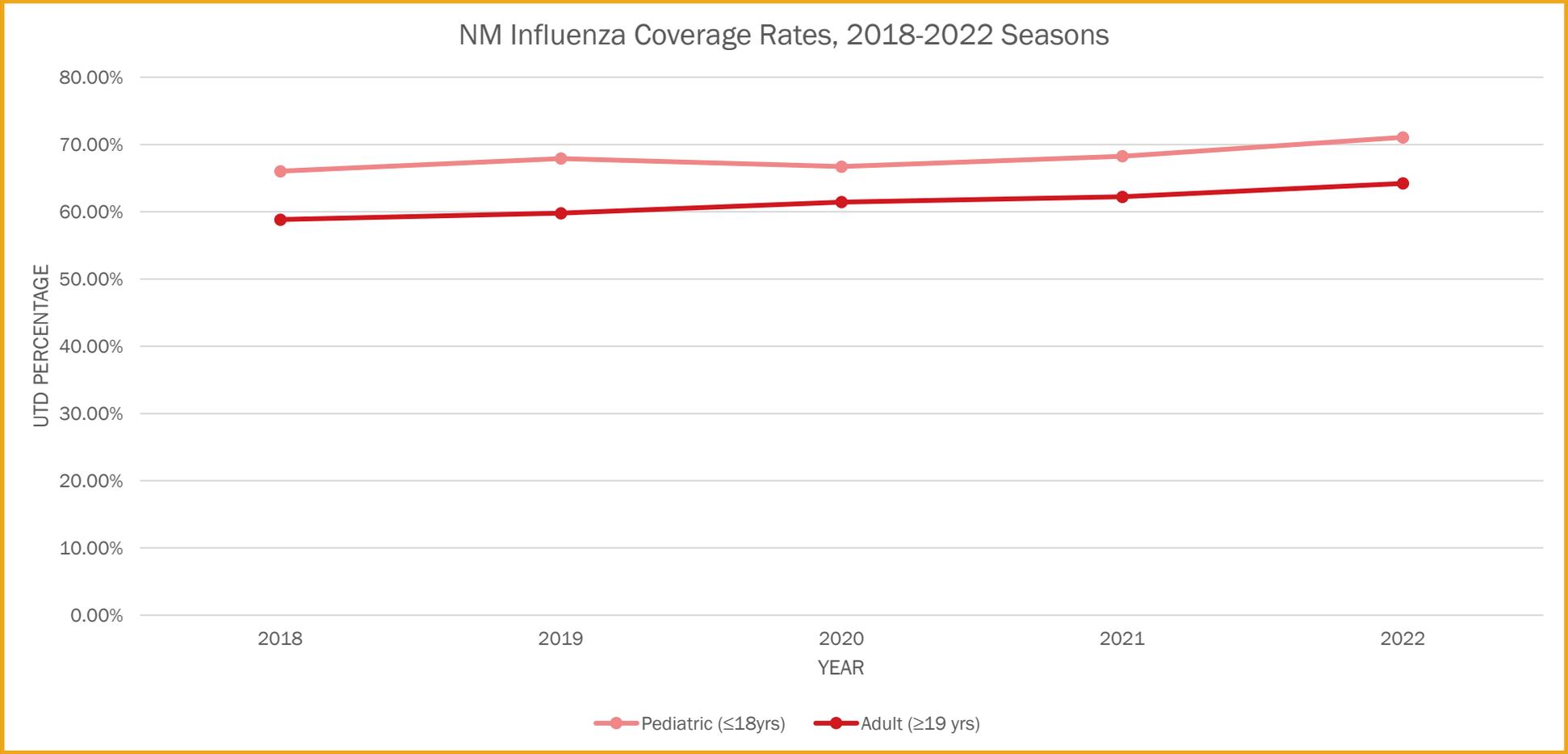
# Vaccine Coverage Rates



*Investing for tomorrow, delivering today.*

1190 S. St. Francis Drive • Santa Fe, NM 87505 • Phone: 505-827-2613 • Fax: 505-827-2530 • [nmhealth.org](http://nmhealth.org)

# Vaccine Coverage Rates



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# Recent NMSIIS Changes

- Resources
  - HL7 Resources
  - Website Data and Statistics (2023)
  - 2024 Data Quality Improvement Manual
- Data Quality
  - Bulk Delete
  - Projects (Data at Rest, LexisNexis)
- End User Improvements
  - Order Forecaster
  - Region Assignments
  - Submit to VFC Button

# Upcoming NMSIIS Changes

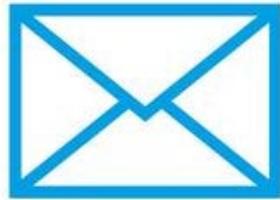
- Upcoming Projects or Enhancements:
  - User Clean Up
  - Non-Compliance Notification Process
  - Automated Provider Onboarding
  - Provider Report Cards
  - Region Assignment
  - Security Policy
- Considerations:
  - DDL Compatibility
  - Auto Decrementing for Data Exchange Providers



# Contact Us



**NMSIIS Help Desk (833) 882-6454**



**Kathryn Cruz**  
NMSIIS Manager

**[Kathryn.Cruz@doh.nm.gov](mailto:Kathryn.Cruz@doh.nm.gov)**

**NMSIIS Email**

**[NMSIIS.Access@doh.nm.gov](mailto:NMSIIS.Access@doh.nm.gov)**



**NMSIIS/Immunization Program Website**

**<https://www.nmhealth.org/about/phd/idb/imp/siis/>**

# QUESTIONS

# Welcome to the 2024 New Mexico Vaccine For Children's Program Statewide Training



# VFC Contact Changes



# Requirements

- There must be a Z3, Z4, and Z5 for each VFC location
  - There can be multiple Z5s, but no more than one Z3 and Z4
- Z4s and Z5s must complete and upload CHIL-e training (annually)
  - 'You Call the Shots' training may also be required (dependent upon region)
- Z4s and Z5s must complete NMSIIS training
  - NMSIIS Training Certificates of Completion and User Agreements must be sent to [NMSIIS.access@doh.nm.gov](mailto:NMSIIS.access@doh.nm.gov)
- Z3s, Z4s, and Z5s must have a different email from one another
  - Emails must be 40 characters or less

# Viewing Listed VFC Contacts

- To view who is listed as a VFC contact for your location, login to your NMSIIS account. From the NMSIIS home page menu, select **‘Clinic Tools’** > **‘Clinic Information’** > **‘Staff’**

The screenshot displays the NMSIIS web application interface. At the top, the header includes 'NMSIIS', a location pin icon, 'TEST 123, TEST CLINIC, 123564', and a search icon labeled 'PATIENT SEARCH'. Below the header is the New Mexico Immunization Program logo. A vertical navigation menu on the left contains the following items: Home, Patients, Immunizations, Inventory, Clinic Tools (highlighted with a green arrow), Storage Units, Reading History, Manage Assets, Enrollments, Clinic Information (highlighted with an orange arrow), Address/Name, Contact Information, Delivery Hours, and Staff (highlighted with a blue arrow). The main content area shows the 'Default Provider/Clinic' section with a dropdown menu displaying 'Provider/Clinic : TEST 123, TEST CLINIC' and a search prompt 'SELECT A CLINIC BY TYPING PROVIDER, CLINIC, VFC PIN, OR CLINIC CODE'. Below this is the 'Login History' section, which lists two successful login events: '1/3/2023 7:58:08 AM - SUCCESSFUL LOGIN' and '12/19/2022 1:42:00 PM - SUCCESSFUL LOGIN'. The 'News' section features a headline '[04/29/2016] - NMSIIS TESTING SITE' and a sub-headline 'NMSIIS TESTING SITE' (highlighted in blue), followed by a sub-headline 'Image result for testing environment' (highlighted in blue).

- On the 'Clinic Staff Change Request' screen, your location will have a Z3, Z4, and Z5 contact listed. These are entered by the VFC Team during the onboarding process. **NOTE: Each location must have a Z3, Z4, and Z5 contact.**

### Clinic Staff Change Request Add New Contact

Select or add a new clinic staff member to submit a change request. The change will take effect after the request is approved.

| Name          | Type  | Phone               | Main Contact/Shipping Contact | Audit | Action  |
|---------------|---|---------------------|-------------------------------|-------|---|
| DUCK, DONALD  | NON-PHYSICIAN CONTACT (BACK-UP) (Z5 - VFC/VTRCKS) | 505-123-4567 EXT. 2 | NO                            | ?     | EDIT <span style="font-size: x-small;">▼</span> |
| MOUSE, MICKEY | PHYSICIAN SIGNING AGREEMENT (Z3 - VFC/VTRCKS)     | 505-123-4567 EXT. 0 | NO                            | ?     | EDIT <span style="font-size: x-small;">▼</span> |
| MOUSE, MINNIE | NON-PHYSICIAN CONTACT (PRIMARY) (Z4 - VFC/VTRCKS) | 505-123-4567 EXT. 1 | YES                           | ?     | EDIT <span style="font-size: x-small;">▼</span> |

Showing 1 to 3 of 3 entries ← Previous 1 Next →

#### Edit Clinic

[Address / Name](#)

[Contact Information](#)

[Delivery Hours](#)

Staff

# Adding a New Contact

- Be sure you select the correct contact type
- The only contact types which should be selected are:
  - PHYSICIAN SIGNING AGREEMENT (Z3 - VFC/VTRCKS)
  - NON-PHYSICIAN CONTACT (PRIMARY) (Z4 - VFC/VTRCKS)
  - NON-PHYSICIAN CONTACT (BACK-UP) (Z5 - VFC/VTRCKS)
- No alternate contacts types needed for VFC contact changes
  - NOTE: COVID Contact changes should be submitted separate from VFC Contact changes
- Be sure the new contact has completed NMSIIS training, the NMSIIS user agreement, and CHIL-e training
  - NOTE: User may also need to complete 'You Call the Shots' training

# How to Add a New Contact

- From the NMSIIS home page menu, select **'Clinic Tools'** > **'Clinic Information'** > **'Staff'**
- Select **'Add New Contact'** from the top right corner of the **'Clinic Staff Change Request'** page

**Clinic Staff Change Request**

Select or add a new clinic staff member to submit a change request. The change will take effect after the request is approved.

| Name          | Type  | Phone               | Main Contact/Shipping Contact | Audit | Action |
|---------------|---|---------------------|-------------------------------|-------|--------|
| DALE, CHIP    | NON-PHYSICIAN CONTACT (PRIMARY) (Z4 - VFC/VTRCKS) | 505-123-4567 EXT. 5 | YES                           | ?     | EDIT   |
| DUCK, DAISY   | NON-PHYSICIAN CONTACT (BACK-UP) (Z5 - VFC/VTRCKS) | 505-123-4567 EXT. 4 | NO                            | ?     | EDIT   |
| MOUSE, MICKEY | PHYSICIAN SIGNING AGREEMENT (Z3 - VFC/VTRCKS)     | 505-123-4567 EXT. 0 | NO                            | ?     | EDIT   |

Showing 1 to 3 of 3 entries

Change Request History

| Name        | Submitted On | Clinic      | Status    | Action            |
|-------------|--------------|-------------|-----------|-------------------|
| DALE, CHIP  | 01/05/2023   | TEST CLINIC | DENIED    | RESUBMIT Comments |
| DUCK, DAISY | 01/05/2023   | TEST CLINIC | COMPLETED |                   |

**Add New Contact**

**Edit Clinic**

Address / Name

Contact Information

Delivery Hours

Staff

**Clinic Notes**

Expand + Add

There are currently no notes entered for this clinic.

# Required Information for PSA Z3 Contacts

- **Contact Type**
  - Must be a Z3
- **First and Last Name**
- **Email**
  - NOTE: Must be 40 characters or less and **cannot** be the same as another contact
- **Phone Number**
  - Include an ext. if it applies
- **License Number**
  - NOTE: PSA must be an MD, DO, or CNP

Clinic Staff Change Request i

**Contact Type \***  **Alternate Contact Type**

**First Name \***  **Middle Name**  **Last Name \***

**Email**  **NPI**

**Telephone**  **Ext**  **Fax Number**

**License Number**  **Comments**

**Medicaid Provider ID**  **Employer ID Number**

**Specialty**  **Title**

# Required Information for Z4 and Z5 Contacts

- **Contact Type**
  - Must be a Z4 or Z5
- **First and Last Name**
- **Email**
  - NOTE: Must be 40 characters or less and **cannot** be the same as another contact
- **Phone Number**
  - Include an ext. if it applies
- **Training**
  - CHIL-e training must be attached to requests for new Z4 and Z5 contacts

Clinic Staff Change Request 

**Contact Type \***  Alternate Contact Type

**First Name \***  Middle Name  Last Name \*

**Email**  NPI

**Telephone**  Ext  Fax Number

License Number  Comments

Medicaid Provider ID  Employer ID Number

Specialty  Title

Training Section

| Course Name | CE Number | Completion Date | Upload Certificate | Add Training  |
|-------------|-----------|-----------------|--------------------|---|
|             |           |                 |                    |  |

# Adding Training

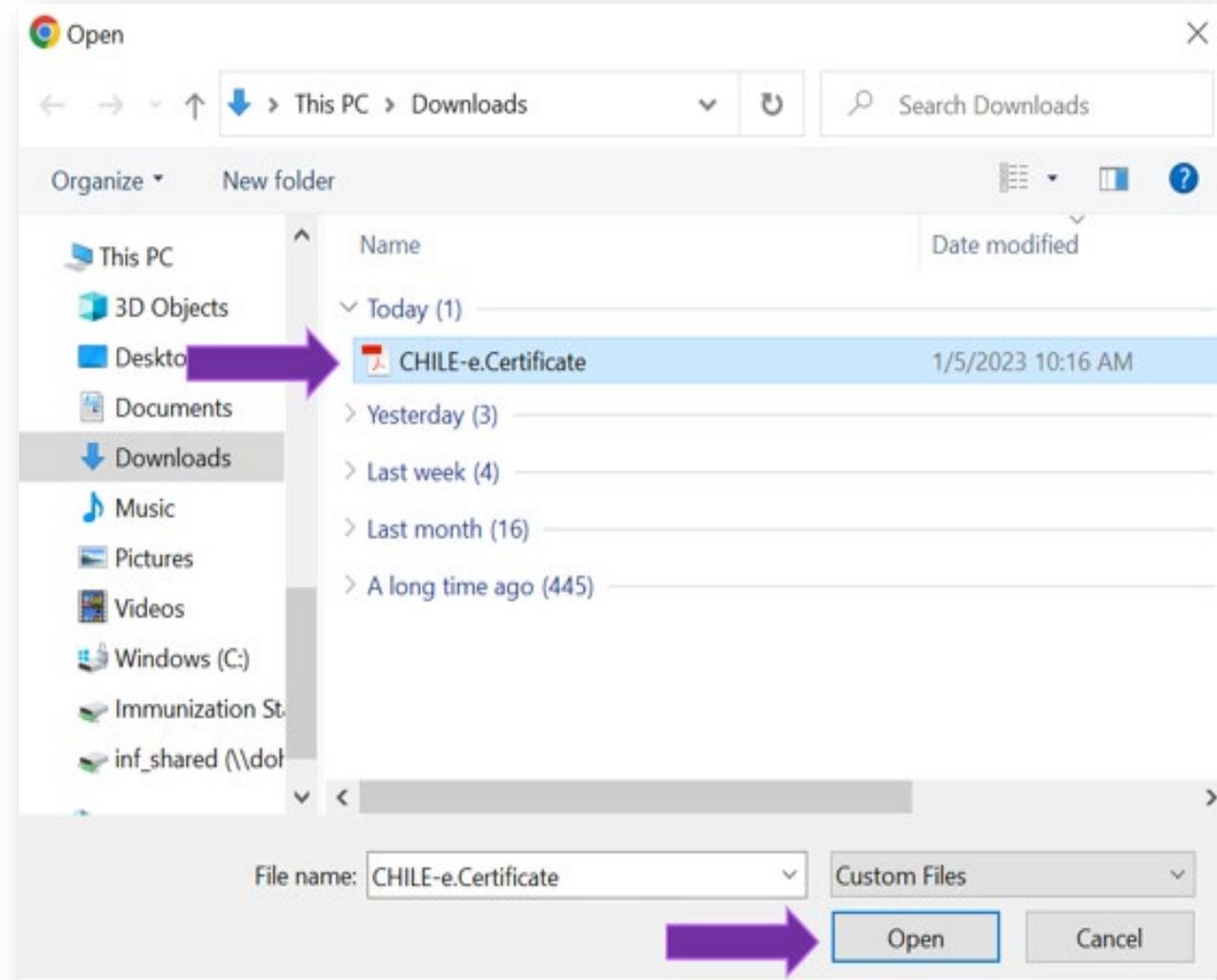
- Required training(s) must be attached to contact change requests
- CHIL-e training must be renewed annually and submitted into NMSIIS after completion
- Once you select 'Add Training', there will be a pop-up. You will need to select 'Course Name', enter 'Completion Date', and attach the training certificate of completion 'Choose File'

The screenshot shows a pop-up window titled "Add Training" with a close button (x) in the top right corner. The form contains the following fields:

- Course Name \***: A dropdown menu with a downward arrow on the right. A purple arrow points to this field. The menu is open, showing two options: "CALL YOUR SHOTS" and "CHIL-E".
- Completion Date \***: A date input field with a calendar icon on the right. A blue arrow points to this field. The placeholder text is "MM/DD/YYYY".
- Upload Certificate**: A file upload field with a "CHOOSE FILE" button. An orange arrow points to this field.

At the bottom right of the form, there are two buttons: "Cancel" and "Save".

- Upon clicking on the ‘Choose File’ button, your computer’s files will open. Locate the training certificate, click on it to attach, then press ‘Open’.



- Once all required fields are filled and required training(s) are attached, select 'Create' from the top right corner. Your request will then show as pending under 'Change Request History'

### Clinic Staff Change Request ?



**Contact Type \***  **Alternate Contact Type**

**First Name \***  **Middle Name**  **Last Name \***

**Email**  **NPI**

**Telephone**  **Ext**  **Fax Number**

**License Number**  **Comments**

**Medicaid Provider ID**  **Employer ID Number**

**Specialty**  **Title**   **Main Contact/Shipping Contact**

**Training Section**

| Course Name | CE Number | Completion Date | Upload Certificate  | <input type="button" value="Add Training"/> |
|-------------|-----------|-----------------|---|---|
| CHIL-E      |           | 01/01/2023      | CHILE-E.CERTIFICATE.PDF  |   |

- Edit Clinic**
- Address / Name
  - Contact Information
  - Delivery Hours
  - Staff

**Clinic Notes**

There are currently no notes entered for this clinic.

### Change Request History

| Name        | Submitted On | Clinic      | Status   | Action                              |
|-------------|--------------|-------------|--|-------------------------------------|
| DUCK, DAISY | 01/11/2023   | TEST CLINIC | <b>PENDING</b>  | <input type="button" value="VIEW"/> |

# Removing a Contact

- To remove a contact, select the 'Edit' dropdown by the contact. You will then select **'Remove'**. A popup will show to confirm your request to remove the staff member. Press **'OK'**. The request will show as **'Pending'** under 'Change Request History'

Clinic Staff Change Request i

Select or add a new clinic staff member to submit a change request. The change will take effect after the request is approved.

| Name          | Type  | Phone               | Main Contact/Shipping Contact | Audit                                | Action   |
|---------------|---|---------------------|-------------------------------|--------------------------------------|--|
| DALE, CHIP    | NON-PHYSICIAN CONTACT (PRIMARY) (Z4 - VFC/VTRCKS) | 505-123-4567 EXT. 5 | YES                           | <span style="color: green;">?</span> | EDIT <span style="border: 1px solid black; padding: 2px;">▼</span>           |
| DUCK, DAISY   | NON-PHYSICIAN CONTACT (BACK-UP) (Z5 - VFC/VTRCKS) | 505-123-4567 EXT. 4 | NO                            | <span style="color: green;">?</span> | EDIT <span style="border: 1px solid black; padding: 2px;">▼</span><br>REMOVE |
| MOUSE, MICKEY | PHYSICIAN SIGNING AGREEMENT (Z3 - VFC/VTRCKS)     | 505-123-4567 EXT. 0 | NO                            | <span style="color: green;">?</span> | EDIT <span style="border: 1px solid black; padding: 2px;">▼</span>           |

Showing 1 to 3 of 3 entries ← Previous 1 Next →

Remove Staff Member ✕

---

You have requested to remove DAISY DUCK from the clinic staff. Select OK if this is correct and you wish to submit the change request for approval. Select Cancel to return to the Clinic Staff Change Request page.

➔
OK Cancel

Change Request History

| Name        | Submitted On | Clinic      | Status  | Action |
|-------------|--------------|-------------|---------|--------|
| DUCK, DAISY | 01/11/2023   | TEST CLINIC | PENDING | VIEW   |

**When submitting a request to change a contact, you must submit a request to remove the listed contact AND a request to add the new contact.**

**You will have 2 Pending requests listed under ‘Change Request History’. One for the removal, and one for the new contact.**

# Editing Contacts

## Clinic Staff Change Request ?

Select or add a new clinic staff member to submit a change request. The change will take effect after the request is approved.

| Name          | Type  | Phone               | Main Contact/Shipping Contact | Audit | Action   |
|---------------|---|---------------------|-------------------------------|-------|--|
| DALE, CHIP    | NON-PHYSICIAN CONTACT (PRIMARY) (Z4 - VFC/VTRCKS) | 505-123-4567 EXT. 5 | YES                           | ?     | EDIT  |
| DUCK, DAISY   | NON-PHYSICIAN CONTACT (BACK-UP) (Z5 - VFC/VTRCKS) | 505-123-4567 EXT. 4 | NO                            | ?     | EDIT  |
| MOUSE, MICKEY | PHYSICIAN SIGNING AGREEMENT (Z3 - VFC/VTRCKS)     | 505-123-4567 EXT. 0 | NO                            | ?     | EDIT  |

Showing 1 to 3 of 3 entries

← Previous 1 Next →

## Clinic Staff Change Request ?

Cancel Update 

Contact Type \*  
NON-PHYSICIAN CONTACT (BACK-UP) (Z5 - VFC/V

Alternate Contact Type

First Name \*  
DAISY

Middle Name

Last Name \*  
DUCK

Email  
DAISY.DUCK@DOH.NM.GOV

NPI

Telephone  
505-123-4567

Ext  
4

Fax Number  
999-999-9999

License Number

Comments

Medicaid Provider ID

Employer ID Number

Specialty

Title

Back Up Coordinator

Main Contact/Shipping Contact

### Edit Clinic

Address / Name

Contact Information

Delivery Hours

Staff

- To edit existing contacts, select the 'Edit' button to the right of the contact. Edit information which needs to be updated, then select 'Update'.
  - NOTE: Any field can be updated; Contact Type **should not** be updated.
- The request will be 'Pending' under 'Change Request History'

# Status of Contact Change Requests

The status of your contact change request will be listed under 'Change Request History'. 'Denied' requests will have notes under 'Comments' stating why the request was rejected. Completed requests will show under 'Change Request History' as 'Complete'. To view comments, select the 'Comments' option under Action.

Change Request History

| Name        | Submitted On | Clinic      | Status        | Action              |
|-------------|--------------|-------------|---------------|---------------------|
| DUCK, DAISY | 01/11/2023   | TEST CLINIC | <b>DENIED</b> | RESUBMIT   Comments |

Comments

PHONE NUMBER IS A REQUIRED FIELD. BG

OK

# Status of Contact Change Requests (cont.)

The status of your contact change request will be listed under 'Change Request History'. When the request is denied, you can resubmit the request by updating information. Select the 'Resubmit' button under Action to open the submitted request. Once the information is updated, select 'Resubmit' on the top right.

Change Request History

| Name        | Submitted On | Clinic      | Status | Action  |
|-------------|--------------|-------------|--------|---|
| DUCK, DAISY | 01/11/2023   | TEST CLINIC | DENIED |  <input type="button" value="RESUBMIT"/> <input type="button" value="Comments"/> |

Clinic Staff Change Request ?



Clinic Contact (Requested Changes)

Contact Type \*  Alternate Contact Type

First Name \*  Middle Name  Last Name \*

Email  NPI

Telephone  Ext  Fax Number

License Number

Medicaid Provider ID  Employer ID Number

Specialty  Title

Main Contact/Shipping Contact

Comments

Edit Clinic

- Address / Name
- Contact Information
- Delivery Hours
- Staff

Clinic Notes Expand

There are currently no notes entered for this clinic

# Reminders

- Any changes to staff information (email, phone #, training renewals, etc.) should be submitted in NMSIIS
  - NOTE: A copy of CHIL-e training certificates should also be sent to your regional coordinators
- Step by step instructions can be found under the NMSIIS 'Reports' tab
  - VFC Provider Staff Change of Contact and Training Documents 8/22
- When a request is submitted, please be sure to check on the status

# New Contact Change Updates

- Providers- New staff will be contacted by the regional staff for VFC New Employee Training.
- Regional Staff- Email will be sent when staff changes are approved and updated in NMSIIS. You will then contact the new staff to conduct the VFC New Employee Training.

# Request For Temporary Vaccine Transfer & Storage Or Office Closures

This form is to be used for a Temporary Closure for your site.

- The 1<sup>st</sup> option is the Temporary Vaccine Transfer and storage ranging 4-13 days. Vaccines must be transferred physically and in NMSIIS
- The 2<sup>nd</sup> option is Office Closures ranging 14 or more days. For Example, this option should be used for the school locations during summer break. Vaccines must be transferred physically and in NMSIIS.

This form must be received and Approved by the VFC program prior to transporting the vaccine.

## Request For Temporary Vaccines Transfer & Storage Or Office Closure



*If closure is due to emergency, please follow your Emergency Vaccine Management Plan.*

This form is a request for a planned Temporary Vaccine Transfer & Storage and Office Closure. Please check the box of the plan below which applies to your facility needs.

|                             |  |              |  |
|-----------------------------|--|--------------|--|
| Office/Clinic Name          |  | VFC Pin #    |  |
| Address                     |  | Phone Number |  |
| City, State, Zip            |  | Fax Number   |  |
| Physician Signing           |  | Phone Number |  |
| Primary Vaccine Coordinator |  | Phone Number |  |
| Backup Vaccine Coordinator  |  | Phone Number |  |

|                          |  |
|--------------------------|--|
| <input type="checkbox"/> | <b>Temporary Vaccine Transfer and Storage - 4 to 13 days</b>                             |
|                          | • Complete and record Inventory 1-3 days prior to closure                                |
|                          | • Complete <i>Temporary Vaccine Transfer and storage Monitoring Plan</i> form            |
|                          | • Complete and submit <i>Vaccine Transfer</i> form                                       |
|                          | • Complete the <i>Transfer</i> in NMSIIS of all vaccines                                 |
|                          | • Transport vaccine in accordance with CDC storage and handling guidelines               |
|                          | • Complete <i>Return closure Monitoring Plan</i> form                                    |
|                          | • When returning vaccine back to the facility, complete the <i>Vaccine Transfer</i> form |
|                          | • Complete the <i>Transfer</i> in NMSIIS of all vaccines back to the Facility            |

|                          |  |
|--------------------------|--|
| <input type="checkbox"/> | <b>Office Closures - 14 days or more</b>   |
|                          | • Complete and record Vaccine Inventory 1-3 days Prior to closure                        |
|                          | • Complete <i>Office closure Plan</i> Form   |
|                          | • Complete and submit <i>Vaccine Transfer</i> form                                       |
|                          | • Complete the <i>Transfer</i> in NMSIIS of all vaccines                                 |
|                          | • Transport vaccine in accordance with CDC storage and handling guidelines               |
|                          | • Complete <i>Return closure Monitoring Plan</i> form                                    |
|                          | • When returning vaccine back to the facility, complete the <i>Vaccine Transfer</i> form |
|                          | • Complete the <i>Transfer</i> in NMSIIS of all vaccines back to the facility            |

| Persons responsible for implementation of this plan and all vaccine transport, handling, and documentation: |  |                                  |
|---|--|----------------------------------|
| Primary Coordinator Signature   |  | Date:                            |
| Backup Coordinator Signature  |  | Date:                            |
| VFC Regional Coordinator Signature  |  | Date:                            |
| VFC Health Educator Signature   |  | Date:                            |
| Approved: <input type="checkbox"/>  |  | Denied: <input type="checkbox"/> |

# Temporary Vaccine Transfer and Storage Monitoring Plan



## TEMPORARY VACCINE TRANSFER AND STORAGE MONITORING PLAN

4-13 Consecutive Days

Temporary Vaccine Transfer and Storage is 4-13 consecutive days and *requires* that vaccine be transferred in NMSIIS then transported to an alternate location with CDC storage and handling guidelines.

|                             |  |              |  |
|-----------------------------|--|--------------|--|
| Office/Clinic Name          |  | VFC Pin #    |  |
| Address                     |  | Phone Number |  |
| City, State, Zip            |  | Fax Number   |  |
| Physician Signing           |  | Phone Number |  |
| Primary Vaccine Coordinator |  | Phone Number |  |
| Backup Vaccine Coordinator  |  | Phone Number |  |

| Temporary Vaccine Transfer and Storage Checklist        |       |                     |
|---|-------|---------------------|
| Transfer and Storage Dates                              |       |                     |
| From  |       | To                  |
| Who will be checking temperatures at the Transfer site? |       |                     |
| Name  | Title | Contact Information |
| Name  | Title | Contact Information |

| Pre-closure Tasks – required        |  |              |      |
|-------------------------------------|--|--------------|------|
| <input checked="" type="checkbox"/> | Task   | Completed by | Date |
| <input type="checkbox"/>            | Notify your regional VFC Immunization Coordinator two weeks <b>BEFORE</b> your planned closure.  |              |      |
| <input type="checkbox"/>            | Enter the Transfer transaction in NMSIIS   |              |      |
| <input type="checkbox"/>            | Complete the NM VFC Vaccine Transfer Form <b>OR</b> print a transfer detail from NMSIIS– ALL the information is required. <b>Keep a copy for your records.</b> |              |      |
| <input type="checkbox"/>            | Email the completed NM VFC Transfer Form or the transfer detail (from NMSIIS) to your Regional Immunization Coordinator.                                       |              |      |
| Pre-closure Tasks - recommended     |  |              |      |
| <input type="checkbox"/>            | Document and review final inventory before transfer  |              |      |
| <input type="checkbox"/>            | Prepare draft vaccine order to be placed 1-2 weeks prior to office re-opening  |              |      |

## TEMPORARY VACCINE TRANSFER AND STORAGE MONITORING PLAN

| Temporary Transfer and Storage Schedule – dates and times of temp checks |     |     |      |      |       |     |     |
|--|-----|-----|------|------|-------|-----|-----|
|  | Sun | Mon | Tues | Weds | Thurs | Fri | Sat |
| Date   |     |     |      |      |       |     |     |
| a.m.   |     |     |      |      |       |     |     |
| p.m.   |     |     |      |      |       |     |     |
| Initials/done  |     |     |      |      |       |     |     |
| Date   |     |     |      |      |       |     |     |
| a.m.   |     |     |      |      |       |     |     |
| p.m.   |     |     |      |      |       |     |     |
| Initials/done  |     |     |      |      |       |     |     |
| Date   |     |     |      |      |       |     |     |
| a.m.   |     |     |      |      |       |     |     |
| p.m.   |     |     |      |      |       |     |     |
| Initials/done  |     |     |      |      |       |     |     |

|                                    |  |                          |                                  |
|------------------------------------|--|--------------------------|----------------------------------|
| Primary Coordinator Signature      |  | Date:                    |                                  |
| Backup Coordinator Signature       |  | Date:                    |                                  |
| VFC Regional Coordinator Signature |  | Date:                    |                                  |
| VFC Health Educator Signature      |  | Date:                    |                                  |
| Approved:                          |  | <input type="checkbox"/> | Denied: <input type="checkbox"/> |

### NOTICE

WE ARE TEMPORARILY  
CLOSED

SORRY FOR THE INCONVENIENCE

After receiving Approval of Request for a Temporary Vaccine Transfer and Storage from the VFC program, the Temporary Vaccine Transfer and Storage Monitoring Plan will need to be completed, which again is for facilities closing 4-13 consecutive days.

Notes: Any holiday office closures that have 4 consecutive business days, not to include weekends, do not need to transfer VFC vaccines.

Once all data is completed this form must be sent to your Regional Coordinator for signatures of completion.



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# Office Closure Monitoring Plan

## OFFICE CLOSURE MONITORING PLAN



14 Consecutive Days or More

An *Extended Closure* lasts 14 or more consecutive days and *requires* that vaccine be transferred in NMSIIS then transported to an alternate location in accordance with CDC storage and handling guidelines.

|                             |              |
|-----------------------------|--------------|
| Office/Clinic Name          | VFC Pin #    |
| Address                     | Phone Number |
| City, State, Zip            | Fax Number   |
| Physician Signing           | Phone Number |
| Primary Vaccine Coordinator | Phone Number |
| Backup Vaccine Coordinator  | Phone Number |

### Office Closure Monitoring Plan Checklist

Transfer and Storage Dates

|      |    |
|------|----|
| From | To |
|------|----|

Who will be checking temperatures at the Transfer site?

|      |       |                     |
|------|-------|---------------------|
| Name | Title | Contact Information |
| Name | Title | Contact Information |

### Pre-closure Tasks - required

| Task  | Completed by | Date |
|---|--------------|------|
| <input checked="" type="checkbox"/> Notify your regional VFC Immunization Coordinator two weeks BEFORE your planned closure.  |              |      |
| <input type="checkbox"/> Enter the Transfer transaction in NMSIIS   |              |      |
| <input type="checkbox"/> Complete the NM VFC Vaccine Transfer Form OR print a transfer detail from NMSIIS- ALL the information is required. Keep a copy for your records. |              |      |
| <input type="checkbox"/> Email the completed NM VFC Transfer Form or the transfer detail (from NMSIIS) to your Regional Immunization Coordinator.                         |              |      |

### Pre-closure Tasks - recommended

|  |
|--|
| <input type="checkbox"/> Document and review final inventory before transfer                           |
| <input type="checkbox"/> Prepare draft vaccine order to be placed 1-2 weeks prior to office re-opening |

### Office Closure Monitoring Plan Schedule – dates and times of temp checks

|      | Sun | Mon | Tues | Weds | Thurs | Fri | Sat |
|------|-----|-----|------|------|-------|-----|-----|
| Date |     |     |      |      |       |     |     |

### Office Closure Monitoring Plan Schedule – dates and times of temp checks

|               | Sun | Mon | Tues | Weds | Thurs | Fri | Sat |
|---------------|-----|-----|------|------|-------|-----|-----|
| Date          |     |     |      |      |       |     |     |
| a.m.          |     |     |      |      |       |     |     |
| p.m.          |     |     |      |      |       |     |     |
| Initials/done |     |     |      |      |       |     |     |

|                                    |                                  |
|------------------------------------|----------------------------------|
| Primary Coordinator Signature      | Date:                            |
| Backup Coordinator Signature       | Date:                            |
| VFC Regional Coordinator Signature | Date:                            |
| VFC Health Educator Signature      | Date:                            |
| Approved: <input type="checkbox"/> | Denied: <input type="checkbox"/> |



Once the Request for Office Closure has been approved, the facility will then need to complete an Office Closure Monitoring Plan Form, which must be completed for closures ranging 14 consecutive days or more .

Examples of these closures include, school closures for summer break, Natural Disasters, Office Remodels, and Holiday breaks

- Once all data is completed this form must be sent to your Regional Coordinator for Signatures of Completion.

# Refrigerated Vaccine Transport Log

Vaccines for Children (VFC) Program

## Refrigerated Vaccine Transport Log

*Complete this log when transferring vaccines to an alternate or back-up refrigerator, or when transporting to another provider/location*

*Data Logger must accompany vaccines*

*Temperature log must be downloaded and saved when transfer is complete*



| Transfer Information       |  |          |  |                           |             |
|----------------------------|--|----------|--|---------------------------|-------------|
| <b>FROM</b> Provider Name: |  | VFC PIN: |  | Transfer in NMSIIS sent?  | Yes No n/a* |
| <b>TO</b> Provider Name:   |  | VFC PIN: |  | Transfer in NMSIIS rec'd? | Yes No n/a* |

\*only when vaccines are **not** going to another site

| Transfer Reason <span style="float: right;"><i>Circle and add notes if necessary</i></span> |               |             |                          |                      |               |
|---|---------------|-------------|--------------------------|----------------------|---------------|
| Power Outage  | Excess Supply | Short-dated | Storage unit malfunction | Building maintenance | Other/ Notes: |

**Vaccine Inventory and Temperature Monitoring Information**  
 Print and attach your on-hand inventory from NMSIIS and the date, time, and initials of the staff member who verified the vaccine count prior to transport; also, mark any vaccine doses that have been previously transported

**Transport Log and Notes: Please include specific dates and times of vaccine packing, transport, unpacking, etc.**

|  |                     |   |          |                                    |  |
|--|---------------------|---|----------|------------------------------------|--|
| Date:  |                     | Name/s of individuals performing transport tasks below (print): |          | Serial number of data logger used: |  |
| <i>Vaccine counted</i>                               | Begin time and temp | End time and temp   | Initials |                                    |  |
| <i>Vaccine packed per <a href="#">guidelines</a></i> | Begin time and temp | End time and temp   | Initials |                                    |  |
| <i>Vaccine transport</i>                             | Begin time and temp | End time and temp   | Initials |                                    |  |
| <i>Vaccine unpacked and stored</i>                   | Begin time and temp | End time and temp   | Initials |                                    |  |
| <i>Total Transport Time:</i>                         | <i>Notes:</i>       |   |          |                                    |  |

| If transport temperatures exceed recommended ranges, <i>immediately</i> notify your Regional contact/s at the VFC program: |   |   |  |   |
|--|---|---|--|---|
| <b>Metro Region</b><br>505-709-7866<br>505-709-7811<br>505-670-0153  | <b>Northeast Region</b><br>505-476-2643<br>505-476-2622 | <b>Northwest Region</b><br>505-841-8949 | <b>Southeast (a)</b><br><b>Kelly Bassett</b><br>575-746-9819 ext. 6818<br><b>Southeast (b)</b><br>575-397-2463 ext. 6516 | <b>Southwest Region</b><br>575-528-5186<br>575-528-5150 |

Updated December 2022



*Investing for tomorrow, delivering today.*

# Transferring Vaccines in NMSIIS

- Home
- Patients
- Immunizations
- Education
- IZ Quick Add
- Inventory
- Vaccines
  - On-Hand**
  - Reconciliation
  - Vaccine Orders
  - Vaccine Returns
  - Flu Prebook
  - Vaccine Shipments
  - Locations
- Clinic Tools
- Program Tools
- Reports
- VTckS Interface
- Administration

|  |     |               |         |            |           |    |            |
|--|-----|---------------|---------|------------|-----------|----|------------|
| HepB-IPV (Pedia (Pediarix (0.5 mL SKB (P)) | SKB | 58160-0811-52 | 123456  | 08/05/2020 | PEDIATRIC | 8  | Action     |
| IPV (Kinrix (0.5 mL x 10 syr))             | SKB | 58160-0812-52 | 1237789 | 02/26/2020 | PEDIATRIC | 5  | Edit       |
| ad P-Free INJ (Flucelvax Quad 8-19)        | SEQ | 70461-0318-03 | TEST123 | 01/31/2020 | PEDIATRIC | 9  | Adjustment |
| ped/adol. 2D (Vaqta (0.5 mL x 10           | MSD | 00006-4831-41 | 315452  | 09/09/2020 | PEDIATRIC | 10 | Inquiry    |

2. Locate the vaccine being transferred and click on Action Drop down, Next click on transfer

1. Go to your On-Hand in NMSIIS

3. Completely fill out the Vaccine Inventory Transfer section. Then click on create on the top right corner

Vaccine Inventory Transfer [Learn More](#) Cancel Create

**Add**

Date/Time: 10/07/2019 HH:MM AM/PM (HH:MM A/P)

Source Inventory Location

Inventory Location: INV: DEFAULT ORGANIZATION (FOR NMSIIS TESTING ONLY)

Vaccine | Mfg | NDC: DTAP-HEPB-IPV (PEDIA | SKB | 58160-0811-52)

Lot Number: 123456

Expiration Date: 08/05/2020

Funding Source: PEDIATRIC BLEND

Doses On-Hand: 8

Container Id:

**REMINDER: You must notify the VFC Program of all transfers of publicly-funded vaccine before the transfer occurs.**

Destination Inventory Location

Inventory Location: [Dropdown]

Doses Transferred: [Input]

Equivalent Cases: [Input]

Authorized By: [Dropdown]

Inventory Picked By: [Dropdown]

Inventory Picked Date: MM/DD/YYYY

QA Approved By: [Dropdown]

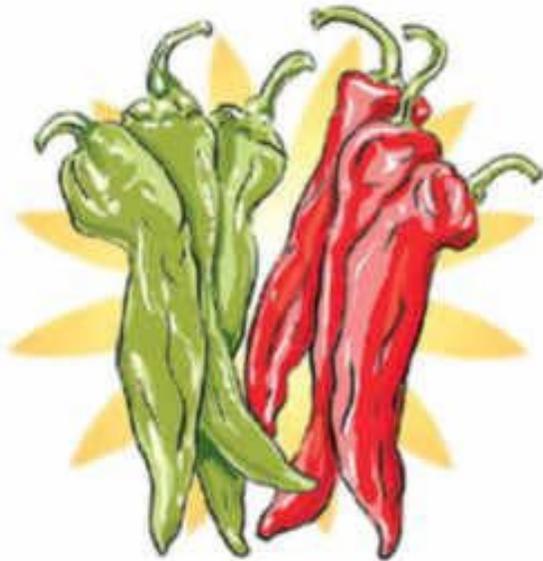
QA Approved Date: MM/DD/YYYY

Shipped Date: MM/DD/YYYY

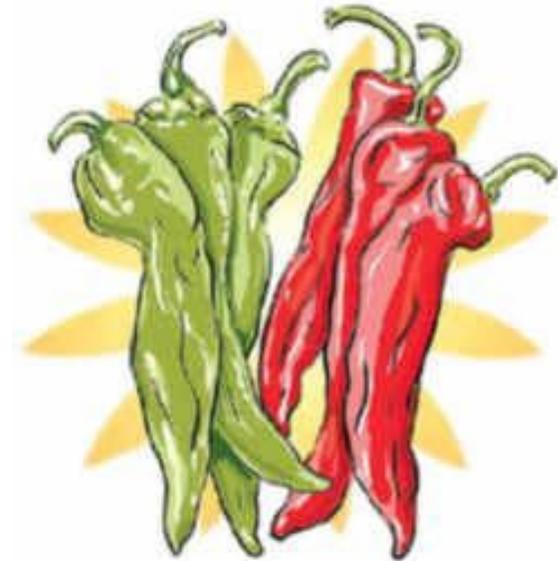
Comments: [Text Area]

Clear

# **COMING SOON Updated Online CHIL-e Training!!**



**STATE QUESTION**  
"RED OR GREEN?"



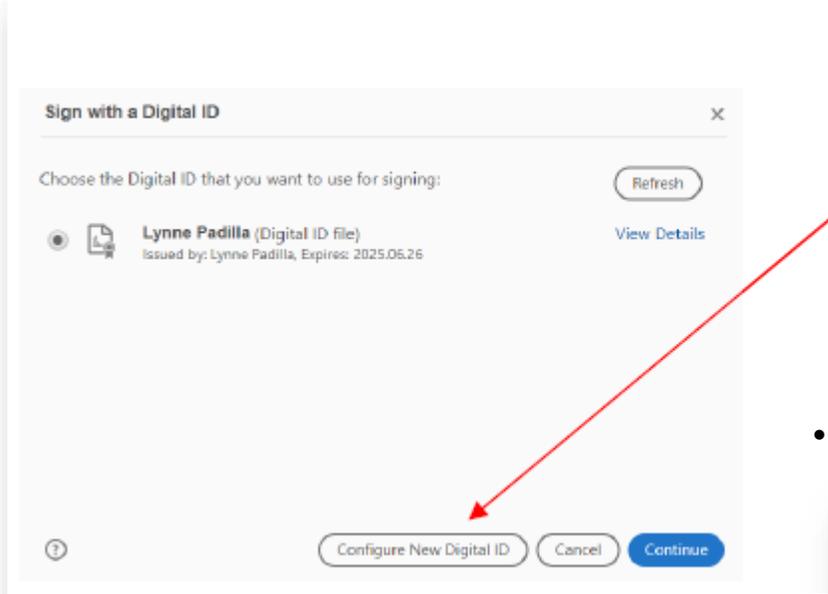
**STATE QUESTION**  
"RED OR GREEN?"

# Digital Signatures

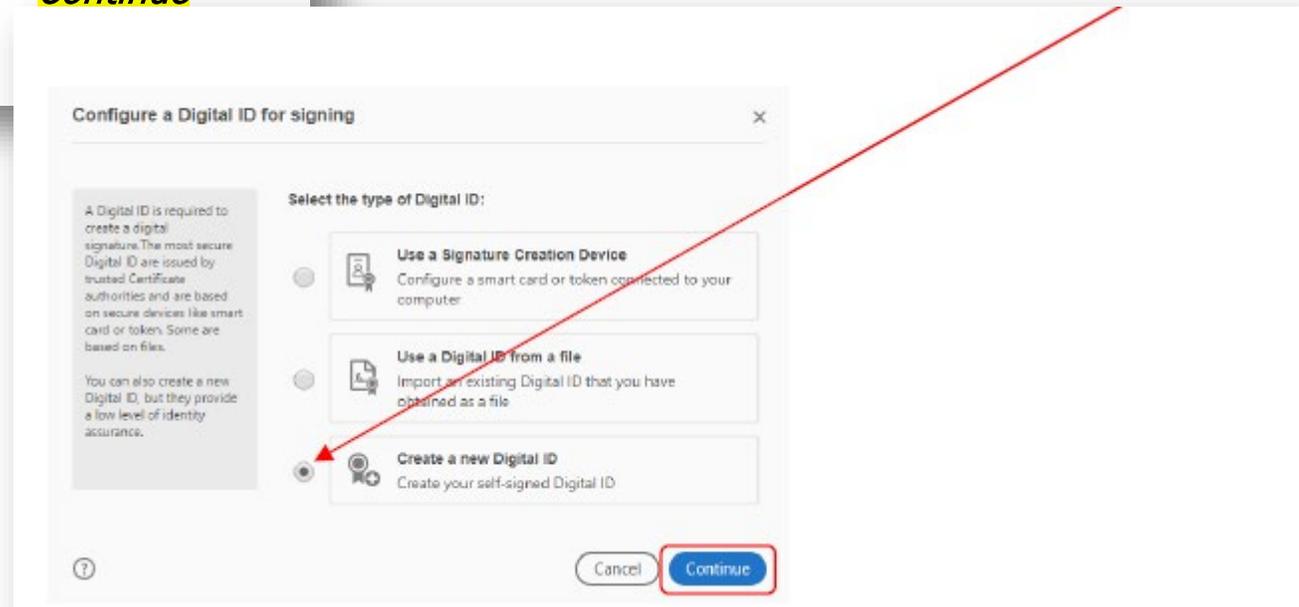
- 1. Click on the *red arrow* under the appropriate title of which you are signing.

| Review                           |           |   |
|----------------------------------|-----------|---|
| Date                             |           |   |
| Updates / Comments               |           |   |
| Provider of Record name          | Signature |    |
| Primary Vaccine Coordinator name | Signature |    |
| Back-up Vaccine Coordinator name | Signature |    |
| Additional Staff                 | Signature |  |
| Additional Staff                 | Signature |  |

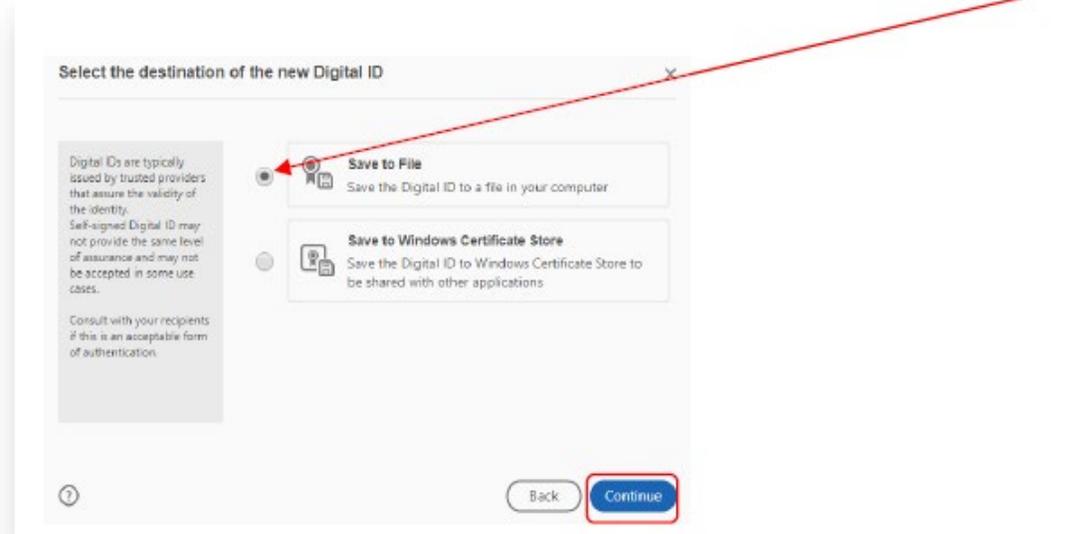
- The “Sign with a Digital ID” box will appear, click on **Configure New Digital ID**



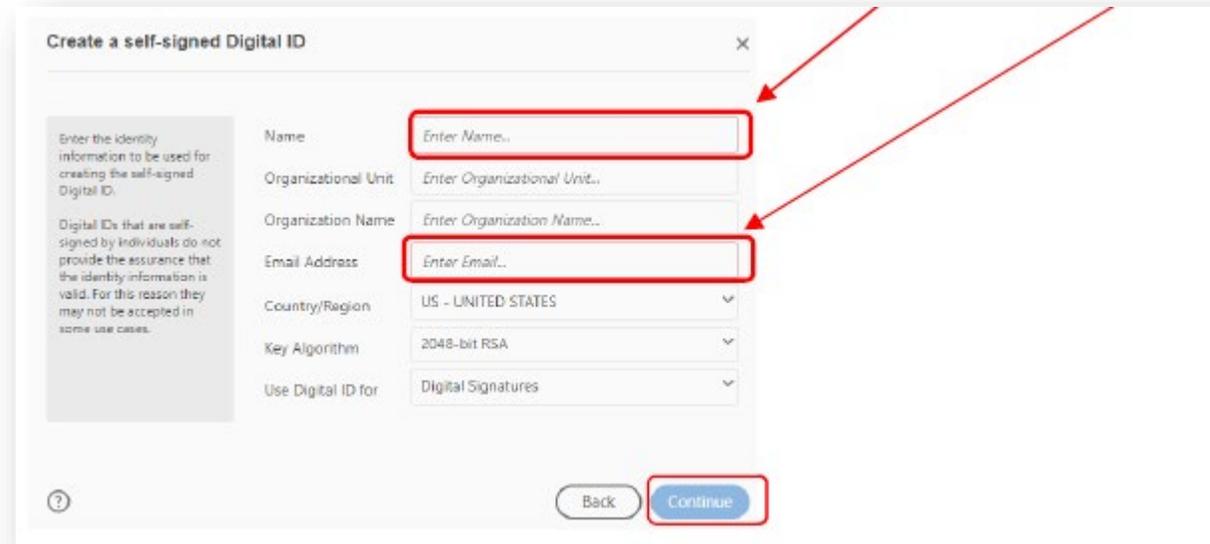
- The “Configure a Digital ID for signing” box will appear, click on **Create a new Digital ID and Continue**



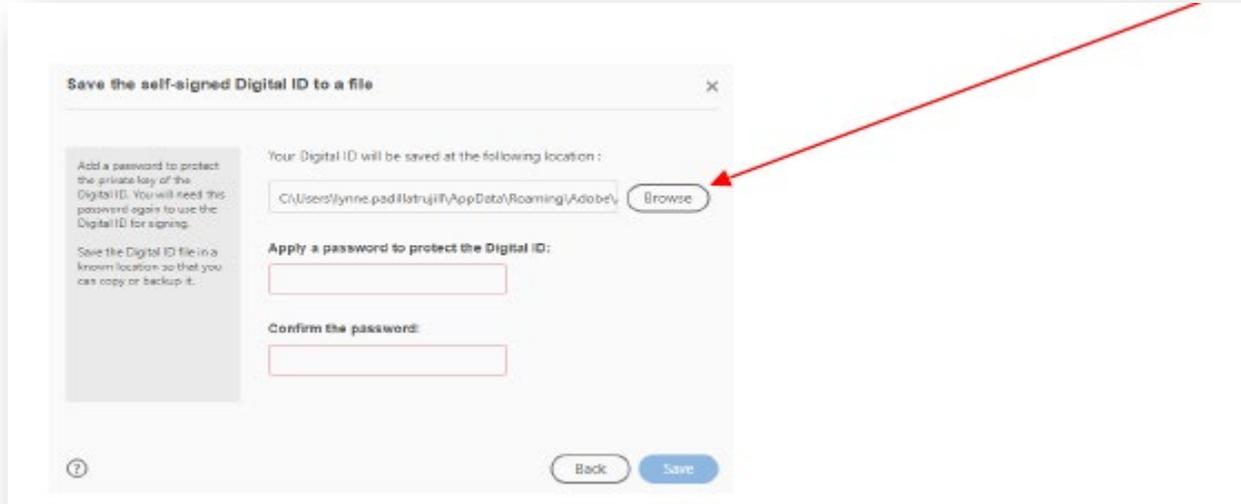
- The “select the destination of the new Digital ID” box will appear, click on **Save to File and Continue.**



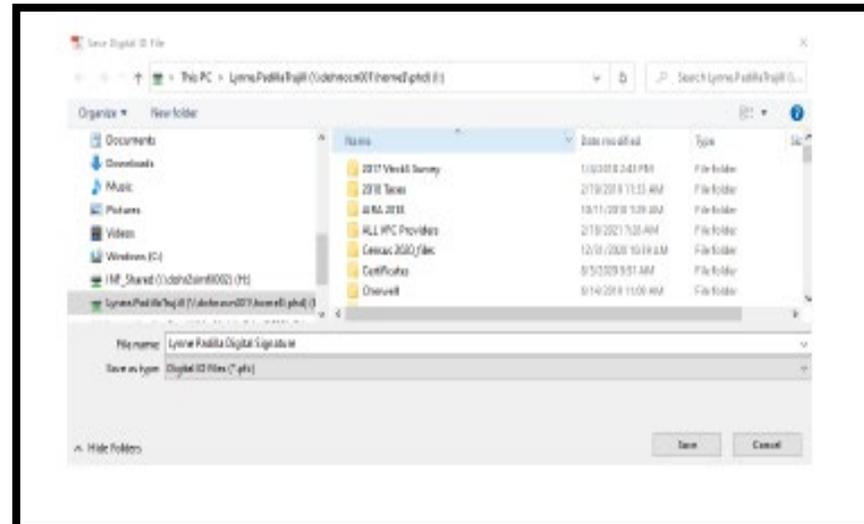
- The “Create a self-signed digital ID” box will appear. Enter **Name** and **Email Address** then click **Continue.**



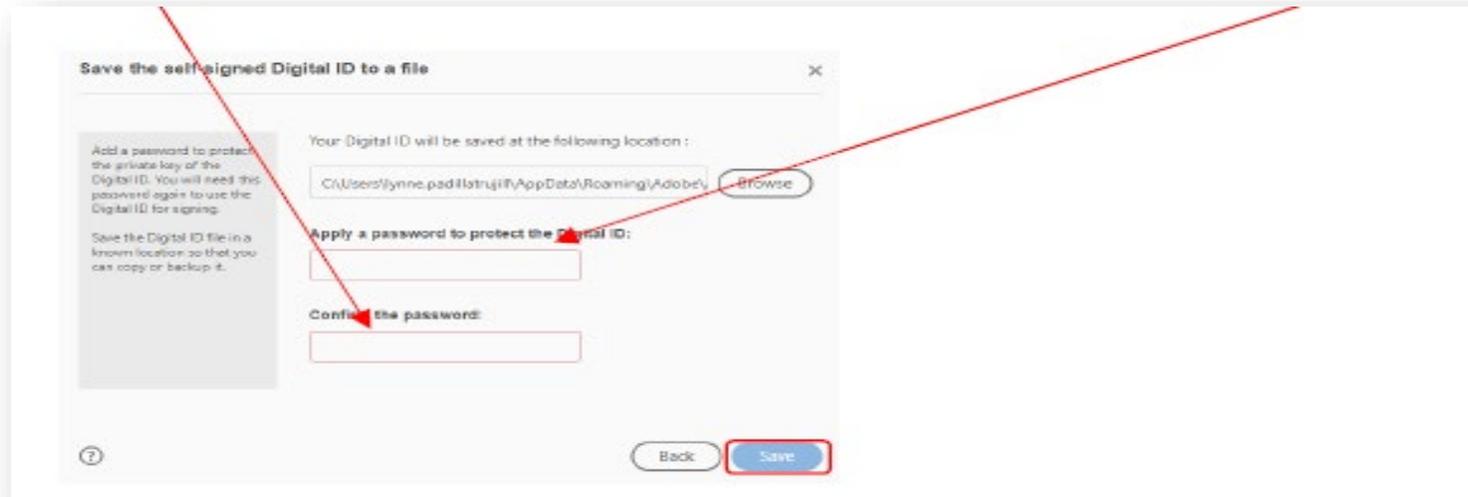
- The “Save the self-signed Digital ID to a file” box will appear, click on the **Browse**.



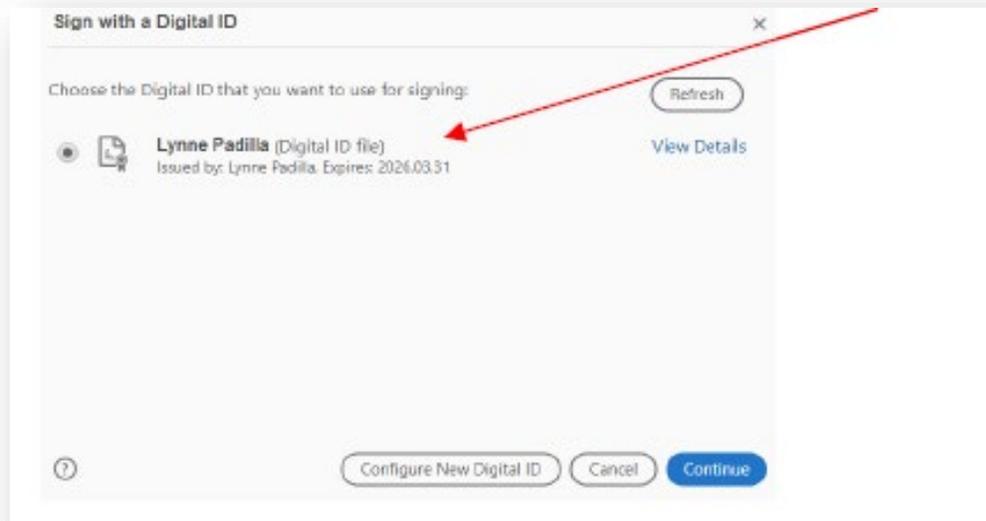
- A file path box will appear, file your Digital ID in your files and click **Save**.



- This will take you back to the “Save the self-signed Digital ID to a file” box. Enter a *password to protect the Digital ID*, *Confirm the password* then click *Save*.



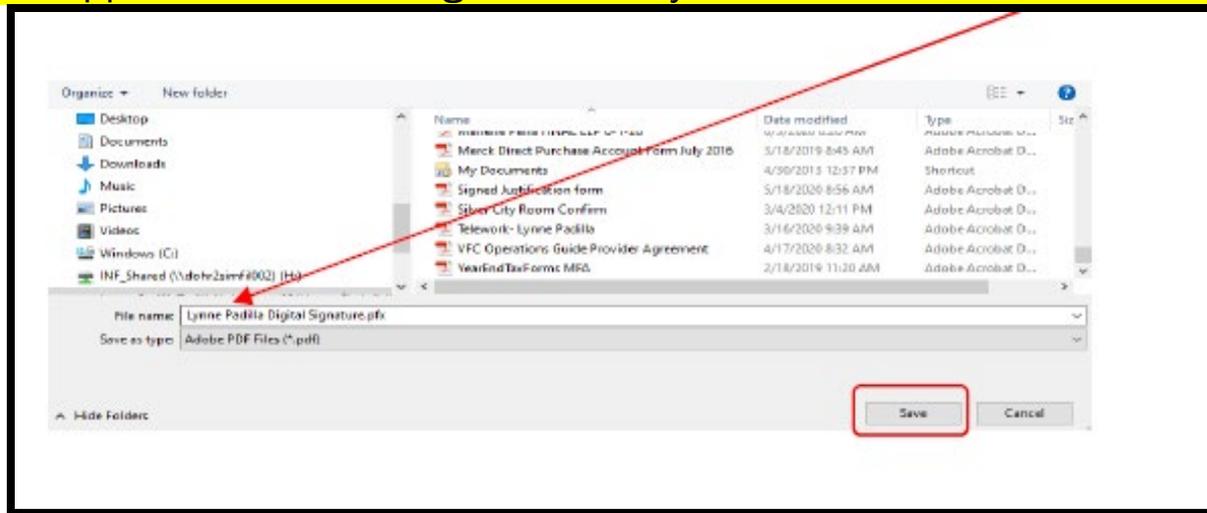
- The “Sign with a Digital ID” box will appear with the *Digital ID File*, click on *Continue*.



- The Sign as “person’s name” box will appear, *Enter the Digital ID password* that was created above, the Save button will appear, click on **Sign**.



- The file path box will appear. Locate the Digital ID from your files to the *file name* and click **Save**.



- The Digital signature will appear in the signature box along with the date of signature

*By signing this form, I certify on behalf of myself and all immunization providers in this facility, I have read and agree to the Vaccines for Children enrollment requirements listed above and understand I am accountable (and each listed provider is individually accountable) for compliance with these requirements.*

Medical Director or Equivalent Name (print): \_\_\_\_\_

|   |  |             |
|---|--|-------------|
| Signature: <b>Lynne Padilla</b>                 | Digitally signed by Lynne Padilla<br>Date: 2021.03.31 17:07:38 -0800 | Date: _____ |
| Name (print) Second individual as needed: _____ |  |             |
| Signature: _____                                | Date: _____  |             |

# Shipping Dates

## VACCINE SHIPPING DAYS

Why it is important to have accurate information for Clinic Delivery Hours in NMSIIS.

McKesson shipments may arrive on any day of the week. Your site's business hours as you entered them into NMSIIS, are uploaded onto VTrckS and shared directly with the shipper. Below is the vaccine shipping schedule. Note: Orders may ship out more quickly than the "Order Shipped By" day shown in this table.

| Orders Received* On<br>(Date Submitted to VTrckS) | Orders Shipped By**<br>(On truck delivery next Day) |
|---|---|
| Monday  | Thursday  |
| Tuesday   | Monday  |
| Wednesday   | Monday  |
| Thursday  | Tuesday   |
| Friday  | Wednesday   |

\*Ship day ends at 12:00 noon Local Distribution Center Time- New Mexico Distributor is in Aurora CO and on MST.

## Vaccine Orders [Learn More](#)

[Add New Vaccine Order](#)

### Search

**Clinic** 
**Order Status** 
**Order Type**

**Order Date Range**  
 From:  Through: 
**Date Submitted to VTrckS Date Range**  
 From:  Through:

| Order Number                       | Order Date | Order Status | Order Type | Date Submitted to VTrckS | Order Detail                        |
|------------------------------------|------------|--------------|------------|--------------------------|-------------------------------------|
| <b>ACADEMY HEALTH CLINIC - 460</b> |            |              |            |                          |                                     |
| 2019121746001                      | 12/17/2019 | APPROVED     |            | 01/08/2020               | <input type="button" value="View"/> |
| 2019111846001                      | 11/18/2019 | APPROVED     |            | 11/22/2019               | <input type="button" value="View"/> |
| 2019101746001                      | 10/17/2019 | APPROVED     |            | 10/21/2019               | <input type="button" value="View"/> |

\*\* "Orders shipped by" applies to providers with normal business hours only. (Monday-Friday 8:00am-5:00pm) Providers with hours other than normal business hours should note that orders may ship out later than the "Orders Shipped By" date shown in this table.

Step 1: find the date Submitted to Vtrcks for your order.

Step 2: Hover over the green question mark to locate the time the order was Submitted to Vtrcks.

Vaccine Orders [Learn More](#) [Add New Vaccine Order](#)

**Search**

Client: (ALL) Order Status: (ALL) Order Type: (ALL)

Order Date Range: From: 11/19/2023 Through: 02/19/2024 Date Submitted to VTrckS Date Range: From: MM/DD/YYYY Through: MM/DD/YYYY

Previous Criteria Clear Search

| Order Number           | Order Date | Order Status           | Order Type | Date Submitted to VTrckS | Order Detail         |
|------------------------|------------|------------------------|------------|--------------------------|----------------------|
| <b>BEBE CARE - 500</b> |            |                        |            |                          |                      |
| 2024021950001          | 02/19/2024 | SUBMITTED FOR APPROVAL |            |                          | <a href="#">View</a> |
| 2024011850001          | 01/18/2024 | APPROVED               |            | 01/22/2024               | <a href="#">View</a> |
| 2024011750001          | 01/17/2024 | APPROVED               |            |                          | <a href="#">View</a> |
| 2024011750002          | 01/17/2024 | APPROVED               | COVID-     |                          | <a href="#">View</a> |
| 2023121950001          | 12/19/2023 | APPROVED               | COVID-19   | 01/17/2024               | <a href="#">View</a> |
| 2023121850001          | 12/18/2023 | APPROVED               |            | 01/17/2024               | <a href="#">View</a> |

Created by HELEN LIU on Jan 18 2024 4:37:44 647PM.  
Updated by CAROL CANNON on Jan 22 2024 8:48:45 030AM

- **\*Ship day ends at 12:00 noon Local Distribution Center Time- New Mexico Distributor is in Aurora CO and on MST.**
- Our local Distributor is in Aurora Colorado, the ship day ends at 12:00 noon Mountain Standard Time.
- The upload for orders must be submitted to VTrcks by 10:00 am MST. which is 12:00 noon EST. to follow the Vaccine Shipping Days Schedule.
- If the upload for orders is submitted after 10:00 am MST. then the schedule should be followed using the next day under the “Orders Received On” on the Vaccine Shipping Days.

# Entering Frozen Vaccine Inventory Into NMSIIS

- Frozen vaccines are shipped from 2 separate accounts and depending on which funding source they are from, the entry of the vaccines in to your on-hand inventory will be different.

# Entering Frozen Vaccine Inventory Into NMSIIS

- Frozen shipments that are received with the packing slip stating **“Sold To- CDC IMMUNIZATION DVI FMO-CDC”** can be accepted into inventory using the usual [blue hyperlink](#).

 There are 7 Pending VTrckS Shipments.





**MERCK**

2000 Galloping Hill Road  
KENILWORTH NJ, 07033

*Packing Slip*  
**CTN6528949**

Order Complete

TempTale:

Page 1 of 1

|   |  |  |  |  |  |
|---|--|--|--|--|--|
| <b>Shipped From</b><br>MD Logistics<br>12125 Moya Blvd<br>RENO, NV 89506<br>USA | <b>DEA License</b><br>RM0506951<br><br><b>State Distributor</b><br>WD00011973<br><br><b>State Control Drug</b><br>CS00224161 | <b>Ship To</b><br><div style="border: 1px solid black; padding: 5px; text-align: center;">                     Providers name and Address                 </div> | <b>State License</b><br>MD2010-0738<br><br><b>DEA License</b><br><br><b>Account #</b><br>Drop Ship Acc | <b>Sold To</b><br>CDC IMMUNIZATION DIV FMO-CDC<br>VFC<br>VARIVAX EDI USE ONLY<br>CDC IMMUNIZATION DIV FMO-CDC<br>VFC<br>ATLANTA, GA 30333-0080 | <b>State License</b><br><br><b>DEA License</b><br><br><b>Account #</b><br>0000014200 |
| <b>Order No</b><br>3020161299<br><br><b>Ship Date</b><br>24-May-2019            | <b>Order Type</b><br>Frozen CDC<br><br><b>Product Must Be Received On or By</b><br>28-May-2019                               | <b>Purchase Order Number</b><br>4001669527<br><br><b>Order Date</b><br>18-May-2019   | <b>Carrier</b><br>UPS<br><br><b>Service Level</b><br>NextDayAir  | <b>No of Pallets</b><br>0<br><br><b>No of Cartons</b><br>1   | <b>Drop PO#</b><br><br><b>Delivery No</b><br>0818441452                              |

**Special Instructions:** ZD01,ST1 MTUWTH 8-11,1-4;

# Entering Frozen Vaccine Inventory Into NMSIIS

- Frozen shipment that are received with the packing slip stating **“Sold To- NM DEPT OF HEALTH IMMUN STATE FROZEN”** must be *manually* added to inventory

**MERCK** *Packing Slip* Page 1 of 1

2000 Galloping Hill Road  
KENILWORTH NJ, 07033

|   |  |  |  |   |  |
|---|--|--|--|---|--|
| <b>Shipped From</b><br>MD Logistics<br>12125 Moya Blvd<br>RENO, NV 89506<br>USA | <b>DEA License</b><br>RM0506951<br><br><b>State Distributor</b><br>WD00011973<br><br><b>State Control Drug</b><br>CS00224161 | <b>Ship To</b><br><div style="border: 1px solid black; padding: 5px; text-align: center;">                     Providers name<br/>and Address                 </div> | <b>State License</b><br><input type="checkbox"/><br><br><b>DEA License</b><br><br><b>Account #</b><br>2050017728 | <b>Sold To</b><br>NM DEPT OF HEALTH IMMUN STATE<br>FROZEN<br>ATTN RHONDA SANCHEZ<br>STE S1250<br>1190 S SAINT FRANCIS DR<br>SANTA FE, NM 87505-4173 | <b>State License</b><br><br><b>DEA License</b><br><br><b>Account #</b><br>0050000810 |
| <b>Order No</b><br>3017759948   | <b>Order Date</b><br>07/24/2018  | <b>Purchase Order Number</b><br>155080   | <b>Carrier</b><br>UPS  | <b>No of Pallets</b><br>2   | <b>Drop PO#</b><br>  |
| <b>Ship Date</b><br>07/24/2018  | <b>Delivery No</b><br>0815600795   | <b>Order Type</b><br>Frozen Order  | <b>Service Level</b><br>NEXTDAYSAV   | <b>No of Cartons</b><br>2   |  |

**Special Instructions:**

# Adding Inventory Manually

1. Click Inventory
2. Click Vaccine
3. Click On-Hand
4. On-Hand Inventory Screen will now be displayed



- Click the **Add New Inventory** button to add new frozen vaccine from the **NM DEPT OF HEALTH IMMUN STATE FROZENS** Packing Slip.

Vaccine Inventory On-Hand [Learn More](#) Links **Add New Inventory**

On-Hand Inventory

Inventory Location: (ALL) Status: ON-HAND  
 Vaccine: (ALL) Funding Source: (ALL)

---

Vaccine Inventory Cancel **Create**

View

Date \* 09/08/2016  
 Inventory Location \*  
 Vaccine | Mfg | NDC | Brand \*  
 Lot Number \*  
 Expiration Date \* MM/DD/YYYY  
 Funding Source \*  
 Doses Adjusted \*  
 Container Id  
 Comments

**Note: Each field marked with a red\* is a required field**

1. Enter **Date**
2. Select your **Inventory Location** using the drop down
3. Utilizing your dropdown menu, select the **Trade Name** of the vaccine name and based on the recognized values entered, the vaccine will be displayed
4. Enter the correct **lot number**
5. Enter the **expiration date**
6. Select the **funding source (Pediatric Blended)**
7. Enter the **expiration date**
8. Select **Create** to finalize

Vaccine Inventory Cancel **Create**

View

Date \* 09/08/2016  
 Inventory Location \*  
 Vaccine | Mfg | NDC | Brand \*  
 Lot Number \*  
 Expiration Date \* MM/DD/YYYY  
 Funding Source \*  
 Doses Adjusted \*  
 Container Id  
 Comments

# Preparing Frozen Vaccines for Administration

Statewide Training 2024

# Frozen Vaccines with Diluents

| Vaccine Product                     | Vaccine Component   | Liquid Diluent |
|-------------------------------------|---|----------------|
| COVID-19 (some) Pfizer formulations | Liquid concentrate containing mRNA in lipid nanoparticles | Sterile water  |
| MMR (can be stored refrigerated)    | Dried Measles, Mumps, Rubella                             | Sterile water  |
| ProQuad                             | Dried Measles, Mumps, Rubella, Varicella                  | Sterile water  |
| Varivax                             | Dried Varicella   | Sterile water  |

# Vaccines with Diluents: How to Use Them

- Only use the diluent provided by the manufacturer for that vaccine as indicated.
- ALWAYS check the expiration date on the diluent and the vaccine. NEVER use expired diluent or vaccine.
- Never freeze diluents.

# Vaccines with Diluents: How to Use Them

- Reconstitute vaccines just prior to use by:
  - Removing the protective caps and wiping each stopper with an alcohol swab
  - Inserting needle of syringe into diluent vial and withdrawing entire contents, and
  - Injecting diluent into lyophilized vaccine vial and rotating or inverting to thoroughly dissolve the powder.

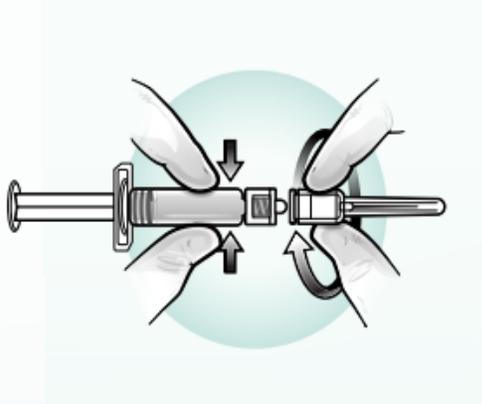
# Merck Prefilled Diluent Syringe



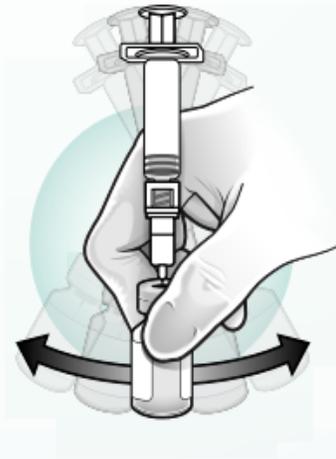
One less step for prep:\* **M-M-R<sup>®</sup> II**, **VARIVAX**, and **ProQuad** come with a prefilled diluent syringe

\*as compared to diluent vial

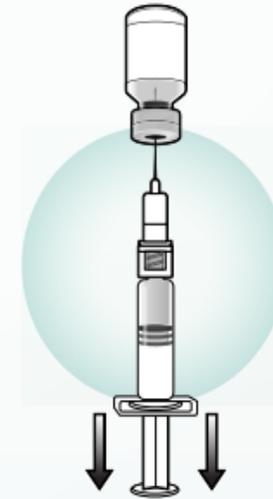
**Preparation for Administration Using a Prefilled Diluent Syringe**



**Attach a needle to the prefilled syringe.**



Visually inspect the vaccine for discoloration. **Slowly inject the entire volume of sterile diluent prefilled syringe** into the lyophilized vaccine vial. **Gently agitate to dissolve completely.** Discard if the lyophilized vaccine cannot be dissolved. Do not use the product if particulates are present or if it appears discolored.



Visually inspect the vaccine again for discoloration. **Withdraw and administer the entire volume of the reconstituted vaccine.**

*Preparation for Administration Using a Prefilled Diluent Syringe continues on next page.*

# Vaccines with Diluents: How to Use Them

- Check the appearance of the reconstituted vaccine.
- Reconstituted vaccine may be used if the color and appearance match the description on the package insert.

# Time allowed between reconstitution and use

| Vaccine Product Name                 | Time allowed after reconstitution | Color When Reconstituted  |
|--------------------------------------|-----------------------------------|---|
| COVID-19, Pfizer (some formulations) | 12 hours                          | White to off-white suspension and may contain white to off-white opaque amorphous particles |
| MMRII                                | 8 hours                           | Clear yellow liquid   |
| MMRV                                 | 30 minutes                        | Clear pale yellow to light pink liquid  |
| Varivax                              | 30 minutes                        | Clear, colorless to pale yellow liquid  |

# REMEMBER

If reconstituted vaccine is not used immediately or comes in a multidose vial, be sure to:

**Clearly mark the vial with the date and time the vaccine was reconstituted**

**Maintain the product at 36F-46F in the dark, and**

**Use only within the time indicated in the chart.**

# What does a nonviable frozen vaccine look like?

- Discoloration
- Dried vaccine will not go into solution
- Dried vaccine cannot be thoroughly mixed
- Extraneous particulates
- Color and appearance doesn't match the description on the package insert

# Returning A Spoiled Dose

If the vaccine has been determined to be spoiled, either because it did not reconstitute correctly or due to improper storage conditions, complete a troubleshooting record for the dose of vaccine, submit this with the manufacturer's advice to your Regional Immunization Coordinator and [vfc.health-educator@doh.nm.gov](mailto:vfc.health-educator@doh.nm.gov)

Create a return in NMSIIS for the spoiled dose and dispose of the vial in your biohazardous waste.

# Most Common VFC Vaccine Ordering- Denial Reasons

- Incorrect wastage (Covid, open vial with doses not administered)
- Pediatric and Adult vaccines come from different funding sources so must be ordered separately.
- NOT reconciling once per month- VFC providers must reconcile monthly whether ordering or not.
- Only reconcile once if you order once per month.
- Late Temperature Logs 2 months in a row- contact your Regional Coordinator for a site visit.
- Provider has expired CHIL-e certificates
- Routine/Emergency Plans need updating
- Outstanding Temperature Excursion Reports>Returns
- Special Event times example; Recertification, Provider Population, submission of Temporary and Office Closure forms

# Questions?

# ADULT 317/ASP Vaccine

Vanessa Hansel  
Adult Vaccine Manager

# Adult Vaccine Contact information

[Adult.vaccines@doh.nm.gov](mailto:Adult.vaccines@doh.nm.gov)





# What is new with Adult Vaccines?

# Staff Updates

- The Adult Vaccine Team consists of three (3) full-time staff members.
- Vanessa Hansel-Adult Vaccine Manager
- Veronica Rosales- Quality Improvement/Quality Assurance Epidemiologist.
- Brandy Jones-Perinatal Hepatitis B and Adolescent Vaccine Coordinator.



## CDC REVERSE SITE VISIT

- On February 13-15, 2024, the Adult Vaccine Manager (AVM), and other staff from the program attended the CDC site visit in Atlanta. (Katie Cruz, Andrea Romero, Scarlett Swanson, and Edward Wake).
  - AVM Presented the successes of the Adult Vaccine Program to all attending jurisdictions and CDC staff.
  - Provided insight to other states wanting to expand their Adult Vaccine Program.

# Adult Media Toolkit

<https://www.nmhealth.org/about/phd/idb/imp/vfa/>

## Vaccines for Adults

Vaccines are an important part of preventive healthcare for adults

### What vaccines do I need?

Recommended Certain circumstances/risk factors

| Vaccine   | Age 19-49   | Age 50-64 | Age 65+                  |
|---|---|-----------|--------------------------|
| Influenza (Flu)                                       |   |           | Ask for enhanced vaccine |
| COVID-19 (updated for new variants)                   |   |           |                          |
| Tdap/TD (Tetanus/Diphtheria/Pertussis-whooping cough) | Every 10 years or each pregnancy and for wound management |           |                          |
| Hepatitis B   | Catch up if unvaccinated                                  |           |                          |
| Shingles  | If weak immune system                                     |           |                          |
| Pneumococcal  | Certain high risk conditions                              |           |                          |
| HPV (Human Papillomavirus)                            | Ask your provider   |           |                          |
| MMR* (Measles, Mumps, Rubella)                        | Catch-up if never vaccinated                              |           |                          |
| Varicella* (Chickenpox)                               | Catch up if never vaccinated and never had chickenpox     |           |                          |
| Hepatitis A*  | High-risk conditions/travel: ask your provider            |           |                          |
| RSV* (Respiratory Syncytial Virus)                    |   |           | For ages 60+             |

\* Vaccine may be recommended for certain health conditions and age groups, ask your provider.



Check your vaccine status and print an official immunization record at [VaxViewNM.org](http://VaxViewNM.org)

### Where do I go for shots?

Start with your primary care provider. Many providers offer vaccines. If your healthcare provider doesn't give vaccinations or you don't have a healthcare provider...

Next, contact your local pharmacy. Check if your local pharmacy is considered in-network for your insurance plan and that the specific vaccine is covered. If your pharmacy can't help...

#### Lastly, try these resources.

- Local Public Health Office
- Federally Qualified Health Center (FOHC)
- Travel health clinics provide routine vaccines with insurance or out of pocket payment

### Who pays for my shots?



Additional vaccines may be recommended that are not covered by health insurance. Go to [www.cdc.gov/travel/requirements](http://www.cdc.gov/travel/requirements) for a list of travel vaccines.

#### Medical or Pharmacy Insurance

Most vaccines are covered as a preventive measure under the Affordable Care Act. Check with your insurance and pharmacy plan for co-pays, deductibles, and if this is a health care provider office or pharmacy benefit.

#### If you have Medicare

Medicare Part B covers flu and Pneumonia in the doctor's office and the pharmacy. Medicare Part D covers Shingles, Tdap and all new vaccines.

#### If you do not have insurance

Contact the State Insurance sign-up hotline at 1-833-862-3935 or online at [www.bewelnm.com](http://www.bewelnm.com)

For some vaccines, go to your local Public Health Office. Vaccine manufacturers or coupon cards may be able to help you with patient assistance programs or costs for certain vaccines.

You may need to pay out of pocket.

For more information about vaccines go to [immunization.doh.nm.gov](http://immunization.doh.nm.gov) or call your doctor or pharmacist

9/2023, Phone 505-272-3032



**Say NO to disease**  
**Say YES to the vaccine**

Influenza is a serious disease!  
Call your doctor or pharmacy to schedule your vaccination appointment today.

*Get vaccinated to protect yourself and your loved ones.*



## ¿Qué es la enfermedad del neumococo?

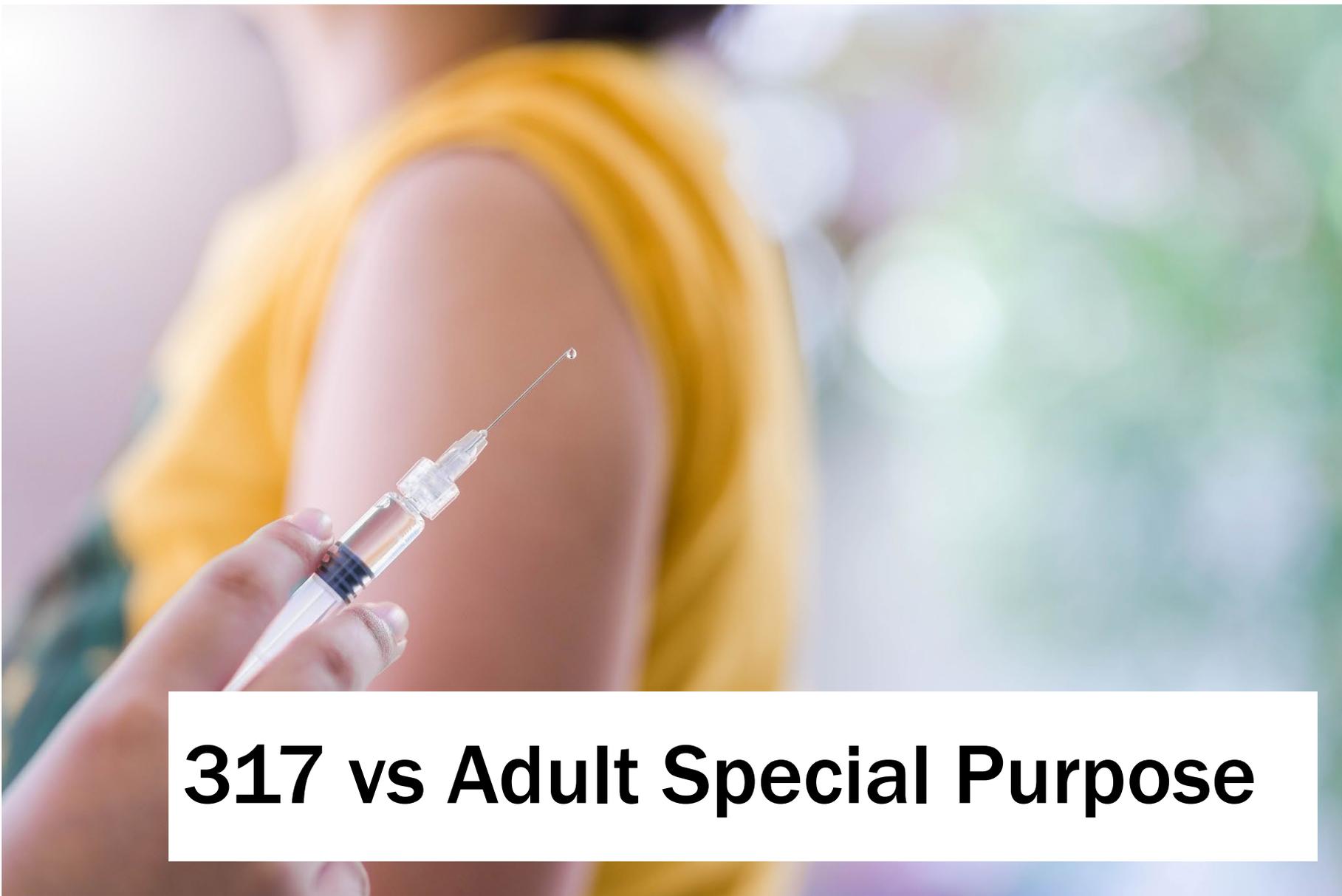
La enfermedad del neumococo se refiere a una amplia gama de infecciones causadas por bacterias neumocócicas, como infecciones de oído, infecciones sinusales, neumonía, infecciones del torrente sanguíneo, meningitis y sepsis.

La enfermedad neumocócica puede ser leve o grave, y a veces mortal.

La mejor forma de prevenir la enfermedad neumocócica es la vacunación.

**¡Hable hoy mismo con su médico o farmacéutico!**





# 317 vs Adult Special Purpose

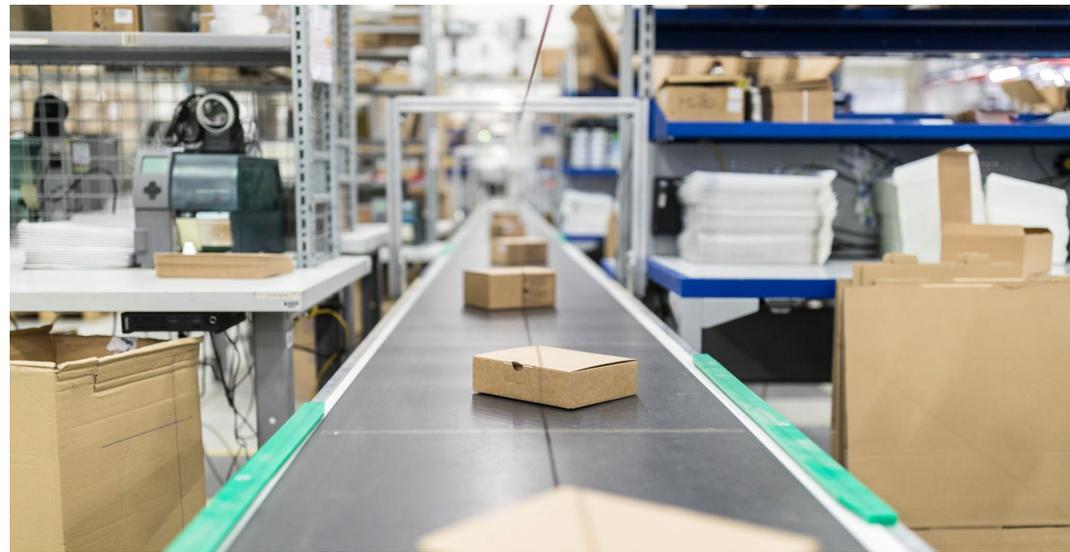
## 317 Vaccine Use:

- NMDOH received a finite quantity of federal funds each year for immunization of uninsured adults.
- All providers administering 317 vaccine **MUST** screen **AND** document eligibility status.
  - Uninsured (self-pay) or under-insured\*
  - Incarcerated in a correctional facility or jail
  - Receiving vaccine as post-exposure prophylaxis
  - Household or sexual contact of a pregnant or postpartum woman with hepatitis B

# ASP (Adult Special Purpose/Adult State)

- Only for Public Health Offices
- Designed for individuals with insurance to supplement 317
- Screen and document insurance
- Only order what is needed
- Orders can be submitted on NMSIIS

# Adult Vaccine Ordering, Returns, Temperature Excursions



# Orders and Returns

- Returns and Orders must be separate from pediatric (PED) returns

| Vaccine                 | Mfg | NDC           | Brand/Packaging                                   | Intent | Quantity of Packages | Doses Per Package | Total Doses | Cost    | Fund Type | Rec Doses | Comments |
|-------------------------|-----|---------------|---|--------|----------------------|-------------------|-------------|---------|-----------|-----------|----------|
| Hep A, adult            | SKB | 58160-0826-52 | Havrix (10 pack - 1 dose T-L syringes, No Needle) | ADU    | 1                    | 10                | 10          | 276.80  | 317 ADULT |           | ⊗        |
| Hep B, adult adjuvanted | DVX | 43528-0003-05 | Heplisav-B, SYR, 5 doses/pack                     | ADU    | 3                    | 5                 | 15          | 1046.25 | 317 ADULT |           | ⊗        |
| Tdap, Adsorbed          | PMC | 49281-0400-20 | Adacel  | PED    | 1                    | 5                 | 5           | 165.80  |           |           | ⊗        |
| Varicella               | MSD | 00006-4827-00 | Varivax (0.5 mL x 10 vials)                       | ADU    | 1                    | 10                | 10          | 848.80  | 317 ADULT |           | ⊗        |
|                         |     |               |   |        | Total Doses          | Total Cost        |             |         |           |           |          |
|                         |     |               |   |        | 40                   | \$2337.65         |             |         |           |           |          |

# 317/ASP ordering

- 317 orders MUST be submitted in NMSIIS.
- Covid orders need to be submitted separately from all other vaccine orders in NMSIIS.
- ASP orders must be submitted on NMSIIS. In NMSIIS comment ASP or 317.
- Be sure to click, "SUBMIT," or your order won't be sent for approval.

| Order Number         | Order Date | Submitted For Approval Date | Order Status | Priority Reason | Date Submitted to VTrckS |
|----------------------|------------|-----------------------------|--------------|-----------------|--------------------------|
| 2022060807U02        | 06/08/2022 | 06/08/2022                  | APPROVED     |                 | 06/10/2022               |
| Clinic Comments      |            |                             |              |                 |                          |
| 317 ORDER            |            |                             |              |                 |                          |
| VFC Program Comments |            |                             |              |                 |                          |
|                      |            |                             |              |                 |                          |

# 317/ASP TSR

- Report separately from PED troubleshooting report (TSR)
- Submit Adult (ADU) TSR documents to [adult.vaccines@doh.nm.gov](mailto:adult.vaccines@doh.nm.gov)

[Adult Troubleshooting Record](#)

[Edit](#)

[Adult Vaccine Provider Guidance](#)

[Edit](#)

[Adult Vaccine Screening Criteria](#)

[Edit](#)

[Adult Vaccine Consent Form \(English\)](#)

[Edit](#)

[Adult Vaccine Consent Form \(Spanish\)](#)

[Edit](#)

[Adult Vaccine Order Form for NMSIIS downtime](#)

[Edit](#)

[Adult Vaccine Transfer Form](#)

[Edit](#)

[Adult Vaccine Return Form for NMSIIS downtime](#)

[Edit](#)

# Adult.vaccines@doh.nm.gov

## NM Adult Immunization Troubleshooting Record

Please print and attach your on-hand inventory from NMIIS

| GlaxoSmithKline              |            | Phone: 1-866-475-8222 |  |
|------------------------------|------------|-----------------------|--|
| Manufacturer Representative: |            | Date/Time:            | Case #:  |
| Vaccine Name                 | # of Doses | Advice Given          |  |
| Engerix-B (Hep B-alum)       |            |                       | <input type="checkbox"/> OK to Use / <input type="checkbox"/> Do NOT Use |
| Fluarix (Flu)                |            |                       | <input type="checkbox"/> OK to Use / <input type="checkbox"/> Do NOT Use |
| Havrix (Hep A)               |            |                       | <input type="checkbox"/> OK to Use / <input type="checkbox"/> Do NOT Use |
| Shingrix (Shingles)          |            |                       | <input type="checkbox"/> OK to Use / <input type="checkbox"/> Do NOT Use |
| Twinrix (Hep A/B)            |            |                       | <input type="checkbox"/> OK to Use / <input type="checkbox"/> Do NOT Use |
| Other:                       |            |                       | <input type="checkbox"/> OK to Use / <input type="checkbox"/> Do NOT Use |

| Pfizer                       |            | Phone: 1-800-358-7443 (PCV20) or 800-438-1985 (COVID) |  |
|------------------------------|------------|---|--|
| Manufacturer Representative: |            | Date/Time:  | Case #:  |
| Vaccine Name                 | # of Doses | Advice Given  |  |
| Prevnar 20 (PCV20)           |            |   | <input type="checkbox"/> OK to Use / <input type="checkbox"/> Do NOT Use |
| Comirnaty (19+)              |            |   | <input type="checkbox"/> OK to Use / <input type="checkbox"/> Do NOT Use |

| Sanofi Pasteur               |            | Phone: 1-800-822-2463 |  |
|------------------------------|------------|-----------------------|--|
| Manufacturer Representative: |            | Date/Time:            | Case #:  |
| Vaccine Name                 | # of Doses | Advice Given          |  |
| Adacel (Tdap)                |            |                       | <input type="checkbox"/> OK to Use / <input type="checkbox"/> Do NOT Use |

| Merck                        |            | Phone: 1-800-672-6372 |  |
|------------------------------|------------|-----------------------|--|
| Manufacturer Representative: |            | Date/Time:            | Case #:  |
| Vaccine Name                 | # of Doses | Advice Given          |  |
| Gardasil9 (HPV)              |            |                       | <input type="checkbox"/> OK to Use / <input type="checkbox"/> Do NOT Use |
| MMR-II (MMR)                 |            |                       | <input type="checkbox"/> OK to Use / <input type="checkbox"/> Do NOT Use |
| Pneumovax (PPSV23)           |            |                       | <input type="checkbox"/> OK to Use / <input type="checkbox"/> Do NOT Use |
| Varivax (Varicella)          |            |                       | <input type="checkbox"/> OK to Use / <input type="checkbox"/> Do NOT Use |

# Influenza Vaccine 317/ASP

- Continue to follow all 317 guidelines
- Screen for eligibility
- Orders can be submitted to [adult.vaccines@doh.nm.gov](mailto:adult.vaccines@doh.nm.gov) email
- Please continue to ensure you are entering doses when received.
- Return doses through NMSIIS when they expire (**6/30/24**)

IMMUNIZE FOR A HEALTHY FUTURE

# BECOME A 317 ADULT VACCINE PROVIDER

NEW MEXICO  
DEPARTMENT OF  
**HEALTH**



**CONTACT US AT [ADULT.VACCINES@DOH.NM.GOV](mailto:ADULT.VACCINES@DOH.NM.GOV)**

As a 317 vaccine provider you can provide immunizations to uninsured adults. For further information and screening guidelines visit [immunizenm.org](http://immunizenm.org).

# Questions?



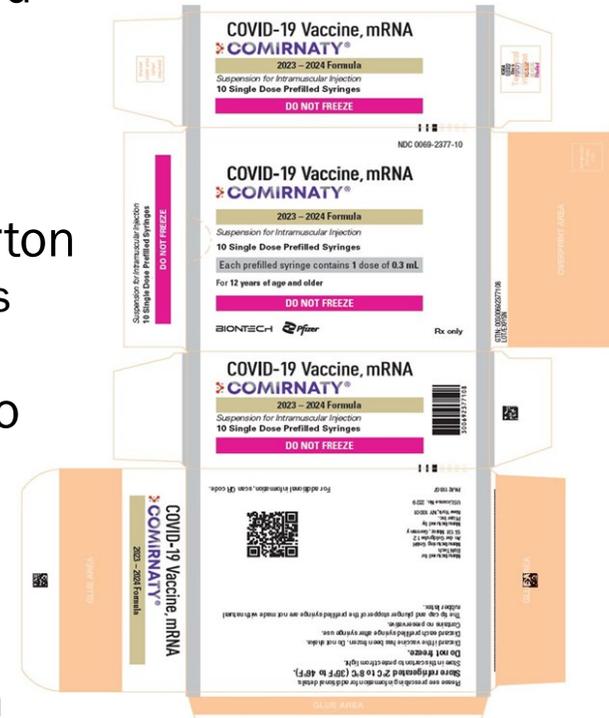
*Investing for tomorrow, delivering today.*

# Office Hour for New Mexico Vaccine Providers

Edward Wake  
Immunization Program

# New Pfizer 12+ Vaccine: Chilled

- As of December 18, 2023, Pfizer-BioNTech COVID-19 12+ vaccines has been be REPLACED with a new presentation consisting of 10 manufactured-filled syringe (MFS) cartons (NDC 00069-2377-10)
- This is a refrigerated formulation and is never frozen
- It must be stored between 2 °C and 8 °C (36 °F and 46 °F).
- Do not store at ultra-cold or standard freezer temperatures
- Use through the expiration date printed on the carton
  - A Beyond-Use Date (BUD) for refrigerator storage does not apply
- This new storage and handling guidance applies to this presentation only
  - Other Pfizer's COVID-19 vaccine presentations will continue to be shipped frozen and can be stored as before
- Continue to use the original Pfizer 12+ vaccine on hand (NDC 00069-2362-10) until depleted or



# Nirsevimab Supply and Recommendations

- COCA Now report released 1/05/2024 communicated **recent increase in nirsevimab supply** and the manufacturers' plan to release an additional 230,000 doses in January.



January 5, 2024

**Updated Guidance for Healthcare Providers on Increased Supply of Nirsevimab to Protect Young Children from Severe Respiratory Syncytial Virus (RSV) during the 2023–2024 Respiratory Virus Season**

<https://emergency.cdc.gov/newsletters/coca/2024/010524a.html>

# Nirsevimab Supply and Recommendations

- CDC advises healthcare providers to return to recommendations put forward by CDC and the [Advisory Committee on Immunization Practices \(ACIP\)](#) on use of nirsevimab in young children.
  - Administer a single dose of nirsevimab to all infants aged less than 8 months, as well as children aged 8 through 19 months at increased risk.

<https://emergency.cdc.gov/newsletters/coca/2024/010524a.html>

# Sunsetting of Seasonal Administration of Maternal RSV Vaccine

- Seasonal administration of maternal RSV vaccine is only recommended through the **end of January** for most of the continental United States.
- In jurisdictions with RSV **seasonality that differs from most of the continental United States**, including Alaska, southern Florida, Guam, Hawaii, Puerto Rico, U.S.-affiliated Pacific Islands, and U.S. Virgin Islands, providers should follow state, local, or territorial guidance on timing of maternal RSV vaccination.
- Infants born to unvaccinated mothers during RSV season should receive **nirsevimab instead through the end of March (i.e., February 1–March 31)** in most of the continental US.

# ACIP RSV Immunization Seasonal Recommendations Summary\*

|  | Sept  | Oct   | Nov | Dec | Jan | Feb  | Mar | Apr   | May | Jun | Jul | Aug |
|--|---|---|-----|-----|-----|--|-----|---|-----|-----|-----|-----|
| Infants and children<br>(nirsevimab)         |   | Administer during October–March in most of the continental U.S. |     |     |     |  |     | Providers can adjust administration schedules based on local epidemiology.† |     |     |     |     |
| Pregnant people<br>(Pfizer, Abrysvo)         | Administer during September–January in most of the continental U.S.   |   |     |     |     | ONLY jurisdictions whose seasonality differs from most of the continental US may administer outside of September–January.† |     |   |     |     |     |     |
| Adults 60+<br>(Pfizer, Abrysvo; GSK, Arexvy) | Offer as early as vaccine is available using shared clinical decision making; continue to offer vaccination to eligible adults who remain unvaccinated. |   |     |     |     |  |     |   |     |     |     |     |

|  |                                     |  |  |
|--|-------------------------------------|--|--|
|  | Recommended timing for immunization |  | Timing NOT recommended for immunization, except in <b>limited situations</b> (as indicated in chart) |
|--|-------------------------------------|--|--|

\*The current slide reflects only the seasonal timing of vaccination for each population. For full RSV vaccine recommendations, please see: <https://www.cdc.gov/vaccines/hcp/acip-recs/vacc-specific/rsv.html>

†In jurisdictions with RSV seasonality that differs from most of the continental United States, including Alaska, southern Florida, Guam, Hawaii, Puerto Rico, U.S.-affiliated Pacific Islands, and U.S. Virgin Islands, providers should follow state, local, or territorial guidance.

## Trivalent Vs. Quadrivalent Influenza Vaccines

- For several decades prior to 2012, seasonal influenza vaccines were trivalent, containing three viruses: one A(H1N1), one A(H3N2), and one B virus.
  - Trivalent vaccines contained only one B virus from one lineage.
- Influenza B viruses come from two lineages, B/Victoria and B/Yamagata.
  - Trivalent vaccines contained only one B virus from one lineage.
- Quadrivalent (4-virus) influenza vaccines were first introduced for the 2013-14 influenza season.
  - Contain two influenza B viruses: one from each lineage.
  - Rationale: improve coverage of/protection against influenza B viruses.
- Transition from trivalent to quadrivalent influenza vaccines occurred over nine influenza seasons.
  - As of the 2021-22 influenza season, all influenza vaccines marketed in the U.S. are quadrivalent.



# Implications for the 2024–2025 U.S. Influenza Season

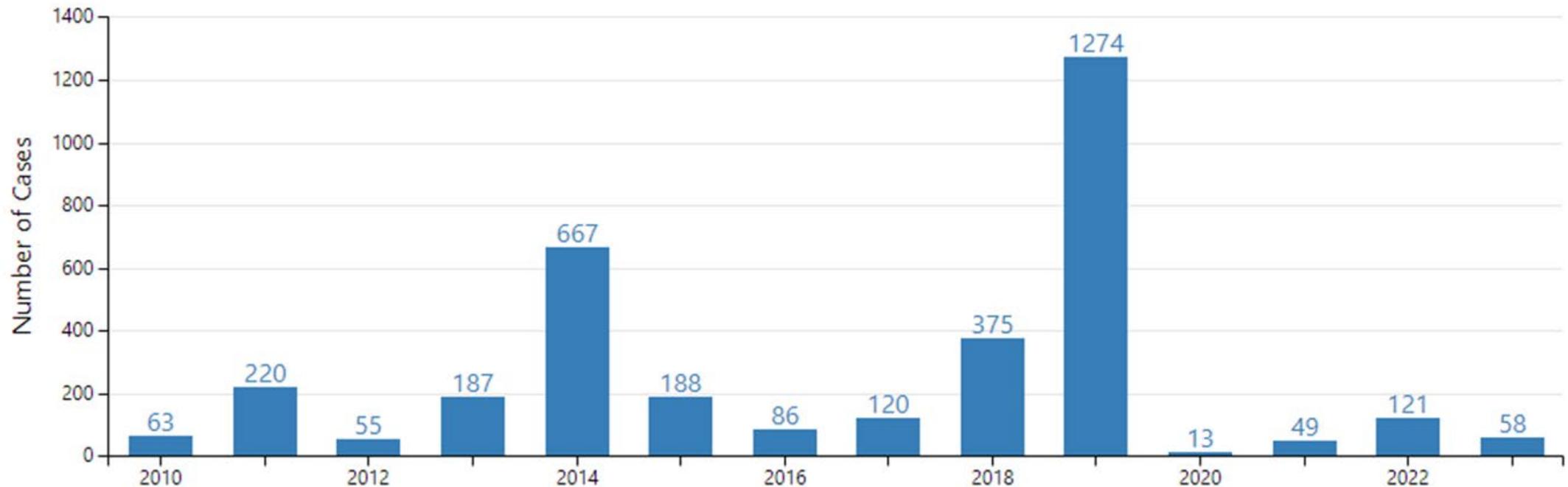
- Timelines are not certain.
- It is possible that both trivalent and quadrivalent influenza vaccines might be available for the 2024–2025 U.S. influenza season.
  - If this occurs, both will be recommended for use.

# Measles Cases and Outbreaks 2024

- As of February 20, 2024, measles cases have been reported by 13 jurisdictions: Arizona, California, Georgia, Maryland, Minnesota, Missouri, New Jersey, New York City, Ohio, Pennsylvania, Florida, Washington and Virginia
- There are currently large outbreaks in many Asian, Middle Eastern, African and European countries
  - In Europe and western Asia, measles numbers went from under 1,000 in 2022 to 30,000 in 2023, and these numbers appear to be increasing in 2024

# Number of measles cases reported by year

2010-2023\* (as of February 15, 2024)



# Measles Infection

- Measles is an acute viral disease characterized by fever (as high as 105 ° F), cough, coryza, conjunctivitis and followed by a maculopapular rash
- The rash begins in the face and spreads down to the rest of the body
- The diagnosis should be confirmed by laboratory testing using serology and reverse transcriptase polymerase chain reaction assay (RT-PCR) or culture



# Laboratory Diagnosis

- Diagnostic testing for measles should include serologic, molecular and virologic testing.
- The detection of viral presence in a nasopharyngeal swab by RT-PCR, measles-specific IgM antibodies, or a significant rise in measles-specific IgG antibody concentration between acute Manual for Investigation and Control of Selected Communicable Diseases and convalescent sera establishes the diagnosis.
- False positive IgM results are possible, and vaccinated cases should be confirmed by RT-PCR or viral culture.
- Virus can be isolated in cell culture from serum or a throat or nasopharyngeal swab collected ideally within 1-3 days of rash onset, but up to 10 days (14 days for PCR) after rash onset.
- Urine may optionally be collected within 8 days of rash onset but is not preferred; priority should be placed on collecting a throat or nasopharyngeal swab and serum.
- Because measles is rare in the US, the diagnosis should be confirmed by laboratory testing

# Measles – Clinical Case Definition

- Fever (up to 105°F)  
**AND**
- Rash  
**AND**
- At least 1 of “The 3 C’s”
  - Cough
  - Coryza (runny nose)
  - Conjunctivitis



Measles rash



Measles conjunctivitis

<https://healthjade.com/measles>

# Measles Rash

- Typical presentation:
  - Starts on face, at hairline, or behind ears
  - Spreads downwards to neck, trunk, extremities
  - Maculopapular
    - › Small raised or flat red bumps
    - › Spots may join together as the rash spreads
  - Not usually itchy
  - Koplik spots may be present on buccal mucosa



Koplik Spots

<https://www.nhs.uk/conditions/measles>

# Measles Rash



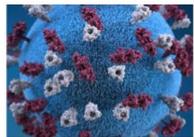
# Measles Transmission

- Reservoir:
  - Humans are the natural hosts and there are no known animal reservoirs.
- Mode of transmission:
  - Airborne by droplet spread and direct contact with nasal or throat secretions of infected people.
  - Measles is one of the most highly communicable infectious diseases, infecting >90% of susceptible contacts.
- Period of communicability:
  - From 4 days before the onset of rash through four days after rash onset

# Incubation period

- Range of 8-12 days (mean: 10 days) from exposure to onset of prodromal symptoms
- The average interval between the appearance of rash in the index case and subsequent cases is 14 days with a range of 7-21 days

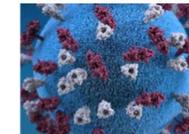
Measles – Typical Timeline



Measles – Typical Timeline



Measles – Typical Timeline



Infectious Period:  
4 days before rash to 4 days after rash

# Measles Complications

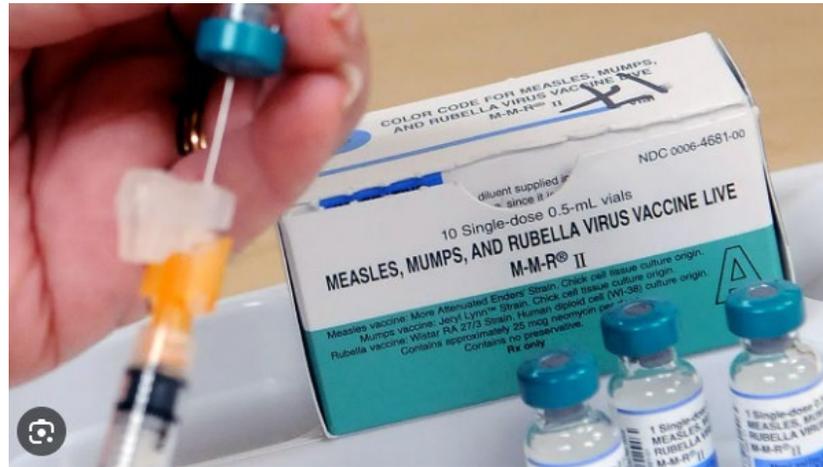
|   |                         |
|---|-------------------------|
| Diarrhea                                      | 8%                      |
| Otitis media                                  | 7 – 9%                  |
| Pneumonia                                     | 1 – 6%                  |
| Hospitalization                               | 1 in 4 cases            |
| Encephalitis                                  | 1 per 1,000 cases       |
| Death   | 1–3 per 1,000 cases     |
| Subacute Sclerosing<br>Panencephalitis (SSPE) | 7–11 per 100,000 cases* |

# People at high risk for complications

- Infants and children aged <5 years
- Adults aged >20 years
- Pregnant women
- People with compromised immune systems, such as from leukemia and HIV infection

# Prevention (Vaccination)

- A single dose of live, attenuated measles virus vaccine is 93% effective against measles, while two doses are 97% effective
- Measles vaccine is to be administered as a component of the MMR or measles/mumps/rubella/varicella (MMRV) vaccine when a child is 12-15 months of age and at school entry at 4-6 years



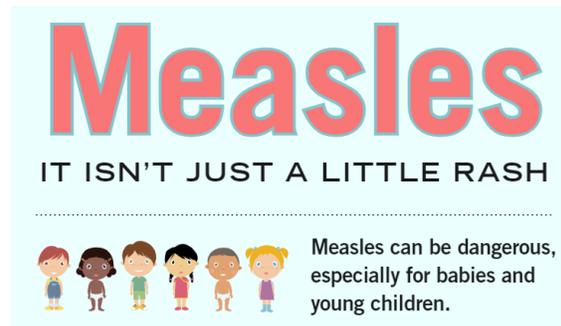
- The second dose may be received earlier, if it occurs at least 28 days after the first dose
- The first dose should preferably be MMR rather than MMRV, to lessen the risk for fever and side effects

# What to Do and Who to Contact

- Any suspected case of measles requires immediate reporting by the NM Administrative Code
- Do not allow any suspected measles cases present in waiting area where other susceptible people are gathered
- Contact the Epidemiology and Response Division (ERD) immediately for any suspected or confirmed case of measles in a school or childcare center
- Providers can (and should) call the 24/7 Epi On-Call hotline at 1-833-SWNURSE (**1-833-796-8773**) for any infectious disease concern, including wanting to discuss a possible measles case and arranging testing

# Resources

- New Mexico Communicable Diseases Manual-Measles  
<https://www.nmhealth.org/publication/view/general/5093/>
- CDC Measles Fact Sheet  
<https://www.cdc.gov/measles/downloads/Measles-fact-sheet-508.pdf>
- CDC Measles Toolkit  
<https://www.cdc.gov/measles/toolkit/healthcare-providers.html>
- CDC Measles Infographic  
<https://www.cdc.gov/measles/downloads/measles-infographic.pdf>



# Questions

# Returning Expired VFC or 317 COVID-19 Vaccines

# Returning Opened Multidose Vials

Pfizer's 2023-2024 Pfizer BioNTech Multiple-dose vial is supplied with three, 0.3 mL doses, with a yellow cap and yellow label.

After the first puncture of use, the remaining vaccine in the vial is viable for up to 12 hours.

After the 12-hour window has passed, the vial should be disposed of safely in the biohazard, and the unused vaccine returned in NMSIIS as SPOILED

# Returning Opened Multidose Vials

- Create a new vaccine return

Vaccine Returns [?](#) [Learn More](#)

**Add**

Clinic: [REDACTED] Last Approved Return Date: 09/27/2023 Created By: [REDACTED]

Return Number: R12082023321G00 Return Status: IN WORK Return Type: RETURN ONLY Return Reason: SPOILED

Return Created Date: 12/08/2023 Date Submitted to Program: MM/DD/YYYY Date Submitted to VTrcks: MM/DD/YYYY

Label Shipping Method: EMAILED TO PROVIDER EMAIL STORED IN VTRCKS Description: [REDACTED] Number of Shipping Labels: 0

Clinic Comments: OPENED MULTIDOSE VIALS

VFC Program Comments: [REDACTED]

Vaccine | Mfg | NDC | Brand/Packaging | Funding Source | Lot Number | Expiration Date | Doses Remaining | Doses Returning

BEGIN TYPING A VACCINE, MFG CODE, NDC, BRAND/PACKAGING, FUNDING SOURCE, LOT #, OR DATE HERE

Vaccines To Return

| Vaccination          | Mfg NDC           | Brand/Packaging                            | Funding Src | Lot Number | Expiration Date | Doses Remaining | Doses Returned |
|----------------------|-------------------|--|-------------|------------|-----------------|-----------------|----------------|
| COVID-19 (PFR) 6m-4y | PFR 59267-4315-02 | COVID-10 (PFR) Comirnaty 6m-4y (MDV, 10pk) | BLENDED     | HH3252     | 07/31/2024      | 15              | 5              |

- The Return Reason should be SPOILED
- You will request 0 labels – the vaccines are being reported and removed from your inventory.
- You will dispose of the vials in your biohazard.
- In the clinic comments box, put the comment OPENED MULTIDOSE VIALS
- Click the blue CREATE box, then SUBMIT TO VFC PROGRAM to complete the return.

# Returning Expired COVID-19 Doses

- Pfizer's Comirnaty vaccines can be stored at ultra-low temperatures (-130F to -76F) until the expiration date.
- Once moved to refrigerated storage (36F to 46F) the expiration date is 10 weeks from the day they were moved from the ULT storage.
- Boxes/vials must be labeled to identify when the beyond-use date has been reached.
- Vaccines should NOT be used after this date.

# Returning Expired COVID-19 Doses

- Moderna's Spikevax vaccine is stored between -50F and 5F until it's expiration date.
- Once moved to refrigerated storage (36F to 46F), the Moderna vaccine is viable for 30 days.
- Boxes/vials must be labeled to identify when the beyond-use date has been reached.
- Vaccines should NOT be used after this date.

# Returning Expired COVID-19 Doses

- To return Pfizer or Moderna doses that have expired before the rest of the lot, contact your Regional Immunization Coordinator for assistance or the NMSIIS Help Desk.
- Doses must be subtracted from inventory then added in with the expired expiration date for return to McKesson.

## New Mexico Vaccines for Children (VFC) Program Staff

|   |   |   |
|---|---|---|
| <b>VFC Program Manager</b><br><i>Lynne Padilla</i><br>Phone: 505-827-2147<br>Email: <a href="mailto:Lynne.Padilla-truji@doh.nm.gov">Lynne.Padilla-truji@doh.nm.gov</a>              |  STATE OFFICE AT THE<br><b>RUNNELS BUILDING</b><br>SANTA FE   | <b>Vaccines for Children Clerk-A</b><br><i>Vacant</i><br>Phone:<br>Email:   |
| <b>Immunization Compliance Coordinator</b><br><i>Scarlett Swanson</i><br>Phone: 505-827-2898<br>Email: <a href="mailto:Scarlett.Swanson@doh.nm.gov">Scarlett.Swanson@doh.nm.gov</a> | <b>Vaccines for Children Health Educator</b><br><i>Samantha Sanchez</i><br>Phone: 505-827-2415<br>Email: <a href="mailto:VFC.Health-educator@doh.nm.gov">VFC.Health-educator@doh.nm.gov</a><br><a href="mailto:Samantha.Sanchez@doh.nm.gov">Samantha.Sanchez@doh.nm.gov</a> | <b>Vaccines for Children Clerk-O</b><br><i>Carl Schoepke, JR.</i><br>Phone: 505-827-2731<br>Email: <a href="mailto:Carl.Schoepke@doh.nm.gov">Carl.Schoepke@doh.nm.gov</a> |

### REGIONAL OFFICES

| Metro   | Northwest  | Northeast   | Southeast (a) (b)  | Southwest  |
|---|--|---|--|--|
| Bernalillo, Sandoval, Valencia, Torrance  | Cibola, McKinley, San Juan   | Colfax, Guadalupe, Los Alamos, Mora, Rio Arriba, San Miguel, Santa Fe, Taos, Union, Harding   | A-Eddy, Lea, Lincoln, Chaves, B-Quay, Roosevelt, Curry, De Baca  | Catron, Doña Ana, Grant, Hidalgo, Luna Otero, Sierra, Socorro  |
| <b>Immunization Coordinators:</b><br><br>Erica Flores, RN<br><b>505-709-7866</b><br><a href="mailto:Erica.Flores@doh.nm.gov">Erica.Flores@doh.nm.gov</a><br><br>Crystal Trujillo, RN<br><b>505-709-7811</b><br><a href="mailto:Crystal.Trujillo@doh.nm.gov">Crystal.Trujillo@doh.nm.gov</a><br><br>Melissa Padilla<br><b>505-670-0153</b><br><a href="mailto:Melissa.Padilla@doh.nm.gov">Melissa.Padilla@doh.nm.gov</a> | <b>Immunization Coordinator:</b><br><br><b>Vacant</b><br><br>Please contact,<br>Erica Flores, RN<br><b>505-709-7866</b><br><a href="mailto:Erica.Flores@doh.nm.gov">Erica.Flores@doh.nm.gov</a><br>with questions or issues until<br>further notice. | <b>Immunization Coordinator:</b><br><br>Tomasita Sedillo, RN<br><b>505-476-2643</b><br><a href="mailto:Tomasita.Sedillo@doh.nm.gov">Tomasita.Sedillo@doh.nm.gov</a><br><br><b>Health Educator:</b><br><br>Nicolette Perez<br><b>505-476-2619</b><br><a href="mailto:Nicolette.perez@doh.nm.gov">Nicolette.perez@doh.nm.gov</a><br><br><b>Immunization Clerk:</b><br><br>Renee Encinias<br><b>505-476-2622</b><br><a href="mailto:Renee.Encinias@doh.nm.gov">Renee.Encinias@doh.nm.gov</a> | <b>Immunization Coordinator:</b><br><br>Kelly Bassett, RN<br><b>575-746-9819 Ext. 6818</b><br><a href="mailto:Kelly.Bassett@doh.nm.gov">Kelly.Bassett@doh.nm.gov</a><br><br><b>Immunization Coordinator:</b><br><br>Zach Washington, RN<br><b>505-222-9011</b><br><a href="mailto:Zachariah.washington@doh.nm.gov">Zachariah.washington@doh.nm.gov</a><br><br><b>Immunization Clerk:</b><br><br>Theresa Rubio<br><b>575-288-9463</b><br><a href="mailto:Theresa.Rubio@doh.nm.gov">Theresa.Rubio@doh.nm.gov</a> | <b>Immunization Coordinator:</b><br><br>Laurie Garcia, RN<br><b>575-528-5150</b><br><a href="mailto:Laura.Garcia2@doh.nm.gov">Laura.Garcia2@doh.nm.gov</a><br><br><b>Immunization Coordinator:</b><br><br>Kimberly Orozco, RN<br><b>575-528-5152</b><br><a href="mailto:Kimberly.orozco@doh.nm.gov">Kimberly.orozco@doh.nm.gov</a> |

Updated 2/2024



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# Avoiding Loss and Waste

- To avoid loss and waste, do not move more vaccines out of the ultra cold storage than you will use in a 10-week period.
- If you do not have ultra cold storage, consider ordering Moderna's COVID vaccines as these can be stored at frozen temperatures (-58F to 5F) until their expiration date.
- Only order what you can use in a month's time.